

## **SOCIAL SERVICES BOARD**

**May 7, 2014**

The meeting was called to order by Robert Keeney at 9:00am. Roll call was taken with Hood, Stead, Beals, Splinter, Loy, Beinborn and Nelson present. Also present were Fred Naatz, Director, Heather Day, Office Systems Assistant, and Robert Keeney, County Board Chairman. The meeting was in compliance with the open meeting law. Stead moved to approve the agenda, seconded by Splinter. The motion carried.

Election of Committee Officers began with John Beinborn nominating Carol Beals as Chair. Mark Stead moved to close the nominations and record a unanimous vote, Donald Splinter seconded. Motion carried. Carol Beals nominated Dale Hood for Vice Chairman. Mark Stead moved to close the nominations and record a unanimous approval. John Beinborn seconded. Motion Carried. Mark Stead nominated Donald Splinter as Secretary, Dwight Nelson moved to close the nominations and register a unanimous vote. Seconded by Dale Hood. Motion carried. Carol Beals assumed the role of Chair at this point.

Corrections were made to the March 5<sup>th</sup> minutes. Stead moved to approve the minutes of the March 5, 2014 meeting with corrections, seconded by Nelson. The motion carried. Beinborn moved to approve the March and April, 2014 vouchers, seconded by Loy. The motion carried. Nelson moved to approve the March, 2014 Administrative Report, seconded by Hood. The motion carried. The February training costs were passed amongst the members: training \$240.00; travel related to training \$297.36; lodging \$678.00; meals \$45.42; no comp time expenses.

### **CORRESPONDENCE**

Fred shared that the Department was honored by the Southwest Opportunity Center as 2014 Business of the Year at their recent banquet. The plaque was passed around.

Fred also shared that he had received an email from Carla Haigh, the Rock County ES Division manager, who forwarded an email from a customer representative with ABC for Rural Health, Inc., who had a great experience on our call center, complimenting Economic Support Worker Kathy Pozorski on her outstanding customer service on a difficult case.

### **ADMINISTRATION**

DSS participation in building committee with law enforcement: Fred explained that Jack Johnson from the Sheriff's Department was approved by the Law Enforcement Committee to lead a new committee to look into options for some of the Grant County Buildings after the Court House project is finished. Keeney discussed some of the ideas and options he has heard but said the decision will ultimately be that of the Administrative Committee. They will be meeting in the near future and will discuss. Keeney stated he will talk with Law Enforcement to relay that the Administrative Committee will be taking this on.

Community Care Resources settlement funds: Fred discussed the recent settlement, which resulted in money coming back to the Department of Social Services. The amount was approximately \$5,000. Fred is looking for approval to move that money into the Child Welfare

Fund and hopefully use it for the new Father's Program that DSS is implementing. Assessments for the program cost \$150 per person, so a portion of the money would be used for this. Beinborn moved to approve, seconded by Stead. The motion carried.

Mileage Report Update: Fred informed the board members he completed an audit of DDS mileage reports, and found some inconsistencies in implementing the Department's mileage procedures. Fred submitted a few changes in the wording to help make the policy more understandable. Stead moved to approve the updated policy, seconded by Nelson. The motion carried.

SED Contract – Platteville Family Resource Center: Fred updated the board regarding the SED Contract, looking for approval to pay the therapist a stipend per month until their case load has been built. Naatz explained that this money is already built into the budget under the old SED program. DSS would still provide a Service Support Specialist as the secondary team member. Attorney Todd Infield had looked at the contract, made some additions, and said it looked good. Splinter moved to approve the contract, seconded by Loy. The motion carried.

Call Center Presentation – CeCe Fishnick: Economic Support Supervisor CeCe Fishnick attended the meeting to go over the procedures for the Southern Consortium Call Center. She discussed worker voicemails, client complaints, explanation of calls that workers can take, etc. CeCe went over upcoming expansion ideas for the Call Center as well.

Director's Report: Fred said the volunteer banquet went very well. It was held at Holiday Gardens in Potosi. Our staff did a wonderful job with planning and decorating. Within the 70 people who attended, there were foster parents, volunteer drivers, volunteers from the Thrift Shop and Holiday Project, Big Buddies and Kinship Big Buddies, etc.

Fred is still working with Donna Haines from Orchard Manor regarding the Chapter 55 – Emergency Placement Facility. He's hoping things continue to move forward and Orchard Manor can become this facility for us. What may be a challenging factor is that we generally have only 1 or 2 cases per year where we need this type of facility. Fred discussed the fact that it would possibly need to be a regional site rather than just for our county.

#### **PERSONNEL - None**

#### **CITIZEN COMMENTS - None**

Fred updated the board regarding communication with Orchard Manor about building updates. The long list is still being worked on. A water softener was recently installed and filtration system to come in the near future. It was suggested that the '52 Building Maintenance Update' be a standing agenda item.

Fred brought up the fact that training expenses (mileage, lodging, meals, etc.) should be approved by the board. This will be added as a reoccurring agenda item as well.

## **ADJOURNMENT**

At 10:19 AM Nelson moved, seconded by Beinborn to adjourn to June 4th, 2014 at 9:00 AM at ADRC. The motion carried.

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**Donald Splinter, Secretary**

**Date**