

BOARD MINUTES *Unapproved*
UNIFIED COMMUNITY SERVICES
Wednesday, September 17, 2014
200 W. Alona Lane, Lancaster, Wisconsin

MEMBERS PRESENT: Dave Bauer, Nancy Howard, Lester Jantzen, Judy Lindholm, Dwight Nelson, Mark Stead, Mike Tiber (Chair.) and Mary Ellen Tredinnick.

MEMBER EXCUSED: Julee Albers, Judy Friar and Charles Stenner.

OTHERS PRESENT: Kathy Rink, Zachary Armstrong, Cheryl Knapp, Nancy Schmitz and Judge Day.

1. CALL TO ORDER/ROLL CALL: 7:00 p.m.; quorum present.
2. COMPLIANCE and MINUTES: Mark Stead moved to report the meeting in compliance with open meetings law, to approve the agenda, and to approve the minutes of the August 20, 2014 Board meeting. Motion seconded by Dwight Nelson and passed.
3. BILLS: Mary Ellen Tredinnick moved approval for payment of the bills for August, 2014 as reviewed. Motion seconded by Dave Bauer and passed.
4. REPORTS: Financial report for August, 2014 given by Zack Armstrong. Personnel report for August, 2014 given by Cheryl Knapp. Personnel Committee Report given by Mark Stead. Recommendations to the Finance Committee: A 2% wage increase to employees and a 60% AODA position. Finance Committee Report given by Mike Tiber. Chairman's report: None. Kathy Rink presented the Director's report as follows:
 1. Community Support Program received a two year certification with no citations. Surveyor complimentary about follow-up documentation and care of clients.
 2. Grant County Community Options Committee (COP) recommending to the Grant County Board to move forward to have Unified become the lead agency for Grant County COP.
 3. Becky Manning and Kathy Rink toured Bayside Mental Health in Madison for use as a second crisis bed location.
 4. Held interviews for workers for the Mobile Crisis Unit. Unified will be contracting with Northwest Connections for this service. We have staff available for walk-in crisis during the day.
 5. Emergency Services plans to do a presentation to the Board in October.
 6. Public Participation meetings held in Grant County and Iowa County. Neither meeting had any members of the public present.
 7. Department of Health Services is rewriting the regulations and Family Care contracts and incorporating behavioral health into those contracts. Currently, we pay all institutes costs.
 8. Kathy will meet tomorrow with Iowa County Drug Treatment Court.

Dwight Nelson moved to accept reports and place on file. Motion seconded by Judy Lindholm and passed.

5. INTRODUCTIONS: The Honorable Craig Day spoke to the Board about the new Drug Court, which deals primarily with Heroin and Meth. Mike Fernette currently handles the Intoxicated Driver Court and does an incomparable job dealing with these clients. A treatment court coordinator was hired to help with paperwork and allow more treatment time for counseling and with the drug court additional time is needed for treatment. Grants have tripled in past years as there is a war on drugs and the aim is to send fewer people to prison for drug use.

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6. CLOSED SESSION: Lester Jantzen moved to convene in closed session pursuant to Sec. 19.85 (1)(c) and (e) Wisconsin Statutes, to consider matters related to employment, promotion, compensation or performance evaluation data of employees and current negotiations. Motion seconded by Judy Lindholm. A roll call vote was taken with results as follows: Dave Bauer: yes; Nancy Howard: yes; Lester Jantzen: yes; Judy Lindholm: yes; Dwight Nelson: yes; Mark Stead: yes; Mike Tiber: yes; and Mary Ellen Tredinnick: yes. Motion passed.
7. CONVENE TO OPEN SESSION: Meeting reconvened in open session. 8:01 p.m.
8. CAPITAL ACQUISITION REQUEST: Zack presented information to purchase two copy machines for the Lancaster office as both copiers are 12 years old and parts are not available. There is enough money set aside in the budget to cover both machines. Propose to replace the large copier and smaller copier in front office, both with scanning capabilities. The front office copier will also be used for our fax, files will be received in a PDF format directly into the computers and hopefully save on paper usage. Mark Stead moved to approve purchase of two copiers as presented. Motion seconded by Dave Bauer and passed.
9. 2015 BUDGET: Zack Armstrong reviewed the budget and recommendations from Finance Committee. Dave Bauer moved to approve 2015 Budget as presented. Motion seconded by Dwight Nelson and passed.
10. ADJOURNMENT: Mark Stead moved to adjourn meeting. Motion seconded by Lester Jantzen and passed. 8:08 p.m.

Nancy Schmitz, Recorder