

Grant County Board of Health
February 25, 2014
5:00pm

PRESENT: Vern Lewison; Gary Ranum; Dwight Nelson; John Beinborn; Carol Beals; Larry Wolf; Jeff Kindrai; Joyce Roling

CALL TO ORDER: Meeting called to order at 5:02 pm by Chair Dwight Nelson.

OPEN MEETING LAW: The meeting was posted online, in county buildings, and sent to the news media.

CHANGES IN AGENDA: John Beinborn made a motion to remove the Assistant Director's Report from the agenda, second by Carol Beals. Carried.

MINUTES OF PREVIOUS MEETINGS: John Beinborn made a motion to approve the minutes of the previous meeting, second by Carol Beals. Carried.

CLOSED SESSION: Vern Lewison made a motion with a roll call vote to go into closed session per state statute 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility as it relates to the performance evaluation of the Health Officer and personnel purposes, second by John Beinborn.

Dwight Nelson	Aye	Carol Beals	Aye
Gary Ranum	Aye	John Beinborn	Aye
Larry Wolf	Aye	Vern Lewison	Aye

Carried

RETURN TO OPEN SESSION: John Beinborn made a motion with a roll call vote to return to open session, second by Gary Ranum.

Dwight Nelson	Aye	Carol Beals	Aye
Gary Ranum	Aye	John Beinborn	Aye
Larry Wolf	Aye	Vern Lewison	Aye

Carried

VOUCHERS: Carol Beals made a motion to approve the November, December/End of Year, and January Vouchers totaling \$50,090.45, \$55,053.91, and \$87,491.12, second by Gary Ranum. Carried.

MONTHLY FINANCIAL REPORTS: Vern Lewison made a motion to approve the November, December/End of Year, and January, Financial Reports, second by John Beinborn. Carried.

LOAN CLOSET FINANCIAL REPORTS: Vern Lewison made a motion to approve the Loan Closet Financial Reports, second by Gary Ranum. Carried.

SEMINAR AND TRAINING UPDATES: John Beinborn made a motion to approve the seminar and training update reports for November, December, and January, second by Vern Lewison. Carried.

FOLLOW UP ON DOG LICENSE FEES: After research and discussion, requests for changes in the use of dog license fees to further help fund rabies control activities are not being considered at this time.

GRANT APPLICATIONS: A discussion occurred about the two grants previously considered and approved by the full County Board the previous week. Gary Ranum made a motion to approve the Wisconsin Department of Transportation (DOT) Child Passenger Safety Seat Grant totaling \$2,500 and the Rural Safety Day Grant totaling \$500, second by Carol Beals. Carried

HIRING AND START RATE AUTHORITY: Two items were discussed and request for approval and permission to forward recommendations to the Executive Committee on each was made.

- a) Gary Ranum made a motion to approve changing a Bachelor of Science Nurse's (BSN's) starting pay retroactively to step 1 (\$24.17) instead of the Minimum (\$23.61) and to forward the recommendation to the Executive Committee for final approval, Second by Carol Beals Carried (unanimously).
- b) Vern Lewison made a motion to approve the Health Officer and the Personnel Director to determine the starting rate of pay for future Health Department Registered Nurses, Registered Dietitians, Social Workers, and Assistant Directors between the minimum and step 6 on the wage schedule (for good reason, such as experience or market demands) and to forward the recommendation to the Executive Committee for final approval, Second by Gary Ranum. Carried (unanimously).

VACATION FOR NEW AND RETURNING STAFF: A discussion occurred regarding the ability to offer new and returning employees vacation as part of a hiring package under certain circumstances. The Board was open minded to considering this in very limited situations. At this time the Board wanted to retain the authority to discuss and make recommendations to the Executive Committee on this topic should we consider doing so in the future.

ANNUAL REPORT FOR 2013: Several 2013 report highlights were discussed. A discussion about heroin occurred as well. The need for heroin prevention outreach and activities in schools as well as the need for local residential treatment facilities was discussed. Current and potential strategies including several County Board, Sheriff's Department, and Unified Community Services efforts to combat heroin were discussed as well.

STAFFING REQUESTS AND UPDATES: a discussion held. The Department is considering hiring a new Limited Term Employee (LTE) Certified Nursing Assistant (CNA) due to the current LTE CNA finding full time employment elsewhere.

A request was made to allow the Director/Health Officer to overlap a key position that is expected to become vacant for training purposes. The training period is expected to be approximately one month. Gary Ranum made a motion to allow for the overlap of the key position, second by Carol Beals. Carried

DIRECTOR'S REPORT: Jeffery A. Kindrai, RS, MSPH

- Jeff (and others) were in the media regarding Tobacco, Heroin, and Measles recently.
- The Department's (5 year cycle) 140 review by the State Department of Health Services is scheduled to occur on October 3, 2014
- A Departmental All Staff meeting is scheduled for March 7, 2014.
- Rural Safety Day is scheduled for June 17, 2014
- An expected (but unannounced) Home Health Survey will occur sometime between now and the end of May (most likely). A new surveyor is expected likely resulting in some new focuses and some learning opportunities for the Department and staff. The last two Home Health survey results did not require any changes or corrective actions on our Department's behalf.
- Due to an increase in patients with Ostomies and a desire to provide even better services, a staff nurse will be going to Ostomy training. It is in Chicago and will be expensive.
- Flu vaccine will be ordered this week for the 2014-15 season. The varieties of types of flu vaccine and vaccine delivery systems combined with limits on payment for flu shot services is making ordering and predicting expenses and revenues much more difficult.

ASSISTANT DIRECTOR'S REPORT: Removed

COMMENTS FROM THE PUBLIC: No comments.

ADJOURN: John Beinborn made a motion to adjourn at 7:40 pm, second by Gary Ranum. Carried.

Next meeting is tentatively scheduled for March 25, 2014 at 5:00pm.

Respectfully Submitted,

GRANT COUNTY BOARD OF HEALTH


Gary Ranum, Secretary