

PUBLIC PROPERTY/TECHNOLOGY COMMITTEE MINUTES

April 23, 2014

The Public Property/Technology Committee of the Grant County Board of Supervisors met in the Grant County Administration Building, Lancaster, WI Room 266 on April 23, 2014 at 9:00 a.m. pursuant to the adjournment of the April 4, 2014 meeting.

The meeting was called to order by Robert Keeney, County Board Chair. The County Clerk, Linda K. Gebhard verified that the meeting was in compliance with the open meeting law posted in three places and published on the County Web Site.

The following committee members were present: Robert Keeney, County Board Chair, Dale Hood, Dwight Nelson, Donald Splinter, Lester Jantzen, Vern Lewison, Carol Beals and John Beinborn.

Agenda: Donald Splinter, seconded by John Beinborn, made a motion to approve the amended agenda. Motion carried.

Minutes: Dwight Nelson, seconded by Donald Splinter, made a motion to approve the minutes of April 4, 2014. Motion carried.

Committee Election of Officers: Robert Keeney, County Board Chair asked for nominations for Chair. Donald Splinter nominated John Beinborn

John Beinborn nominated Carol Beals

Robert Keeney closed nomination seconded by Lester Jantzen and asked for a voice vote.

Results of the vote were: John Beinborn 2 votes

Carol Beals 5 votes

Therefore, Carol Beals was declared the Chair for Public Property/Technology Committee.

Robert Keeney, County Board Chair asked for nominations for Vice Chair.

Carol Beals nominated John Beinborn

Vern Lewison made a motion, seconded by Dale Hood, to close the nominations and cast a unanimous ballot for John Beinborn for Vice Chair of the Public Property/Technology Committee. Motion carried.

Robert Keeney, County Board Chair asked for nominations for Secretary.

Lester Jantzen nominated Vern Lewison

John Beinborn made a motion, seconded by Lester Jantzen, to close the nominations and cast a unanimous ballot for Vern Lewison for Secretary of the Public Property/Technology Committee. Motion carried.

Robert Keeney then turned the committee meeting over to Carol Beals to conduct the rest of the meeting.

Communications: None

Handicap Restrooms at Youth and Ag Center: Amy Olson, Fair Manager addressed the committee on the issue that they have run into with ADA Codes that all the restrooms in the Youth and Ag Building and fair ground facilities are not up to code for handicap use. The Ag and Extension/Fair committee has accepted the bid from IIW, PC Engineering out of Dubuque, IA to conduct a study on the bathrooms. Recommendations from ADA are that the bathrooms have to have 8 stalls, 5 sinks and a 5 foot radius turn around space in a handicap stall. These requirements are based on square footage of the building.

Because the building is owned by the County, the Ag and Extension/Fair committee is asking that the amount of \$2800.00 be taken out of the Public Property Budget to pay for the study.

After much discussion on possible solution that had been suggested by IIW, the committee thought the best option was to try and design one unisex bathroom that would be handicap assessable instead of total construction in moving walls or adding on to the building. Amy Olson stated that upon completion of the study; she would submit it to the Public Property/Technology Committee for their recommendation and she would communicate with Carol Beals, Chair with updates on the project.

Dwight Nelson made a motion, seconded by Donald Splinter, to take \$2800.00 from the Public Property Capital Outlay- Buildings Fund (a carry over account) to pay IIW for the Youth and Ag Building assessable bathroom handicap study. Motion carried.

Courthouse Renovation: Steve Mar-Pohl was present to answer any questions the committee had regarding the Courthouse renovation project. Steve informed the committee that they were still looking into the asbestos issue. A draft contract had been sent to Robert Keeney, Chair so he could send it on to Andy Phillips, Corp Counsel for his recommendation. The contact people to represent the county will be Robert Keeney and Judge Van de Hey. The final cost was established at \$2,022,200.00.

