

## EXECUTIVE COMMITTEE

January 19, 2015

The Executive Committee of the Grant County Board of Supervisors met on Monday, January 19, 2015 at 1:00 p.m. in Room 266 of the Administration Building, Lancaster, WI.

The meeting was called to order by Chair John Beinborn. Other members present were Robert Keeney, John Patcle, Gary Ranum, Donald Splinter, and Mark Stead. Larry Wolf asked to be excused. Therefore a quorum was present. Also in attendance were Nancy Scott, Joyce Roling, Jeff Kindrai, Tina McDonald, Dawn Mergen, Verda Nemo, Dave Lambert, and Nate Dreckman.

Notice of the meeting was sent to the media and the agenda was posted in the Administration Building, Courthouse, and on the Grant County website.

Motion by Gary Ranum, seconded by Donald Splinter, to approve the agenda as posted. Motion carried without negative vote.

Motion by Donald Splinter, seconded by Gary Ranum, to approve the minutes of the December 9, 2014 meeting as printed. Motion carried without negative vote.

Motion by Mark Stead, seconded by John Patcle to accept the December Treasurer's Report. Motion carried without negative vote.

Motion by Mark Stead, seconded by Donald Splinter, to accept the December Revenue/Expenditure Report. Motion carried without negative vote.

### Employee Relations

Katie McCloskey from Carlson Dettmann Consulting provided a presentation explaining Paid Time Off Plans (PTO) and answered questions from the committee and department heads. Joyce will work with Orchard Manor to define the scope of a PTO plan and get a cost estimate to work with a consultant to write a plan.

Staffing Update: Current staffing figures as of January 19, 2015, are as follows:

Full time Benefit	276
Regular Part time Benefit	107
Part time	55
Limited term and seasonal	101
TOTAL	539

Joyce Roling presented Conservation, Sanitation, and Zoning's office restructure request to adjust job descriptions to streamline duties for efficiency. In addition, to reclassify an Administrative Assistant II position to a Program Assistant at pay range 8, at the two year rate, and to replace a vacant Administrative Assistant I position with an Office Assistant II resulting in a total savings of \$1,540. Mark Stead, seconded by Robert Keeney, made a motion to approve the request. Motion carried without negative vote.

Joyce Roling gave the directors report. Joyce will be attending the Wisconsin Public Employer Labor Relations Association (WPELRA) annual conference on January 21-23, 2015. The LEAN training is going well. There has been positive feedback.

John Patcle, seconded by Mark Stead, moved to go into closed session per state statute 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility as it relates to the performance evaluation of the Finance Director/County Auditor. Roll call vote resulted in a carried motion.

Roll Call Vote:

Gary Ranum	Yes
John Patcle	Yes
Mark Stead	Yes
Robert Keeney	Yes
Don Splinter	Yes
Larry Wolf	absent
John Beinborn	Yes

Gary Ranum, seconded by Mark Stead, moved to return to open session. Motion carried without negative vote.

Mark Stead, seconded by Donald Splinter, moved to adjourn to February 10, 2015, at 9:00 a.m. Motion carried.