

EXECUTIVE COMMITTEE

October 8, 2013

The Executive Committee of the Grant County Board of Supervisors met on Tuesday, October 8, 2013 at 9:00 a.m. in Room 264 of the Administration Building, Lancaster, WI.

The meeting was called to order by Chair John Beinborn. Other members present were Robert Keeney, John Patcle, Robert Scallon, Donald Splinter, Mark Stead, and Larry Wolf. Therefore a quorum was present. Also in attendance were Joyce Roling, Louise Ketterer, Fred Naatz, Marilyn Pierce, Verda Nemo, Linda Gebhard, Jeff Anderson, Jody Bartels, Tina McDonald, Jack Johnson, Amy Olson, Ron Sturmer, Lynda Schweikert, Nate Dreckman, Ted Bay, Bev Doll, Lori Reid, Jeff Kindrai, and Nancy Scott.

Notice of the meeting was sent to the media and the agenda was posted in the Administration Building, Courthouse, and on the Grant County website.

Motion by Mark Stead, seconded by Robert Scallon, to approve the agenda as posted. Motion carried without negative vote.

Motion by Mark Stead, seconded by Robert Keeney, to approve the minutes of the September 17, 2013 meeting with page 2, paragraph 6 corrected to read "is to have". Motion carried without negative vote.

Louise Ketterer presented the September Treasurer's Report. Motion by Mark Stead, seconded by Larry Wolf, to approve the Treasurer's Report. Motion carried without negative vote.

Department budgets and department heads' recommended changes were discussed. Robert Keeney recommended removing the 1% wage increase included in the county board chair budget due to questions regarding the methodology and timing for increasing the chair's salary since that position is no longer the Administrative Coordinator. Motion by Mark Stead, seconded by Robert Scallon to approve the budget with the following changes recommended by the department heads and with the excess to be returned to the general fund:

2014 Budget

Estimated shortfall from requests	358,536
Potential changes	(374,614)
Potential (excess) / shortfall	(16,078)

Summary of Potential Changes

	Rev	Exp	Levy
Budget changes/corrections	(100,200)	(294,814)	(194,614)
a Use of general fund	-	(25,000)	(25,000)
b Use of sales tax carryover	-	(105,000)	(105,000)
c Forgive repayment to farm fund	-	(50,000)	(50,000)
Total	(100,200)	(474,814)	(374,614)

Detail of Potential Changes

	Rev	Exp	Levy
Register in Probate			-
<i>Decrease Fees-Juvenile</i>	(2,000)		2,000
<i>Decrease Revenue - Public Defenders</i>	(1,000)		1,000
<i>Decrease Fees-Reg in Probate</i>	(2,000)		2,000
<i>Decrease Fees-Probate</i>	(4,000)		4,000
<i>Decrease Probate Psyc Evals</i>		(3,000)	(3,000)
<i>Decrease Probate Apptd Gdn/Counsel</i>		(1,000)	(1,000)
	(9,000)	(4,000)	5,000
County Clerk			-
<i>Fund cost of additional elections from sales tax carryover</i>		(70,000)	(70,000)
<i>Correct retirement calc error</i>		2,365	2,365
<i>Correct liability insurance</i>		10,000	10,000
<i>Correct property insurance</i>		(4,943)	(4,943)
	-	(62,578)	(62,578)
Treasurer			-
<i>Increase delinquent tax interest to \$235,000</i>	10,000		(10,000)
	10,000	-	(10,000)
Register of Deeds			-
<i>Increase R.O.D. fees to \$195,000</i>	5,000		(5,000)
	5,000	-	(5,000)
Child Support			-
<i>Fund retiree sick payout from general fund</i>		(3,000)	(3,000)
	-	(3,000)	(3,000)
Veterans			-
<i>Correct social security to \$4,550</i>		1,262	1,262
	-	1,262	1,262
Information Technology			-
<i>Fund portion of Microsoft licenses from sales tax carryover (Cost is \$100,000 for each of 1st 3 years, then \$65,000 per year. Proposal is to fund the amount over \$65,000 from sales tax carryover.)</i>		(35,000)	(35,000)
	-	(35,000)	(35,000)
Sheriff			
<i>Remove 2013 1-time grant match from communications budget</i>		(45,000)	(45,000)
	-	(45,000)	(45,000)

