

Aging & Disability Resource Center of Grant County
Board Minutes
May 21, 2014

The meeting was called to order by County Board Chair Robert Keeney at 9:00 a.m. at the ADRC Large Conference Room, 8820 Hwy 35/61 South, Lancaster, Wisconsin.

Attendance: Mary Lou Bausch, Carrie Bell, Shirley Pink, Larry Wolf, Lester Jantzen, Dave Janney Steve Wetter, Jan Lintvedt

Excused: Linda Adrian

Others Present: Lori Reid, Robert Keeney, Mary Mezera, Joyce Roling

Compliance with Open Meeting Law:

It was noted the meeting is in compliance with the open meeting act. (Published via website, radio, newspaper and posted at the Grant County Administration Building).

Agenda Approval:

Pink/Wetter: Motion to approve the agenda. Motion carried.

Welcome New Board Members: Larry Wolf and Lester Jantzen were appointed as county board representatives. Dave Janney was appointed as a citizen member.

Election of Officers:

Nominations for Chair: Wolf nominated Bausch. No other nominations were cast.

Pink/Wetter: Motion and second to close nominations and cast a unanimous ballot for Bausch as Chair. Motion carried.

Nominations for Vice Chair: Wolf nominated Wetter. Wetter declined the nomination. Bausch nominated Lintvedt. No other nominations were cast.

Wetter/Jantzen: Motion and second to close nominations and cast a unanimous ballot for Lintvedt as Vice Chair. Motion carried.

Nominations for Secretary: Bausch nominated Pink. No other nominations were cast.

Jantzen/Wolf: Motion and second to close nominations and cast a unanimous ballot for Pink as Secretary. Motion carried.

Nominations for Regional Board Member: Members were informed that it must be a county board member and that the County Board would need to appoint. Jantzen nominated Wolf.

Wetter/Jantzen: Motion to close nominations and cast a unanimous ballot for Wolf as Regional Board Member. Motion carried.

Approval of Minutes – March 19, 2014:

Wetter/Pink: Motion to approve March 19, 2014 minutes. Motion carried.

Public Comment/Communication:

- Fred Naatz, DSS Director, reported that he had attended the Human Services Association Conference. Topics discussed were: the approval of family care in Northeast Wisconsin and the NMET audit. NMET is the transportation provider for persons receiving Medicaid. Legislators have called for an audit to look into numerous complaints by consumers.

Advocacy Reports or Activities:

- **Report from ADRC Regional Governing Board Members** – Pink reported that turnover due to term limits means new members will be joining the board. Pink also commented on family care expansion.
- **Dementia Care Specialist:** Mary Mezera, ADRC Regional Manager, reported that the state is conducting a Dementia Care Redesign which resulted in a request for grant applications for a Dementia Care Specialist position. 19 ADRCs applied for funds and 11 were funded. ADRC of Southwest Wisconsin was awarded a grant for \$80,000 to hire and employ a Dementia Care Specialist through December 2015. Primary goals of the grant are to: create dementia capable ADRC offices, create dementia friendly communities, and provide support to individuals and families to remain living independently in their homes.
- Pink suggested people read an article on DBS services in “The Bridges”, Green County’s ADRC newsletter, and possibly consider putting something like this in our newsletter.
- Mary Mezera also reported that ADRC commercials are now running on local television stations.

Approval of Vacancies: Cuba City meal site and the Office Systems Assistant position are vacant. Reid explained that the Office Systems Assistant position would become an Office Assistant position as part of the restructure plan.

Wetter/Lintvedt: Motion and second to approve filling vacant positions. Motion carried.

Restructure Plan: Joyce Roling reported that she had met with Lori Reid and Mary Mezera to come up with a plan to meet the ADRC committee and regional ADRC office expectations. Reid outlined the proposal to restructure ADRC positions with the department. Reid reported that the vacant I&A specialist position would not be filled. An administrative assistant and office assistant would be hired full time. The Admin. Asst./Transportation Coordinator position would be changed to Transportation Coordinator and oversee the Bus, Taxi, and TRIPS program. A part time bus driver position would be eliminated and the coordinator would take on a portion of the bus driver routes. The Outreach Coordinator would no longer oversee the TRIPS program but would be responsible for the Nutrition program (1040 hours), the Family Caregiver program, and 240 hours in Information & Assistance. Reid stated that Nancy Scott, County Finance Director had reviewed the proposal as well to determine feasibility. Reid pointed out that the savings in the ADRC budget are in the regional budget and would be reallocated. The effect on the rest of the department budget should result in minimal savings or remain neutral.

Wolf/Wetter: Motion and second to approve the restructure plan and send to Executive Committee for approval. Motion carried.

Director's Report: Reid handed out Director's report and program report to board members.

Highlights included:

- Reid spoke with Doreen Hahn, from the Eckstein Foundation, about increasing coordinator hours to concentrate on outreach/marketing and increasing meals to seniors. Doreen also felt it might be helpful to hire an outside "expert" funded by Eckstein to look at what strategy might be the best to increase more meals to seniors and develop a plan as to how to implement such a strategy.
- Completed Civil Rights compliance plan.
- Worked on restructure plan for ADRC. Met with Mary Mezera, Joyce Roling, and Nancy Scott to discuss staffing and budgets.
- Working on getting staff evaluations completed.
- We received Farmers' Market program vouchers.
- Living with Diabetes workshop starts up in July.
- Carol Fjelsted retired on May 6. We have hired an LTE to fill until position can be filled.

Adjourn:

Pink/Lintvedt: Motion to Adjourn. Motion carried.

Respectfully submitted,
Shirley Pink, Secretary
Lori Reid, ADRC Dtr.