

EXECUTIVE COMMITTEE

November 12, 2013

The Executive Committee of the Grant County Board of Supervisors met on Tuesday, November 12, 2013 at 8:00 a.m. in Room 266 of the Administration Building, Lancaster, WI.

The meeting was called to order by Chair John Beinborn. Other members present were Robert Keeney, John Patcle, Robert Scallon, Donald Splinter, Mark Stead, and Larry Wolf. Therefore a quorum was present. Also in attendance were Verda Nemo, Dwight Nelson, Joyce Roling, Nancy Scott, Nate Dreckman, Linda Gebhard, Jeff Kindrai, Tina McDonald, Jody Bartels, Fred Naatz, and Vince Loeffelholz.

Notice of the meeting was sent to the media and the agenda was posted in the Administration Building, Courthouse, and on the Grant County website.

Motion by Donald Splinter, seconded by Mark Stead, to approve the agenda as posted. Motion carried without negative vote.

Motion by Robert Scallon, seconded by Larry Wolf, to approve the minutes of the October 8, 2013 meeting as printed. Motion carried without negative vote.

Motion by Mark Stead, seconded by John Patcle, to approve the October Treasurer's Report as presented by Louise Ketterer. Motion carried without negative vote.

Louise Ketterer informed the Committee she has received a bid of \$2,000 for a tax deed property in the Village of Bloomington which is less than the appraised value. Motion by Donald Splinter, seconded by Robert Keeney, to put the property back on the market. Motion carried without negative vote.

Motion by Donald Splinter, seconded by Larry Wolf, to recommend passage of "Resolution: Authorizing the County Treasurer to Settle in Full for General Taxes for the Tax Roll Year 2013 – Collectable in 2014." Motion carried without negative vote.

Motion by Robert Scallon, seconded by Robert Keeney, to recommend passage of "Resolution: Regarding County Orders (Checks)." Motion carried without negative vote.

Motion by Larry Wolf, seconded by John Beinborn, to recommend passage of "Resolution: Regarding the Investment of County Funds." Motion carried without negative vote.

Motion by Mark Stead, seconded by Donald Splinter, to recommend passage of "Resolution: Regarding the Designation of a Depository." Motion carried without negative vote.

Motion by Larry Wolf, seconded by Donald Splinter, to recommend passage of "Resolution: General Tax Levy." Motion carried without negative vote.

Motion by Mark Stead, seconded by John Patcle, to recommend passage of "Resolution: Carryover of Certain Accounts." Motion carried without negative vote.

The Committee reviewed the opinion from Corporation Counsel Todd Infield regarding the methodology and timing of establishing the County Board Chair salary. Because the position is elected by the County Board, the Board can set the compensation at any time and may continue the current practice of the Chair receiving the same increase as non-represented employees, absent any action by the Board to change that practice. While not required, it is his recommendation that separate action be taken on the compensation of the Board Chair. Robert Keeney, seconded by Donald Splinter, moved to allow the Board Chair to receive a one percent increase like non-represented employees for 2014. Motion carried without negative vote. Larry Wolf abstained. A resolution will be prepared for the December County Board meeting.

No changes were proposed for County Supervisors' compensation for the next term.

Mark Stead, seconded by Robert Scallon, moved to approve the October Revenue/Expenditure Report. Motion carried without negative vote.

Robert Scallon, seconded by Larry Wolf, moved to accept the Director's report. Motion carried without negative vote.

Employee Relations

Staffing Update: Current staffing figures as of November 11, 2013, are as follows:

| | |
|---------------------------|-----|
| Full time Benefit | 280 |
| Regular Part time Benefit | 109 |
| Part time | 61 |
| Limited term and seasonal | 103 |
| TOTAL | 553 |

Tina McDonald presented the Clerk of Court request to temporarily assign a part time office assistant to full time to cover an employee on a leave of absence for approximately 8 weeks. Mark Stead, seconded by Robert Scallon, moved to approve the request. Motion carried without negative vote.

Linda Gebhard presented the voluntary leave donation request for an employee going on a medical leave. Don Splinter, seconded by Mark Stead, moved to approve the request. Motion carried without negative vote.

Robert Keeney, seconded by Robert Scallon, moved to approve the resolution establishing a one percent increase of the non-represented employee wages for 2014 with a fiscal impact of \$173,433. Motion carried without negative vote.

Joyce Roling explained the results of the election for union representation of the transit employees. The majority votes reflected no representation. Therefore, the transit employees will be non-represented. Their contract expires December 31, 2013.

Joyce Roling reviewed the revisions of the non-rep pay and evaluation policy with the committee. The draft will be sent to department heads for review and comment and then will be discussed and/or acted on at the December Executive Committee meeting.

Joyce Roling discussed the need for review of the department head evaluation process for 2014. Robert Scallon, seconded by John Beinborn, moved to have Joyce bring forth to the Executive Committee in December drafts and suggestions for updating the evaluation forms and process. Motion carried without negative vote.

Larry Wolf, seconded by Robert Scallon, moved to approve the Director's report. Motion carried without negative vote.

Mark Stead, seconded by Robert Keeney, moved to adjourn to December 10, 2013, at 9:00 a.m. Motion carried without negative vote.