

BOARD MINUTES
UNIFIED COMMUNITY SERVICES
Wednesday, July 16, 2014
200 W. Alona Lane, Lancaster, Wisconsin

MEMBERS PRESENT: Julee Albers, Dave Bauer, Judy Friar, Nancy Howard, Lester Jantzen, Judy Lindholm, Mark Stead, Charles Stenner, Mike Tiber (Chair.), and Mary Ellen Tredinnick.

MEMBER EXCUSED: Dwight Nelson

OTHERS PRESENT: Kathy Rink, Cheryl Knapp, and Nancy Schmitz.

1. CALL TO ORDER/ROLL CALL: 7:05 p.m.; quorum present.
2. COMPLIANCE and MINUTES: Charles Stenner moved to report meeting in compliance with open meetings law, approval of agenda and approval of the minutes of June 18, 2014 Board meeting. Motion seconded by Mary Ellen Tredinnick and passed.
3. BILLS: Mary Ellen Tredinnick moved approval for payment of the bills for June, 2014 as reviewed. Motion seconded by Dave Bauer and passed.
4. REPORTS: Financial report for June, 2014 given by Kathy Rink. Personnel report for June, 2014 given by Cheryl Knapp. Chairman's report: None. Kathy Rink presented the Director's report as follows:
 1. Meeting scheduled with Northwest Connections on August 18th regarding Mobile Crisis. State is offering grant money to rural counties to be reimbursed for start up costs; application is due August 1st.
 2. The new Emergency Services Coordinator, Holly Knapp, will be available during business hours to see clients in crisis and hopefully divert from hospitalization.
 3. Participating in a Youth Crisis grant for a 16 county area. Focus is on crisis stabilization for youth. Myranda Culver is on the executive committee for this grant.
 4. Received report from State Surveyor this week for Mental Health, AODA and Emergency Services programs. We received a 1 year certification. We also received our initial certification for our AODA Prevention Program.
 5. Grant and Iowa Counties received a grant for the Drug Treatment court. Will be meeting with two corporation counsels who are working on this with the judges. They are looking to serve a maximum of 10 individuals in each county.
 6. Advertised for Finance Director position and will make final selection tomorrow.
 7. Holding employee forums next Monday and Tuesday.
 8. Neal Blackburn officially retired on July 4th. Open House for Neal at the Lancaster Country Club will be on July 22nd from 2:00-4:00 p.m.
 9. Update on adult family home that overcharged for services. Payment was offered, but not accepted. The attorneys will be in contact with each other.
 10. Audit came in mail today. Will need to make two adjusting entries.
 11. In preparation for 2015 budget, scheduled personnel committee meeting for August 28th at 7:00 p.m. in Lancaster and Finance Committee meeting for September 10th at 7:00 p.m. in Dodgeville.
 12. Interviews held for psychotherapist vacancies. Will need to hire two therapists.

Mark Stead moved to accept reports and place on file. Motion seconded by Judy Friar and passed.

UNIFIED COMMUNITY SERVICES

Wednesday, July 16, 2014

Page 2

5. INTRODUCTIONS: None.
6. CLOSED SESSION: Charles Stenner moved to convene in closed session pursuant to Sec. 19.85 (1)(f) Wisconsin Statutes, to consider personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel matters. Motion seconded by Lester Jantzen. A roll call vote was taken with results as follows: Julee Albers: yes; Dave Bauer: yes; Judy Friar: yes; Nancy Howard: yes; Lester Jantzen: yes; Judy Lindholm: yes; Mark Stead: yes; Charles Stenner: yes; Mike Tiber: yes; and Mary Ellen Tredinnick: yes. Motion passed.
7. CONVENE TO OPEN: Meeting reconvened in open session. 8:00 p.m.
8. ADJOURNMENT: Mark Stead moved to adjourn at 8:01 p.m. Motion seconded by Charles Stenner and passed.

Nancy Schmitz, Recorder

Judy Friar, Secretary