

PUBLIC PROPERTY COMMITTEE

October 22, 2014

The Public Property Committee of the Grant County Board of Supervisors met on Wednesday, October 22, 2014, at 9:00 a.m. in Room 266 of the Administration Building, Lancaster, WI pursuant to the previous meeting of September 24, 2014.

The meeting was called to order by Carol Beals, Chair. The County Clerk, Linda K. Gebhard verified that the meeting was in compliance with the open meeting law posted in three places and published on the County Web Site.

Members present: Carol Beals, Dwight Nelson, Donald Splinter, Vern Lewison, Dale Hood, Lester Jantzen, and John Beinborn. Robert Keeney, County Board Chair was also present.

Agenda: John Beinborn, seconded by Lester Jantzen, made a motion to approve the agenda with one change to move line item 14 under line item 5 so John Anderson, Real Property Description could answer any questions regarding the maps for the boat landing. Motion carried with changes.

Minutes: Vern Lewison, seconded by Dwight Nelson, moved to approve the September 24, 2014 minutes. Motion carried.

Correspondence: Gloria Fuller with the art club at Lancaster High School requested permission to place a banner for their up-coming Annual Craft Sale on November 1, 2014 on the courthouse lawn. Motion was made by Don Splinter, seconded by Vern Lewison, to approve posting the banner on the courthouse lawn. Motion carried.

Boat landing discussion: John Anderson, Real Property Description Office was present to answer questions regarding the maps and descriptions that his office and Register of Deeds provided to the committee on the county boat landings. The county has maintained eleven boat landings throughout the county for many years with grant money from The Department of Natural Resources; \$1,000.00 per landing, they are as follows:

- Blue River: Hwy T at the Wisconsin River Bridge north of Blue River built in 1966. **County/State owned.**
- Boscobel: Floyd Von Haden Recreation Area, Hwy 61 at the Wisconsin River Bridge north of Boscobel built in 1989. **County owned.**
- Woodman: Off Hwy 133, 2 ½ miles west of Woodman. **County owned.**
- Millville: Off Cty C, west of Millville. **County owned.**
- Wyalusing: Off Cty X in the town of Wyalusing. **County/Rail Road owned.**
- Glen Haven: On the west end of town, across the railroad tracks. **County owns parcel north of boat landing.**
- McCartney: At the west end of Cty N. **Township owned.**
- Banfield Bridge: Indian Creek Rd, off Hwy 61 west of Dickeyville. **County owned.**
- O'Leary's Lake: Eagle Point Rd, off Hwy 61 south of Keiler. **Federal owned.**
- Bridge Port Landing: Hwy 18 on the border line of Grant County and Crawford County. **DOT owned.**
- Potosi Point Landing: Off of Hwy 133. **Federal owned.**

Some inquiries have been received on how some of the municipalities where these boat landing are located could take over the care of them on their own. No money would change hands from the County or from DNR if

the landings were taken over by the municipalities. The committee asked John Anderson if the municipalities could lease the property from the county or could deeds be drawn up to transfer the landings from the County. He felt that may be a possibility, but legal counsel would be needed. John went on to say that Grant County is one of the few counties who does not have a county park to offer the public. He feels it would be a big dis-service to the citizens to give up the care of the boat landing. The waterway is one thing Grant County has to offer tourism; the county has these boat landings in their possession to offer, John would hate to see this lost.

Carol Beals, Chair stated that in her opinion, this issue should be sent back to the Park's Committee for further discussion. If any municipalities were interested in obtaining their boat landing they should come before the Parks Committee individually for that committee's determination. Once the Parks Committee has made their determination this issue should then be sent back to the Public Property Committee for further discussion. The committee members agreed; no action was taken on this issue. John Anderson and Marilyn Pierce, Register of Deeds were thanked for furnishing all the information to the committee.

Insurance: Jenna Goodrich from A.J. Gallagher reported that it has been a good month for the county, no loss of time claims reported. Quarterly reviews have been set up between Personnel and Liberty Mutual to discuss issues or to discuss other options that the county would like to implement. With winter coming they will be setting up trainings on parking lot safety and winter safety issues.

Brent Straka, TRICOR, they are working on the open enrollment for November making sure the county is in compliance with Obama Care affordable care act.

Randy Peterson, TRICOR, stated there was just one employee dispute claim open at this time. He introduced Mary Schoettel, Safety Services Rep. She explained the trainings she conducts for TRICOR. She has held the trainings for the CDL drivers in the county in the past, and has also been involved in the Fair inspections during fair time. She handles all the employee trainings on safety issues for TRICOR.

Randy stated that in prior meetings the county had expressed their desire to go out for bids on the work comp and crime policy. He realizes that the county has been represented by Liberty Mutual through A. J. Gallagher for many years on these coverages. However; he wanted the committee to know that TRICOR would be very interested in becoming the Agent of Record for this coverage and could also represent Liberty Mutual for the county.

The committee gave Jenna Goodrich, A.J. Gallagher a chance to state her opinion on this issue. She felt that the county should continue on their plans to hire a consultant for the purpose of going out for bids to establish the RFP for all coverages needed.

Courthouse Video Conferencing: Tina McDonald, Clerk of Circuit Court was present to update the committee on the video conferencing issue. A TDS consultant has been on site with Jeff Anderson, Information Technology Director to evaluate the problem with video conferencing between the jail and the courthouse. No problems with hook up were detected, testing was done. TDS will have to continue to monitor the problems to isolate the problem whether it is on their side or the counties. It was decided between the Court System and IT they will continue to monitor this issue with TDS and would like to remain on the agenda each month to keep the committee updated.

