

BOARD MINUTES
UNIFIED COMMUNITY SERVICES
Wednesday, December 17, 2014
200 W. Alona Lane, Lancaster, WI 53813

MEMBERS PRESENT: Julee Albers, Judy Friar, Nancy Howard, Lester Jantzen, Dwight Nelson, Mark Stead, Charles Stenner, Mike Tiber (Chair.), and Mary Ellen Tredinnick.

MEMBERS ABSENT: Judy Lindholm.

OTHERS PRESENT: Kathy Rink, Zack Armstrong, Cheryl Knapp, and Nancy Schmitz.

1. CALL TO ORDER/ROLL CALL: 7:01 p.m.; quorum present.
2. COMPLIANCE and MINUTES: Mark Stead moved to report the meeting in compliance with the open meetings law, approval of agenda, and approval of the minutes of November 19, 2014 Board meeting. Motion seconded by Lester Jantzen and passed.
3. BILLS: Mary Ellen Tredinnick moved approval for payment of the bills for November 2014 as reviewed. Motion seconded by Charles Stenner and passed.
4. REPORTS: Financial report for November 2014 given by Zack Armstrong. Personnel report for November 2014 given by Cheryl Knapp. Personnel Committee report given by Mark Stead: Met with Teamsters representative and exchanged proposals. Approved change in holiday with Veteran's Day no longer being a paid holiday and the day after Thanksgiving now a paid holiday for employees. Chairman's report: None. Kathy Rink presented the Director's report as follows:
 1. Vacant secretarial position has been filled. New secretary starts on January 2, 2015.
 2. Part-time AODA position has been filled. New counselor starts on January 2, 2015.
 3. Mental Health Clinical Supervisor, Myranda Culver has resigned. Myranda took a job in Richland Center. We have advertised for a replacement.
 4. Met with Tellurian and the decision was made not to continue the lease of a crisis bed and will use on an as-needed basis. We have contracted with Bayside in Madison for a similar service which was more cost effective.
 5. We mentioned a possible change last month assuming lead agency status for the Grant County Community Options Program (COP), but we have decided to continue the current arrangement for the present time. The Grant County Department of Social Services is the lead agency for the Community Options Program (COP) in Grant County.
 6. The number of participants in the Drug Treatment Court is up to 6 or 7. The coordination duties have been turned over to the new coordinator, Kristin Schier at the courthouse.
 7. Training provided to Grant County Department of Social Services on emergency detentions. Kelly Randall also provided training for the Dodgeville Police Department.
 8. We are pleased with Mobile Crisis and Northwest Connections and mobile crisis services, but continue to work on program procedures.
 9. We will need to schedule an Executive Committee meeting in January or February to review changes to policies in 2014.
 10. Update on the closing of Mendota. Possible suit pending from the city of Madison and the Department of Human Services.

Charles Stenner moved to accept reports and place on file. Motion seconded by Dwight Nelson and passed.

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5. INTRODUCTIONS: None.
6. 2014 AUDIT ENGAGEMENT LETTER: Mary Ellen Tredinnick moved to accept engagement letter for 2014 audit from Johnson Block for under \$10,000. Motion seconded by Judy Friar and passed.
7. IOWA COUNTY ALZHEIMER'S FAMILY CAREGIVER SUPPORT PROGRAM: Unified has been the lead agency for this program but feel that consumers would be better served if the program was transferred to the Aging and Disability Resource Center (ADRC). The ADRC would have better access to the population that would be eligible for these funds. We propose to have the Iowa County Aging and Disability Resource Center become the lead agency for this program. Mary Ellen Tredinnick moved for approval of the Iowa County Aging and Disability Resource Center becoming the lead agency starting in 2015. Motion seconded by Nancy Howard. Motion passed unanimously.
8. ELECTRONIC HEALTH RECORDS: Have met with several companies on electronic health records (EHR) systems due to changing reimbursement from Medicare and as part of our strategic planning and methods to improve paperwork. Netsmart already has a presence in Wisconsin and also has an interface with the State PPS system. Netsmart would offer a discount to Unified and 3 other agencies working as a county collaborative. First year costs would be \$98,730 (including discount) plus approximately \$6,000 in travel costs. Annual recurring costs after year 1 would be \$17,180. This would include maintenance and support on all issues with no limits. We would also receive a Medicaid EHR incentive payment of \$63,750 payable over 6 years. Charles Stenner moved approval to contract with Netsmart for the electronic health records system. Motion seconded by Julee Albers. Motion passed.
9. CLOSED SESSION: Mary Ellen Tredinnick moved to convene in closed session pursuant to Sec. 19.85 (1)(e), Wisconsin Statutes, to consider matters related to current negotiations. Motion seconded by Charles Stenner. A roll call vote was taken with results as follows: Julee Albers: yes; Judy Friar: yes; Nancy Howard: yes; Lester Jantzen: yes; Dwight Nelson: yes; Mark Stead: yes; Charles Stenner: yes; Mike Tiber: yes; and Mary Ellen Tredinnick: yes. Motion passed.
10. CONVENE TO OPEN: Meeting reconvened in open session
11. APPROVAL OF 2015 TEAMSTER AGREEMENT: Personnel Committee recommended approval of the proposed 2015 collective bargaining agreement between Teamsters and Unified Community Services. The contract includes a 1.57% cost of living adjustment, which is the maximum allowable under Wisconsin Act 10 for contracts effective 1/1/2015. Mark Stead moved for approval of the 2015 Teamster Agreement, plus an additional Board authorized .43% increase outside the collective bargaining process, for a total increase of 2% effective 1/1/2015.. Motion seconded by Julee Albers and passed.
12. ADJOURNMENT: Mark Stead moved to adjourn at 7:52 p.m. Motion seconded by Dwight Nelson and passed. Next meeting, January 21, 2015.

Nancy Schmitz, Recorder
Julee Albers, Secretary