Emergency Management*Increase vehicle insurance to \$3,800 base on actual + increase*

1,900 1,900

Increase property insurance to \$2,800 base on actual + increase

2,500 2,500

- 4,400 4,400

CSZD*Decrease land/water cost sharing to same as last year*

(20,000) (20,000)

a *Fund retiree sick payout from general fund*

(10,000) (10,000)

NRCS Tech-Pro revenue should reduce current budget, will not add to carryover

12,000 (12,000)

Correct social security

1,408 1,408

12,000 (28,592) (40,592)

Fair*Correct social security*

1,750 1,750

- 1,750 1,750

Youth & Ag*Correct social security*

700 700

- 700 700

Health

-

a *Fund retiree sick payout from general fund*

(24,000) (24,000)

*Portion of retiree sick payout funded from home*a *health carryover, does not impact levy*

12,000 12,000

Correct public health workers' comp

(3,000) (3,000)

Correct home health workers' comp

(4,000) (4,000)

Carryover used for home health, does not impact levy

4,000 4,000

Correct hospice workers' comp

(2,500) (2,500)

- (17,500) (17,500)

Social Services*Correct indirect costs to equal county provided services revenue*

(32,450) (32,450)

Reduce targeted case mgmt revenue to \$25,000

(15,000) 15,000

Correct allocated costs

(143,892) (143,892)

Reduce carryover used

(86,077) 86,077

Adjust Marsh Country Alliance fees to \$24,511

(1,987) (1,987)

Adjust carryover used for Marsh Country Alliance fees

(1,987) 1,987

(103,064) (178,329) (75,265)

ADRC

Correct rent, workers comp, unemployment & adjust wage distribution

	(31,420)	(31,420)
-	(31,420)	(31,420)

Orchard Manor

OM savings from purchase of Toughbooks & I.T. MS licensing

c *Forgive HVAC loan repayment to Farm account*

	(5,000)	(5,000)
	(50,000)	(50,000)
-	(55,000)	(55,000)

Highway

Correct admin overtime

Reduce GTA based on preliminary notice

	(22,507)	(22,507)
(15,136)		15,136
(15,136)	(22,507)	(7,371)

GRAND TOTAL

(100,200) (474,814) (374,614)

Motion carried without negative vote.

In response to committee members' questions, Sheriff Dreckman stated the new generator can be moved if something is done with the jail and is large enough to handle an expansion. Motion by Mark Stead, seconded by John Patcle to approve the Law Enforcement request to use \$66,500 from the general fund along with the \$50,000 previously allocated from the capital projects fund to pay for the generator. Motion carried without negative vote.

Nancy Scott reviewed the September Revenue/Expenditure Reports. Motion by Mark Stead, seconded by Donald Splinter, to approve the reports. Motion carried without negative vote.

Robert Scallon, seconded by Larry Wolf, moved to accept the Director's Report. Motion carried without negative vote.

Employee Relations

Staffing Update: Current staffing figures as of October 7, 2013, are as follows:

Full time Benefit	279
Regular Part time Benefit	106
Part time	62
Limited term and seasonal	100
TOTAL	547

The committee discussed the non – represented wage schedules. The Department Heads were unable to create a schedule that was sustainable. There was discussion regarding additional review of the WIPFli study schedule. Robert Scallon, seconded by Don Splinter, moved to have

Mark Stead, John Patcle, and Robert Keeney meet with the department heads in January to continue discussion. Motion carried without negative vote.

Joyce Roling gave the directors report and updated the committee on the future training schedules and evaluation reviews.

Mark Stead, seconded by Robert Scallon, moved to adjourn to November 12, 2013, at 8:00 a.m. Motion carried without negative vote.