

Grant County Board of Health

December 2, 2014

5:30pm

PRESENT: Dwight Nelson; John Beinborn; Dan Timmerman; Carol Beals;
Gary Ranum; Robert Keeney; Mary Kay Logemann;
Jeff Kindrai; Amy Miller

CALL TO ORDER: Meeting called to order by Dwight Nelson, Chair at 5:30pm.

OPEN MEETING LAW: Meeting posted and in compliance with the Open Meeting Law.

CHANGES IN AGENDA: Grant Applications not needed. John Beinborn made a motion to approve removing grant applications from the agenda, second by Gary Ranum. Carried.

MINUTES OF PREVIOUS MEETINGS: September meeting minutes need to be adjusted to include Carol Beals in attendance. Carol Beals made a motion to accept the change in the minutes, second by John Beinborn. Carried.

VOUCHERS: September and October vouchers were reviewed. Carol Beals made a motion to approve the September (\$46,326.48) vouchers and October (\$82,706.22) vouchers, second by Gary Ranum. Carried.

MONTHLY FINANCIAL REPORTS: The September and October Financial Reports were reviewed. There is a lag in receiving revenue for several programs. Public Health revenue was held up due to revalidation issues for billing influenza vaccinations to Medicare. Hospice billing was slightly delayed due to additional time to take for adding medications to hospice claims. Dental billing was also explained by Jeff. John Beinborn made a motion to approve the September and October Financial Reports, second by Dan Timmerman. Carried.

LOAN CLOSET FINANCIAL REPORTS: September and October Loan Closet Financial Reports were reviewed. Gary Ranum made a motion to approve the September (\$12,038.12) and October (\$12,360.58) Loan Closet Financial Reports, second by Dan Timmerman. Carried.

SEMINARS AND TRAINING REPORTS: Carol Beals made a motion to approve the September and October Seminar and Training Reports, second by Gary Ranum. Carried.

WIC VAN: We have received 4 bids, all within a couple thousand dollars of each other. The lowest bid was outside of Grant County. Have approval from state to purchase using the local bid. We are still awaiting approval to purchase the van from USDA. We have about \$10,000 in the WIC budget for a down payment. This leaves approximately \$12,000 to finance.

Dan Timmerman made motion to approve the purchase of the WIC van (assuming USDA approval is obtained) accepting the local bid from Louisburg Garage with financing but request looking for alternate cheaper financing options, second by John Beinborn. Carried.

2015 PROGRAMS: Discussed Medicare flu shot billing issues. Discussed possibly having use Hospice carryover due to delayed billing. The Board was informed that dental billing will be down due to the hygienist doing their own billing. WWWP will be retained in the county until the middle of 2015 then will go to a regional program.

DIRECTORS REPORT: Jeffery A. Kindrai, RS, MSPH

-Ebola disease is now listed as Category I by the state, meaning it is immediately reportable. As of 11/18/14, there were 15,319 cases in the world. In the US, there have been 4 cases and 1 death. In Wisconsin, (to date) 6 people were currently being monitored and 60 have completed monitoring. At this time, thirty-five hospitals in US can treat Ebola, with 3 of the hospitals being in Wisconsin. Wisconsin State Laboratory of Hygiene can now test for Ebola.

-The influenza season is picking up. Most cases are type A.

-The agency newsletter was discussed to be sure all members are receiving newsletters.

ASSISTANT DIRECTORS REPORT: Amy Miller, RN, BSN

-New Conditions of Participation (COP) for home care are proposed to be going into effect next year, including changes to OASIS-C1 which demonstrate improvements in questions to reflect a better picture of patient status. It also includes changes to frequency of therapy re-evaluations from 11-13th visit, 17-19th visit and prior to 30th day to every 30 days and changes to QAPI (Quality Assessment and Performance Improvement) which eliminates a professional advisory committee which provides annual reviews of policies and programs.

-There are also changes in Hospice. Drug Enforcement Agency (DEA) provisions regarding the disposal of controlled substances at time of patient death may be changing. Hospice staff will not be authorized to receive pharmaceutical controlled substances for purpose of disposal from patient representative. A patient representative must be instructed on disposal and may do so at time of death with hospice nurse present and in appropriate disposal container provided by Hospice at time of death.

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If declination occurs, staff must document name and amount of substance left in patient representative's possession as well as instructions for disposal. (1) Drug take back event; (2) Mail back program; (3) Collection receptacles, i.e. drop box, drug buster, kitty litter, coffee grounds and representative must sign document that they understand this guidance for state authorized methods for disposal of controlled drugs.

COMMENTS FROM THE PUBLIC: No public present.

ADJOURN: John Beinborn made a motion to adjourn (6:39pm), second by Gary Ranum. Carried.

Next meeting will be February 24, 2015 at 5:30pm.

GRANT COUNTY BOARD OF HEALTH

A handwritten signature in blue ink, appearing to read 'Gary Ranum', is written over a horizontal line.

Gary Ranum, Secretary