

PUBLIC PROPERTY COMMITTEE

November 26, 2014

The Public Property Committee of the Grant County Board of Supervisors met on Wednesday, November 26, 2014, at 9:00 a.m. in Room 266 of the Administration Building, Lancaster, WI pursuant to the previous meeting of October 22, 2014.

The meeting was called to order by Carol Beals, Chair. The Deputy County Clerk, Karla K. Schwantes verified that the meeting was in compliance with the open meeting law posted in three places and published on the County Web Site.

Members present: Carol Beals, Dwight Nelson, Donald Splinter, Vern Lewison, Dale Hood, Lester Jantzen, and John Beinborn. Robert Keeney, County Board Chair was also present.

Agenda: Lester Jantzen, seconded by Dale Hood, made a motion to approve the agenda as written. Motion carried.

Minutes: John Beinborn, seconded by Dwight Nelson, moved to approve the October 22, 2014 minutes with one correction. To add to the Boat Landing discussion that "Once the Parks Committee has made their determination this issue should then be sent back to the Public Property Committee for further discussion". Motion carried.

Correspondence: Vern Lewison brought up an issue regarding the lack of handicap parking around the Administration Building. Bob Keeney was asked to look into the possibility of adding some more handicap stalls in the parking lot between the Administration Building and the Flower Shop.

The Hospital Foundation asked for permission to place a sign regarding the Festival of Trees event that will take place on December 6 in the new building of Les Mack property on the north end of town. The sign will be placed a few days before the event and taken down immediately after the event is done.

Motion was made by Don Splinter, seconded by Dwight Nelson, to allow the Hospital Foundation to install a banner for the Festival of Trees on the courthouse lawn. Motion carried.

Insurance: Jenna Goodrich from A.J. Gallagher reported that the renewal for Work Comp will be due on January 1, 2015. She gave a brief overview of the renewal. She stated that in calculating the experience modification there had been a slight mistake found which would credit the County about \$16,000. The Experience Modification would go up slightly next year; there were some concerns regarding Highway, Law Enforcement and Orchard Manor. Loss Control Trainings will be schedule for those three departments to help bring the rate down again. The claims look fine, no concerns regarding them.

Randy Peterson, TRICOR, one claim still open at this time, all other have been closed. The Life Insurance carrier for the county has been changed from Lincoln Finance to Hartford which will save the county about \$2,000 for 2015.

Brent Straka, TRICOR, was not present at the meeting but indicated that the open enrollment process as going well.

Courthouse Video Conferencing: There has been extensive testing done on the system. Jail unit was removed and reset. Point to Point has worked the best; the problem seems to be in the Internet Connection. TDS is working with IT to help resolve this issue. Jeff stated that it is a priority for the IT

Department to figure out the problem in this system. Old and new units will continue to be tested and tests are being run from inside to inside which has worked fine. When they run tests from inside to outside sources this seems to cause issues. They will continue the testing and report back to the Public Property Committee on the progress.

Courthouse and Administration Building Maintenance: Terry Clark, Administration Building, no issues to report. Terry stated that next year we may have to look into installing plug in outlet for heat tapes on the downspout in the front of the building. The electrical plug in sites were installed in the wrong place when the building was built, running a wire on the floor may cause a problem, this issue will have to be looked into.

Mark Udelhofen, Courthouse, decorating for the holiday has been the priority. No other issues to report.

Update on Courthouse Renovation: Scaffolding has been covered with plastic to maintain a temperature of above 40 degrees so the mortar can still be applied. Heat blankets are being used to help maintain the temperature. The stone that needs to be installed is coming much faster from Chicago. They plan to continue the work as long as the weather holds. The new amended contract is being negotiated by all parties so all are in agreement when it is signed. The scaffolding will be taken down when all the zones have been completed. No reports have come back from testing on the water proofing on ground level at this time.

IT /Treasurer Office Assistant II: Grant County is recruiting for a full-time Office Assistance II position to work approximately 16 hours per week in the County's Information Technology Department and approximately 24 hours per week in the County Treasurer's Office.

Vern Lewison, seconded by Lester Jantzen, made a motion to approve Grant County filling this position for IT and Treasurers Office. Motion carried.

IT LTE's: Jeff Anderson, Information Services Director introduced the new LTE's who are working in the IT Department, Jacob McCauley, Leng Thao, and Kevin Upman. All have previously worked as interns for Grant County in the past. Jeff gave them an opportunity to introduce themselves and tell the committee something about themselves.

Jeff would like to ask permission from the committee to extend the termination dates for the LTE's to the end of January. Because of their start dates which were October 27, November 10, and November 19 they got a late start; Jeff would like to extend their time to benefit Grant County. The total cost to the county will be \$11,130 which is less than previously stated (\$13,104) because one of the interns is totally funded through Wisconsin Workforce Development funding; this will cost the county nothing, and the term date for this one will end on February 6, 2015. Not all of them are able to work 40 hours a week which has also slowed the work down.

Dale Hood, seconded by John Beinborn, made a motion to approve extending the term for the interns for the IT Department until January 31, 2015 and February 6, 2015. Motion carried.

Microsoft Licensing Update: Jeff Anderson has split up this job between all the LTE's to work on. Jeff gave an overview of the work that will need to be done for completion on this process. So far they are only working on a test environment to find what techniques work and don't work before they implement in the county system. The tentative date of completion is the end of summer 2015.

Social Services/ADRC Wireless: One of the LTE's had previously worked on creating this wireless before his term was up. There are still a few issues that need to be worked out. The secured side, the side that the employees use is working fine inside the building. The public who use their smart phones to connect onto the wireless is not working at this time. Fred Naatz, Director is aware of this issue; Jeff Anderson is keeping him up to date on the progress on this issue.

Highway Wireless: The Highway wanted wireless installed in their shop so they could plug their lap top into the trucks to record and read the sensors and functions of the trucks. Once they got the readings from the trucks they can take the lap top to their office and off the internet can download updates on the functions so they can make sure everything is working fine or find out how to fix any issues. This equipment records all the functions the truck does during its time of use. IT installed the wireless and all seems to be working fine. Both the employees and public can use this wireless so it has worked well. The biggest challenge they experienced was getting the radio and antenna mounted on the wall and run the wires needed to make the unit work.

Public Comments: None

Adjournment: Dwight Nelson, seconded by Lester Jantzen made a motion to adjourn the meeting pursuant to the next meeting on Tuesday, December 23, 2015 at 9:00 a.m. Motion carried.