Bulley & Andrews from Chicago was awarded the bid for construction. Steve Mar-Pohl stated that he has worked with this company many times and they are very competent; properly managed and very fair to work with; Steve was very pleased to award them the bid. There have been some concerns regarding noise levels during construction. Steve stated that they would be conducting sound tests throughout the project to help keep a handle on this issue. They would work with the court systems on scheduling to keep ahead of this issue. Steve stated that there would be a project meeting held first thing in this project would be to hold a preconstruction meeting so all involved parties will have a chance to voice their concerns. Until there is a signed contract in hand, at this time InSite is in the process of laying the ground work, getting all submittals taken care of; making sure all parts of the project are in order and ready to go.

Steve said the construction crews would probably be working 4 days a week, 10 hours a day leaving Fridays with no construction going on.

They will be asking the detailed schedules from the court system for at least three weeks out to best utilize the work time; there is no down construction time. The Lancaster Chamber of Commerce will submit a list of Courthouse Lawn events that they will hold during the summer to Linda Gebhard, County Clerk to be sent to InSite for their scheduling of construction outside the Courthouse.

As soon as the contract is signed, InSite is targeting mobilization to start around May 12, 2014. Staging will begin to set up the construction site for various areas such as storage areas for the materials that will be kept on site and equipment areas, etc. The construction company has been given construction boundaries that they will be working within; they are very efficient in planning the construction site. Steve stated that the line of communications will remain open at all times between them and the county. Typically there will be two meetings held during the work week so all parties know the plan of operations. Steve will try to attend the next Public Property/Technology meeting in May to give any updates he may have on the project.

This was an informational session only; no action was needed at this time.

Carol Beals, Chair called a short break to resume the meeting back in fifteen minutes.

Courthouse Maintenance: Mark Udelhofen reported that with all the rain we had, no leaks were experienced in the dome. New boiler has been working fine. He had just finished stripping and re-waxing the first floor and all went well. We have lost our hawk on the Courthouse roof, so now we are experiencing a bigger pigeon problem.

Administration Building Maintenance: In Terry Clark's absence, Linda Gebhard, County Clerk informed the committee that more painting has been completed in the Personnel Offices and County Board Chair's room. Two conference rooms have also been completed.

LTE painters pay wage increase: Dwight Nelson, seconded by Lester Jantzen, made a motion to approve the pay increase to \$20.00 per hour instead of the prior approved rate of \$17.00 for the LTE's who have contracted to do the painting for the county. Motion carried with John Beinborn stating a nay vote.

Insurance: A.J. Gallagher, Steve Ryan and Jenna Goodrich introduced themselves as the counties new representatives replacing Marty Molloy. Claims all look good and under control, commended the county for doing a good job.

TRICOR, Randy Peterson also stated that all was going smoothly; there was nothing outstanding to report.

TRICOR, Brent Straka stated that they are working with Nancy Scott, Finance Director on the HRA Annual Audit that will be conducted in May.

Carol Beals, Chair thanked the insurance representative for attending the meeting and offered to move their part of the meeting to the top of the meeting so they would not have to stay for the entire committee meeting. They appreciated this offer; change will take place in the May meeting.

IT Intern: Jacob McCulley introduced himself to the committee; he is the new intern for the IT Department. He grew up in the Hazel Green area. He is currently a student at Southwest Technical College and is volunteering to work with Jeff Anderson at the present time; he will intern for Grant County in the near future.

Microsoft Licensing Update: The IT Department has been working on creating a server and a standard configuration to make the process easier in replacing a computer that has gone down. With this new server and licensing some of the work can be centrally managed from the IT Department.

Jeff stated that there is a lot of work ahead of them to configure all the Departments computers but they are slowly getting the job done. His hope is to bring more interns on board to help in this process.

Adjournment: Dwight Nelson, seconded by Dale Hood, made a motion to adjourn the meeting pursuant to the next meeting on May 28, 2014 at 9:00 a.m. Motion carried.