

PUBLIC PROPERTY/TECHNOLOGY COMMITTEE MINUTES

July 23, 2014

The Public Property/Technology Committee of the Grant County Board of Supervisors met in the Grant County Administration Building, Lancaster, WI Room 266 on July 23, 2014 at 9:00 a.m. pursuant to the adjournment of the June 25, 2014 meeting.

The meeting was called to order by John Beinborn, Vice Chair. The County Clerk, Linda K. Gebhard verified that the meeting was in compliance with the open meeting law posted in three places and published on the County Web Site.

The following committee members were present: Lester Jantzen, Dwight Nelson, Vern Lewison, Dale Hood, Donald Splinter, and John Beinborn. Robert Keeney, County Board Chair was also present.

Agenda: Lester Jantzen, seconded by, Vern Lewison made a motion to approve the amended agenda. Motion carried.

Minutes: Dwight Nelson, seconded by, Donald Splinter, made a motion to approve the minutes of June 25, 2014. Motion carried.

Insurance: Jenna Goodrich, A. J. Gallagher & Company, reviewed the claim history. A few late claims were sent in. A.J. Gallagher & Company will schedule a walk through at Orchard Manor to determine if any additional training would be beneficial for potential problems in the future.

Randy Peterson, TRICOR, they will be conducting a walk through at the fair ground prior to the fair opening to make sure everything has the proper insurance coverage. Only one open claim opened at this time which is due to close soon. The committee had some questions regarding the insurance coverage for the races, Randy stated that TRICOR does not handle that coverage at this time, but he would look into it.

Brent Straka, TRICOR, reported that they had been reviewing the affordable care act to make sure the county is in compliance with all the requirements. The HRA seems to be working fine, no complaints or issues to report.

A question regarding going out for bids on the insurance was brought up by Dwight Nelson. Randy and Brent stated that they would do some research on dates the coverages had been modified or reviewed for possible change. They would report back at the August committee meeting; at that time this issue could be discussed.

Correspondence: None

Remodel of Room A301 in Courthouse for new Treatment Court Coordinator Position: Judge Craig Day presented a request for a new office space in the Courthouse for the new Treatment Court Coordinator position. There is grant money available for the implementation of this new position; there should be minimal cost to the county, no construction costs, no additional technology updates, only labor for the physical moving. There would be no security issues; the office space can be locked. They are in hopes to have the office ready by August 2014 when the new job will begin. Judge Day is asking for approval to move the existing Library located on third floor of the Courthouse to a different location and use the vacated space for the office.

Vern Lewison, seconded by Dwight Nelson, made a motion to approve the remodeling of the existing Courthouse Library space to be used as the new office space for the Treatment Court Coordinator and to move the Library to a different location in the Courthouse. Motion carried.

Maintenance: Mark Udelhofen, Courthouse Maintenance, reported that the new hardware installed on the air conditioning system is working well. The sally port elevator that had been damaged by lightning as been repaired and is working well. This repair has been reported to the insurance and will be covered.

Terry Clark, Administration Maintenance, was not present at the meeting, Mark reported all was going well in the Administration Building. The signage was the biggest issue at this time.

New Signage: Linda K. Gebhard, County Clerk contacted Ayres and Associates regarding the rule on signs with Braille on them. The engineer stated that due to the changing of offices in the building, the signage could be updated and there was no provision that the Braille marks had to be printed on them. The most important spaces to identify with the Braille marking would be the elevators and restrooms which already exist in the building.

Don Splinter, seconded by Dwight Nelson made a motion to approve the following new signage for the Administration Building and Courthouse:

1. One 17" x 60" ceiling hanging (blue acrylic with white lettering) at the front door entrance of the Administration Building for the cost of \$240.00.
2. One 17" x 24" ceiling hanging (blue acrylic with white lettering) to be located at the IT Departments entrance door for a cost of \$98.00.
3. Three 5" x 9.5" entry door signs (black acrylic with ivory lettering) for Corporation Counsel, Library, and Treatment Court Coordinator for a cost of \$252.00 (\$84.00 each).

Total cost will be \$590.00. Motion carried.

There was a question regarding replacing office signs for the offices in the Administration Building. Linda K. Gebhard, County Clerk will contact Grantland Graphics for a quote for window transparent signs for all the offices in the Administration Building. This will be discussed further at the August meeting.

Courthouse Renovation: Robert Keeney, Chair reported that another load of stone from the windows will be sent to Chicago to re-cut them; one load has been sent back to the county and will be replaced. About 60 to 75 percent of the stone and brick on the Courthouse has been taken out in preparation for installation of the new stone.

The first payment voucher was received today, July 23, 2014 for \$484,987.00.

More signage will be placed on the perimeter of the construction area directing the public which direction to go to find the entrance of the Courthouse.

Training for masons will begin next week.

Courthouse Square Camera: Jeff Anderson, Information Technology Director reported on the camera that had been placed on the Administration Building roof to document the restoration of the Courthouse. Jeff is not happy with the current vendor service; it was a free web site for camera usage. The IT Department will do more research to find a different service mode for the camera.

Courthouse Wireless: The installation of the wireless access points on second and third floor of in the Courthouse has been completed. Jeff demonstrated what the access point devices look like and explained how they work.

Social Services/ADRC Wireless: The IT Department has also been working on installing wireless access points in the Social Services/ADRC Building. Through research IT has been purchasing HP Access Point units with life time warranties through EBay at a fraction of the cost for new units. These units are proving to be faster and can supply more access points per unit. There is less wiring that had to be completed with the previously used units which will help on the cost. The next step will be to install the access points and configure them. These access points will be able to have changes made in one place which will change all the access points instead of having to reconfigure each individual unit. Jeff is hoping to have all the work completed within the next month.

Point to Point Radios: The new installation of the point to point units on the towers has begun. It was a goal to replace some of the units every year. The unit which connects the Youth and Ag Building with Orchard Manor and Law Enforcement Building was replaced with a faster more efficient unit. The unit which connects the Law Enforcement Building with Youth and Ag Building and Orchard Manor are still the old units.

Public Comment: None

Robert Keeney invited the committee to go on a short tour on the Courthouse Project; the committee set a time to meet after the adjournment of the meeting for those who wished to attend.

Adjournment: Dwight Nelson, seconded by Lester Jantzen, made a motion to adjourn the meeting pursuant to the next meeting of August 27, 2014 at 9:00 a.m. Motion carried.