

PUBLIC PROPERTY COMMITTEE  
September 24, 2014

The Public Property Committee of the Grant County Board of Supervisors met on Wednesday, September 24, 2014, at 9:00 a.m. in Room 266 of the Administration Building, Lancaster, WI.

The meeting was called to order by Chair Carol Beals. Other members present were Dwight Nelson, Donald Splinter, Vern Lewison, Dale Hood, Lester Jantzen, and John Beinborn. In addition to the committee, Robert Keeney, Joyce Roling, Jeff Anderson, Mark Udelhofen, Jenna Goodrich, Judge Van De Hey, Jack Johnson, Tina McDonald, David Fritz, Randy Peterson, Brent Straka, John Ingelbritsen, Dawn Mergen, Fred Naatz, and Carol Schwartz were also in attendance.

Open Meeting Compliance: Notice of the meeting was sent to the media and the agenda was posted in the Administration Building, Courthouse, and on the Grant County website.

Agenda: Lester Jantzen, seconded by John Beinborn, moved to approve the agenda. Motion carried without negative vote.

Minutes: Dwight Nelson, seconded by Don Splinter, moved to approve the August 27, 2014 minutes. Motion carried without negative vote.

Insurance: Jenna Goodrich from A.J. Gallagher reported that she did a walk through tour with Dawn Mergen of the Orchard Manor Home. She took pictures and made recommendations regarding any liability concerns. She will provide training suggestions regarding combative behavior, housekeeping, etc., to assist with reducing claims experience. Jenna also reviewed claims experience information.

Randy Peterson, TRICOR, reported that the four year old claim we had was now closed. He also stated that TRICOR has provided training to Orchard Manor and the Highway Department.

Brent Straka, TRICOR, reported minor changes in benefits. Hearing Aides are now covered under Medical Associates as essential coverage as well as some tobacco cessation coverage. Medical Associates 2015 premium increased 8.9% and Dean Health Plans 2015 premium decreased an overall 5.3%. 60% of employees are with Medical Associates and 40% are with Dean Health Plans. TRICOR is providing a webinar on the Affordable Care Act update on September 30<sup>th</sup>, which the HR department will be participating.

Courthouse Video Conferencing: Judge Van De Hey and Tina McDonald requested permission to get an outside consultant to evaluate the problem with video conferencing between the jail and the courthouse. It appears the problem is with TDS. I.T. is waiting for a part to come in to try and fix it. If it doesn't work, County Board Chair Keeney will contact TDS and get them to work with Judges and IT to fix the problem. If it doesn't work, the county may change service providers. David Fritz offered the use of the tower on the Herald Independent building if necessary. The committee would like this to be an agenda item for the October meeting for a follow up.

Restorative Justice Office Space: Judge Van De Hey explained that Crawford County had office space in the Courthouse for their Restorative Justice Program free of charge for when they

needed it. Grant County is now using the office space for the Treatment Court Program. Crawford County is requesting other office space if we have it. There is not office space in the Courthouse, but there may be space in the Administration Building. Judge Van De Hey will follow up with Crawford County regarding their required office hours and amount of space they need and will bring it back to the committee in October.

Maintenance: Mark Udelhofen reported that the dome in the courthouse is leaking. Giese is coming in to re-caulk around the dome within the next couple of weeks.

Courthouse Renovation: Robert Keeney reported that the Courthouse renovation project is moving along. They are waiting on stone to come in. They need eight more loads from Utah. They anticipate the water proofing will be done in the spring because the stone needs to be completed first.

'52 Building: Carol Schwartz discussed the '52 building and the continued maintenance costs of which they do not have a budget for. After lengthy discussion and other options, the committee recommended she increase her budget for maintenance costs of the '52 building for 2015.

Boat Landings: The committee discussed the ownership of the Grant County boat landings. The committee would like the Tax Lister's Office and the Register of Deeds office to provide a definitive map with legal descriptions and any restrictions and brought back to the committee in October to review and discuss.

County Liability and Bid Options: Carol Beals reported that several members of the committee met informally with County Mutual at the WCA Convention to discuss insurance options. Discussion pursued regarding the bid process and a third party consultant, possibly TE Brennan from Madison. Don Splinter, seconded by Dwight Nelson, moved to put \$10,000, if they can find the money, in the 2015 budget for an outside consultant to handle the bid process for liability insurance. Motion carried.

IT Training: Jeff Anderson reported that Deanna Steines attended training on window server operating systems. The cost of the training was \$1200.00. The cost of mileage and meals was \$243.00. Jeff attended desktop infrastructure training. The \$2500.00 cost of the five day class is included in the enterprise agreement. The cost of mileage was \$93.00. Jeff will be attending software training in San Diego. The cost will be covered through the Sheriff's Department. Jeff will also be attending a one day class in Chicago on October 9<sup>th</sup> for Orchard Manor's new software program at a cost of \$99.00. The mileage cost will be approximately \$250.00.

IT Update: The IT department has installed new servers in the county and took out backup servers which were replaced with virtual machines. IT will continue to move virtual machines to new server and create new virtual machines as needed.

Public Comment: None

Adjournment: Dwight Nelson, seconded by John Beinborn, moved to adjourn to October 22, 2014, at 9:00 a.m.