

**Aging & Disability Resource Center of Grant County
Board Minutes
November 20, 2013**

The meeting was called to order by Chair Mary Yager at 9:00 a.m. at the ADRC Large Conference /Board Room, 8820 Hwy 35/61 South, Lancaster, Wisconsin.

Attendance: Dale Hood, Mary Yager, Linda Adrian, Mary Lou Bausch, Carrie Bell, Shirley Pink, Jan Lintvedt, Carol Beals, Steve Wetter

Excused:

Others Present: Lori Reid, Larry Wolf, Mary Mezera

Compliance with Open Meeting Law:

Bausch/Bell: Motion that we are in compliance with the open meeting act. (Published via website, radio, newspaper and posted at the Grant County Administration Building). Motion carried.

Agenda Approval:

Hood/Wetter: Motion to approve the agenda. Motion carried.

Approval of Minutes – October 16, 2013:

Pink/Adrian: Motion to approve October 16, 2013 minutes. Motion carried.

Public Comment/Communication: Reports:

Advocacy:

1. **Report from ADRC Regional Governing Board Members** – John Hockheimer presented an advocacy training to regional board members. The board then broke into groups and discussed unmet needs within the region. The top 3 responses from all groups were 1) transportation 2) isolation/need for socialization and 3) maintaining meal sites.
2. **Public hearing for Transportation grants – November 20 at 11:30 a.m.** – Reid reported that this was a grant requirement. It will be held following ADRC board meeting.
3. **Elderfest – October 25, 2013** – Over 40 vendors and 427 participants attended.
4. **Caregiver Renewal Day – November 8 in Monroe.** Mezera reported that 25 people attended and participated in chair massages, yoga, and meditation. Corey Marsh spoke on “Humor and Caregiving” and Ruth Rotramel spoke about caregiver needs.

Approval of Vouchers (October):

Lintvedt/Adrian: Motion to approve October vouchers as presented. Motion carried.

Financial Report:

Beals/Bausch: Motion to accept October financial report as presented. Motion carried.

Aging Plan 2014 Amendments : Reid reported that after speaking with Carrie Kroetz, GWAAR consultant she did make amendments to the plan. It was requested that the plan amendments be sent with the January board packet for members to review.

Eckstein Donation: Reid explained that she had met with Nancy Scott, finance director, and John Schnabl at GWAAR, and had come to the conclusion that the Eckstein donation should be considered program income and placed in a trust account with approval from GWAAR and the ADRC committee. Reid stated she will follow-up with the Eckstein foundation to help understand their intent. The board will review in January.

Pink/Bausch: Motion to establish a trust account for any unspent Eckstein donation dollars. Motion carried.

Meal Site Manager Hiring: Linda Reynolds is retiring in January 2014. Reid requested to advertise the position of Meal Site Manager in Cassville.

Adrian/Hood: Motion to approve hiring process for new Meal Site Manager in Cassville.

Information and Assistance Policy: The board did not feel it was necessary to formally approve internal policies. They reviewed and supported the policy.

Intake Policy for Lunch and Breaks: The board did not feel it was necessary to formally approve internal policies and procedures. They reviewed the policy and suggested it be a procedure rather than policy.

Closed Session per State Statute 19.85 (1)(c)

Beals/Bausch: Motion for the board to move into a closed session per State Statute 19.85 (1)(c) for the purpose of discussing the ADRC Director performance evaluation and wage compensation. Beals asked that Larry Wolf, Lori Reid, and Mary Mezera be included in closed session. Motion carried. Roll Call Vote: Yes – Linda Adrian, Carol Beals, Dale Hood, Mary Yager, Mary Lou Bausch, Carrie Bell, Jan Lintvedt, Shirley Pink, Steve Wetter. Motion Carried

Hood/Lintvedt: Motion to return to open session. Motion carried.

ADRC- Grant County Director's report: Reid will send report out to board members.

Adjourn: Bausch/Hood: Motion to Adjourn. Motion carried.

Respectfully submitted,
Shirley Pink, Secretary