

Board of Health/Professional Advisory Committee Meeting

June 24, 2014

5:00pm

PRESENT: Dwight Nelson; Gary Ranum; Daniel Timmerman; Carol Beals; John Beinborn; Meena Maski, MD; Matt Andrews, DDS; Phil Wegmann; John Bartlet; Martha Hestad; Jeff Kindrai; Amy Miller.

CALL TO ORDER: The joint meeting of the Board of Health and Professional Advisory Committees was called to order at 5:20pm by Dwight Nelson, Chair.

OPEN MEETING LAW: Meeting in compliance with the Open Meeting Law.

CHANGES IN AGENDA: Gary Ranum made a motion to move InHealth Clinic on agenda after minutes, second by Daniel Timmerman. Carried.

MINUTES OF PREVIOUS MEETING: Carol Beals made a motion to approve the minutes of the previous meeting, second by Gary Ranum. Carried.

InHEALTH WELLNESS: Discussed 1,934 patient visits for Grant and Crawford County residents last year, with 1,290 of those being from Grant County. Dental personnel saw 525 patients for 600 visits. However, the clinic is currently having financial hardship. It is staffed by 2 part-time paid employees and the rest are volunteers.

They closed the Thrift Shop to help control costs. Annual budget is approximately \$180,000 per year and the clinic is facing a \$45,000 shortfall. Therefore, they are looking to Grant County to contribute \$2,000/month and asking Crawford County for \$1,000/month. They may also start using the Grant County Health Department as a secondary location for dental work as room is available. There is a dental chair at the Health Department and they have prior approval for use of this location.

Gary Ranum made a motion to approve to send the request for funding in the amount of \$2,000/month to Executive Committee for consideration and then to County Board if approved, second by Matt Andrews. Carried.

VOUCHERS: Daniel Timmerman made a motion to approve the April vouchers totaling \$56,974.23 and May vouchers for \$53,926.79, second by Matt Andrews. Carried.

MONTHLY FINANCIAL REPORT: Gary Ranum a made motion to approve the April and May Monthly Financial Reports, second by Carol Beals. Carried.

LOAN CLOSET FINANCIAL REPORT: Daniel Timmerman made motion to approve the April and May Loan Closet Financial Reports, second by Gary Ranum. Carried.

SEMINAR AND TRAINING UPDATES: John Beinborn made motion to approve the April and May Seminar and Training updates, second by Gary Ranum. Carried.

HNS APPROVAL OF POLICIES AND PROCEDURES, ADMISSION AND DISCHARGE POLICIES, PROGRAM EVALUATION, RECORD REVIEW, UTILIZATION AND REVIEW AND QUALITY ASSURANCE, REVIEW OF CONTRACTS:

Several areas of the Home Nursing Report were discussed including policies and procedures, admission and discharge policies, program evaluation, record review, utilization patient satisfaction surveys, Home Health compares data, and contracts. Daniel Timmerman made motion to approve the HNS Policies and Procedures, Admission and Discharge Policies, Program Evaluation, Record Review, Utilization and Review and Quality Assurance, and Review of Contracts, second by Matt Andrews. Carried.

HOSPICE APPROVAL OF POLICIES AND PROCEDURES, ADMISSION AND DISCHARGE POLICIES, PROGRAM EVALUATION, RECORD REVIEW, UTILIZATION AND REVIEW AND QUALITY ASSURANCE, REVIEW OF CONTRACTS:

Several areas of report were discussed including policies and procedures, admission and discharge policies, program evaluation, record review, utilization and review, family satisfaction surveys, and contracts. The Board was informed of new quality measures starting 7/01/14 that will be reported and allow hospice agencies to compare. John Beinborn made a motion to approve the Hospice Policies and Procedures, Admission and Discharge Policies, Program Evaluation, Record Review, Utilization and Review and Quality Assurance, and Review of Contracts, second by Gary Ranum. Carried.

PUBLIC HEALTH APPROVAL OF POLICIES AND PROCEDURES, STANDING ORDER, REVIEW OF CONTRACTS: Several areas were discussed including policies and procedures, the standing order, and contracts. The new MOU's with Prenatal Care Coordination insurance companies and some changes in HIPAA agreements were discussed. Daniel Timmerman made a motion to approve the Public Health Policies and Procedures, Standing Order, and Review of Contracts, second by Matt Andrews. Carried.

2015 PUBLIC PROPERTY REQUEST: Discussion regarding automatic medication dispensers occurred but the cost of compatible devices is not known at this time. A discussion regarding ContinuUs's desire to place more machines in the homes of their clients and the possibility of them paying more to do so occurred. Jeff and Amy will continue to look into the cost of machines. Gary Ranum will discuss with ContinuUs at next Board meeting and bring back to Board. John Beinborn made a motion to approve further exploring automatic medication dispensers for the 2015 Public Property request, second by Daniel Timmerman. Carried.

2015 IT REQUEST: The Health Department is requesting three new laptops and three replacement batteries with a total cost of approximately \$6,900. Matt Andrews made a motion to approve the 2015 IT Request, second by Carol Beals. Carried.

GRANT APPLICATIONS: The Board was presented information on the worksite wellness grant application. The grant focuses on helping businesses reduce chronic disease and promote wellness in Grant and Iowa Counties. The grant will help businesses learn more about and implement worksite wellness programs. This is a joint venture with Iowa County. John Beinborn made a motion to approve the grant application, second by Matt Andrews. Carried.

STAFFING REQUESTS AND UPDATES: Jeff updated Board on the new staff. The Health Department is fully staffed at this time.

DIRECTOR'S REPORT – Jeffery A. Kindrai, MSPH, RS
Jeff updated Board on the 51 mumps cases in Wisconsin at this time, the department response to tornado in Platteville, the department response to the Muscoda School incident, Rural Safety Day, and the upcoming Leadership Day at Bethel Horizons.

ASSISTANT DIRECTOR'S REPORT – Amy Miller, RN, BSN
Amy updated Board on the new quality measures being implemented and new regulations regarding hospice medications being placed on bills.

COMMENTS FROM THE PUBLIC: No public present.

ADJOURN: Daniel Timmerman made a motion to adjourn, second by Gary Ranum. Carried.

Next meeting is tentatively scheduled for July 22, 2014 at 5:00pm.

GRANT COUNTY BOARD OF HEALTH



Gary Ranum, Secretary