Restorative Justice Office Space: Robin Klein and Britney Fitzgerald, Intern was present to ask if the county could accommodate them with office space on a when needed basis. Judge Van De Hey was present at the previous committee meeting to request space for this group to use. Grant County is now using the office space previous used for the Treatment Court Program. Restorative Justice is working to get federal funds to help their cause, but no money would be available at this time for office space. All of their working capital come from donations

and fund raiser events. There is not office space in the Courthouse, but there would be an available office space in the Administration Building. The committee discussed other county buildings which may have space available.

It was decided that Robert Keeney would work with Fred Naatz, Social Services Director on available space that could be used in the 52 Building. There would be ample parking and Social Services would be involved in the work done by this group.

10:12 a.m. a short break was called.  
Reconvened the meeting at 10:25 a.m.

Request Carryover for Law Enforcement: Jack Johnson, Chief Deputy Sheriff was present to request the continued carryover of \$3100.00 from 2013 for seal coating the Sheriff Department Parking Lot that did not get completed in 2014.

Don Splinter, seconded by John Beinborn made a motion to carry over the amount of \$3100.00 from the 2013 carryover from Public Property to continue as a carryover for 2015 for the completion of the seal coating on the parking lot. Motion carried.

Maintenance: Mark Udelhofen and Terry Clark were not present at the meeting to report, Linda Gebhard, County Clerk reported there were no issues to discuss.

Discussion on Scope and completion date on Courthouse Renovation: Chris Otto was present to update the committee on a material schedule delay, due to the stone that had to be sent back because it was unacceptable to use on the Courthouse Renovation. He submitted 4 options for the committee to discuss regarding the added cost of the delay and the change of scope for the project completion. They are as follow:

- Option 1: \$126,480.00 No Winterization—complete pediments in spring 2015
- Option 2: \$240,100.00 No Winterization—leave scaffolding in place and complete masonry in 2015
- Option 3: \$221,100.00 Partial Winterization—complete masonry in spring 2015
- Option 4: \$259,900.00 Full Winterization—complete all masonry in winter 2014/2015

Chris Otto stated that Option 1 would be the most acceptable to protect all parties involved. Completion of the renovation could now be extended out into June of 2015.

The committee discussed Option 1 which includes:

Secure site for winter in mid-November 2014	\$ 7,700.00
Remove tools from site	
Reorganize any stone still on site	
Make building water tight for winter	
Trucking costs to demobilize site	
Remobilize site the first week of April 2015	\$ 7,700.00
Trucking costs to remobilize to site	
Remove all winter stabilization materials	
Remove water tight measures	
Site Supervision	\$39,600.00
9 weeks of additional on site superintendent	
Travel and Hotel costs	\$ 9,130.00
9 weeks of additional hotel costs for current crew size	

5 workers plus site superintendent.	
Project Management	\$ 4,290.00
Office management costs (job scheduling and organization, Billing, site visits and associated costs)	
Equipment Rental	\$10,460.00
Rental of tools, heavy equipment (lull)	
Site offices	
Site fences	
Access costs in 2015 to address pediments	\$46,200.00
Cost for accessing the remaining pediment work areas using a combination of scaffolding and lifts	
General liability insurance (additional premium for higher contract)	<u>\$ 1,400.00</u>
TOTAL COST	\$126,480.00

**NOTE:** *Option 1 costs are dependent on receiving and installing all non-pediment stone prior to cold temperatures.*

Motion was made by Vern Lewison, seconded by Dale Hood to approve Option 1 for an additional cost of \$126,480.00 for the Courthouse Renovation Process. Motion carried.

Chris Otto also stated that InSite Contract will be ending in mid-November of 2014. Since the scope of the project now will continue into 2015 their service will be needed for an additional 14 weeks once the project resumes in the spring of 2015. Their estimated additional cost could \$17,500.00 which will be negotiated once the project gets underway again.

Update on Courthouse Renovation: Chris Otto felt that all in all the construction of the Courthouse has gone well despite the material delay. All work has been performed safely and in a professional manner. The Wednesday meetings have been instrumental in keeping every one informed on the project and scope of work.

IT Update: Jeff Anderson, Information Technology Director informed the committee that his staff had been working creating the virtual machines. Orchard Manors physical servers will soon be installed. They are in the process of upgrading department computers to XP installing Windows 7, twelve machines are done in the Health Department, fifteen at Orchard Manor have been completed and now they hope to start on the Social Services Department.

IT LTE's: Jeff Anderson, Information Technology Director asked the committee for their approval to hire three Limited Term Employees for the remainder of 2014 to help the department catch up on the issues that they have not been able to address. The LTE's would be scheduled to start on November 3<sup>rd</sup> at a rate of \$14.00 per hour. Total cost would be \$14,104 and Jeff stated that he does have carry over money available to help on the cost. Other departments have stated they could possible help on the cost, but that has not been determined at this time.

John Beinborn, seconded by Lester Jantzen, made a motion to approve the request by IT to hire three LTE workers for the remainder of 2014. Motion carried.

Public Comment: None

Adjournment: Dwight Nelson, seconded by Dale Hood, moved to adjourn to November 26, 2014, at 9:00 a.m.