

Aging & Disability Resource Center of Grant County  
Board Minutes  
August 20, 2014

The meeting was called to order by Chair Mary Lou Bausch at 9:00 a.m. at the ADRC Large Conference Room, 8820 Hwy 35/61 South, Lancaster, Wisconsin.

**Attendance:** Carrie Bell, Larry Wolf, Lester Jantzen, Dave Janney, Jan Lintvedt, Mary Lou Bausch, Linda Adrian

**Excused:** Shirley Pink

**Others Present:** Lori Reid, Robert Keeney

**Compliance with Open Meeting Law:**

It was noted the meeting is in compliance with the open meeting act. (Published via website, radio, newspaper and posted at the Grant County Administration Building).

**Agenda Approval:**

**Jantzen/Janney:** Motion to approve the agenda. Motion carried.

**Approval of Minutes – July 16, 2014:**

**Wolf/Wetter:** Motion to approve July 16, 2014 minutes. Motion carried.

**Public Comment/Communication:**

Reid reported the following:

- Public Hearing Questionnaire Results- Written comments were received from 5 people, 3 of which had used the ADRC in the past year. 2 people recommended increasing services for elderly and 1 recommended keeping services the same.

**Advocacy Reports or Activities:**

**Report from ADRC Regional Governing Board Members** – Whitney Thompson was introduced and gave an overview of the Dementia Care Program. Board received a training on Family Care by Amber Russell. By-laws were reviewed and updated.

**Supported Employment for Persons with Disabilities** – Reid shared with the committee the Family Care Home and Community-Based Services Waiver Renewals and Request for Public Comments. In 2014, the Centers for Medicare and Medicaid published new regulations that changed the definition of Home and Community Based Settings in its waivers. The regulations ensure that Medicaid long term care programs provide full access to the benefits of community living and offer services in the most integrated settings. Wisconsin must submit a plan to follow the federal rules by October 2014. The proposed plan changes could impact where people with disabilities in Grant County who are enrolled in IRIS or Family Care will receive residential or work services. The board discussed the concerns that the sheltered workshops in Southwest Wisconsin may no longer be an approved service. Board members were concerned that some individuals with a disability who are

currently working at Southwest Opportunities Center, for example, may find themselves without employment options. It was noted that while community employment is a good option, it may not be readily available in Southwest Wisconsin and lack of transportation for many individuals will make it even more difficult to access employment.

Adrian/Lintvedt: Motion to have Reid draft a letter from the ADRC Committee (using the sign in sheet from Committee) noting the concerns the committee has with the waiver renewals.

**Feasibility Study for Nutrition Program** – Reid went over the proposal from Virtual Management Solutions, Inc. for the feasibility/market study for the Nutrition program. Some fine tuning is required before the research will be done.

**2015 Budget Update** – Reid stated she is working on budget. DOT funding levels are not in yet. ADRC budget will show decrease since position was not filled. A 2% wage increase is being budgeted.

Front Desk Remodel: Reid reported that the ADRC scope of services states that the ADRC must provide a warm and welcoming environment and access to a public computer. The current carpet is worn and wrinkling and needs to be replaced. Painting may also be done to improve the appearance of the waiting area which is quite dark. Reid stated that the regional ADRC Director Mary Mezera had approved the use of ADRC funds to improve this area.

Adrain/Bell: Motion to approve reception and waiting area remodel. Motion carried.

Family Caregiver Program Presentation- Ruth Rotramel, ADRC Outreach Services Coordinator gave an overview of the Family Caregiver Program. This is a needs based program not income based. Rotramel discussed the 5 core service areas: 1) Information, 2) Assistance, 3) Education & Support Groups, 4) Respite Care, and 5) Supplemental Services. There has been an increase in the number of caregiver referrals this year.

#### **Financial Report:**

**Wolf/Jantzen:** Larry Wolf had a question on unemployment expenses in Nutrition program. Reid reported that she would bring back information at next meeting. Motion to accept Financial Report. Motion carried.

#### **Vouchers:**

**Lintvedt/Wetter:** Motion to approve payment of vouchers. Motion carried.

**Director's and Program Reports:** Reid handed out program reports and director's report. Highlights included the following:

- Crystal Riley was hired as Administrative Assistant II.
- Farmer's Market Voucher program has been very successful.
- Meals on Wheels membership was obtained. Allows ADRC to use logo.
- Lori attended presentation on Lean Government at Executive Committee meeting.
- Clean-up week scheduled to clean out storage areas and old files.

**Adjourn:**

**Bell/Janney:** Motion to adjourn. Motion carried.

**Next meeting: September 17, 2014**

Respectfully submitted,  
Jan Lintvedt, Board member  
Lori Reid, ADRC Dtr.