

## **SOCIAL SERVICES BOARD**

**November 5, 2014**

The meeting was called to order by Carol Beals at 9:02am. Roll call was taken with Hood, Ranum, Nelson, Splinter, Loy, and Beinborn present. Also present were Fred Naatz, Director, Tori Armstrong, Business Manager, Clark Thelemann, Social Work Supervisor and Robert Keeney, County Board Chairman. The meeting was in compliance with the open meeting law. Nelson moved to move the eWisacwis Management Tools and Reports to after the approval of the minutes, seconded by Loy. The motion carried. Splinter moved to approve the minutes of the September 3, 2014 meeting, seconded by Beinborn. The motion carried. Beinborn moved to approve the September and October, 2014 vouchers, seconded by Nelson. The motion carried. Nelson moved to approve the September, 2014 Administrative Report, seconded by Hood. The motion carried. Ranum moved to approve the September and October, 2014 training cost report, with formatting corrections, seconded by Beinborn. The motion carried. Training \$230; travel related to training \$364; lodging \$800, meals \$97.68.

### **CORRESPONDENCE**

#### **ADMINISTRATION**

eWisacwis Management Tools and Reports: eWisacwis keeps all Child Protective Services, Juvenile Justice, Foster Care, etc. information including case management and placement case notes. GPR's allows us to be able to search for foster homes, Residential Care Centers, etc. It also includes CCAP, which anyone who is a foster home for the placement of children, needs to be checked prior to placing the child. Family Watchdog is also a part of this program, which shows convicted sexual offenders address, conviction stats, and a picture. There is also Youngstar, which searches for certified child care facilities.

COP Program – Rescind September 3, 2014 Resolution to transfer lead agency for the COP program: DSS has had several conversations with the Department of Health Services regarding the allocations for COP and CLTS (Childrens Long Term Support) services. DHS does not want 3 separate waiting lists for this program, #1 Grant County Department of Social Services, #2 Unified Community Services, #3 Iowa County Department of Social Services. The State wants 1 waiting list for Grant Co. and 1 waiting list for Iowa Co. and only wants one agency to administer the program. The most efficient process would be Grant DSS to have the contract for COP, CLTS and Family Support. DSS would then sub-contract with Unified Community Services, and Iowa DSS with a MOU developed.

Agency Credit Card Credit Limit Increase Request: Beinborn moved to request a credit limit increase on the DSS credit card, from \$1,000 to \$1,500, seconded by Nelson. The motion carried.

Wage Scale: There are 7 employees who because of their hire date, the new wage scale is making it so that they will not get the maximum hourly rate until approximately 4 years. It was agreed that Naatz should take this issue to Grant Co. Personnel, and then it would be dealt with on a "case by case" basis.

#### Directors Report:

1. Update on 51 Building/Maintenance: OM has a truck for plowing that may not be in service during this winter to plow DSS's parking lot. It was discussed as to whether the Highway department could plow the driveway.
2. Wireless update: The wireless is up and running in the building. Some computers have been running a little slower, however this is being worked on by IT.
3. Lean Training: This will be starting in 2015. Naatz, Armstrong and Deb Donald will be attending on behalf of DSS. It will be 5 hours, 3 times a month for approximately 5 months. It is the goal that after the training, DSS can look at different programs within and how to make them more efficient.
4. Staff Development Speaker: Rob Bell will be speaking to the agency on December 10, 2014 from 10:00-11:30am. It will be motivational and how to provide good customer service.
5. SED Program Update: DSS runs this program through Platteville Family Resources, with them providing the Therapist. Potentially 3 families could be receiving services soon through this program.
6. Trauma Informed Care Project: The grant has 3 tiers that focus on the impact trauma has on children. 5 counties have been trained. There will be a celebration on December 12, 2014 in Iowa County. If any of the committee members would like to attend, contact Naatz.

#### **PERSONNEL**

Tanya Miller introduction: Tanya Miller has started as the new Social Services Specialist.

Resignation of Social Work Supervisor: Beth Rink has resigned as the Social Work Supervisor effective November 7, 2014. Hood moved to replace the Social Work Supervisor position, seconded by Nelson. The motion carried.

Replacement options of Social Work Supervisor: Naatz would like to create 2 Lead Worker positions to cover during the recruitment for a new Social Work Supervisor. Naatz will be supervising the staff. The committee has suggested that Naatz contact Joyce Roling in the Personnel department to discuss creating these positions.

**CITIZEN COMMENTS - None**

#### **ADJOURNMENT**

At 11:10 AM Nelson moved, seconded by Beinborn to adjourn to December 3, 2014 at 9:00 AM at DSS Large Conference Room. The motion carried.

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**Donald Splinter**

**Date**

