

## EXECUTIVE COMMITTEE

August 13, 2013

The Executive Committee of the Grant County Board of Supervisors met on Tuesday, August 13, 2013 at 9:00 a.m. in Room 266 of the Administration Building, Lancaster, WI.

The meeting was called to order by Chair John Beinborn. Other members present were Robert Keeney, John Patcle, Robert Scallon, Donald Splinter, Mark Stead, and Larry Wolf. Therefore a quorum was present. Also in attendance were Nancy Scott, Louise Ketterer, Joyce Roling, Verda Nemo, Jeff Kindrai, Jody Bartels, Tina McDonald, Vince Loeffelholz, and Dave Lambert.

Notice of the meeting was sent to the media and the agenda was posted in the Administration Building, Courthouse, and on the Grant County website.

Motion by Mark Stead, seconded by Donald Splinter, to approve the agenda with item 6.c(1) “2014 Public Property and I.T. Requests—Child Support” moved after item 5.b. Motion carried without negative vote.

Motion by Robert Keeney, seconded by Robert Scallon, to approve the minutes of the July 16, 2013 meeting as printed. Motion carried without negative vote.

Staffing Update: Current staffing figures as of August 12, 2013, are as follows:

Full time Benefit	278
Regular Part time Benefit	107
Part time	60
Limited term and seasonal	102
TOTAL	547

Motion by Mark Stead, seconded by Larry Wolf, to approve the Grant County Child Support request to reduce the hours of work of one Child Support Assistant position from 40 hours per week to 24 hours per week effective 1/1/2014, with a savings of \$15,695.91. Motion carried without negative vote.

Louise Ketterer presented the July Treasurer’s Reports. Motion by John Patcle, seconded by Mark Stead, to approve the Treasurer’s Report. Motion carried without negative vote.

Alan Brey of Johnson Block & Co., Inc., reviewed the audit report for the year ended December 31, 2012, noting that the County was in good financial condition at the end of the year.

### 2014 Public Property and Information Technology Requests

Child Support: Verda Nemo requested \$1,992 for two shredders with 66% reimbursement through the state contract for a net cost of \$677. The department has sufficient funds to cover the county share in this year’s budget. Motion by Mark Stead, seconded by John Patcle, to authorize the immediate purchase from the 2013 Child Support budget. Motion carried without negative vote.

Clerk of Courts: No requests.

County Clerk: Linda Gebhard submitted a request for \$3,274.20 for annual lease of the postage meter used by most offices in the Administration Building and Courthouse. Motion by Mark Stead, seconded by Robert Scallon, to forward the request to the Public Property/I.T Committee. Motion carried without negative vote.

District Attorney: No requests.

Finance: Nancy Scott requested \$2,080 to replace a laptop and \$22,435 for annual Springbrook software maintenance/support. Motion by Larry Wolf, seconded by Donald Splinter, to forward the request to the Public Property/I.T. Committee. Motion carried without negative vote.

Register in Probate: Jody Bartels requested \$459.63 for a scanner and \$620 for four chair mats. Motion by Mark Stead, seconded by John Patcle, to forward the request to the Public Property/I.T. Committee. Motion carried without negative vote.

Personnel: No requests

Register of Deeds: Marilyn Pierce requested \$1,130 to replace a desktop computer and \$4,290 for annual GCS software maintenance/support. Motion by Mark Stead, seconded by Donald Splinter, to forward the request to the Public Property/I.T. Committee. Motion carried without negative vote.

Treasurer: Louise Ketterer requested \$12,730 for annual GCS software maintenance/support. Motion by Donald Splinter, seconded by Robert Keeney, to forward the request to the Public Property/I.T. Committee. Motion carried without negative vote.

Nancy Scott reviewed the July Revenue/Expenditure Reports. Motion by Mark Stead, seconded by Larry Wolf, to approve the reports. Motion carried without negative vote.

Nancy Scott reported the wage increases approved in June will appear on employees' check this week along with the lump sum payments and the retro pay for the month of July. Final 2014 health insurance rates should be available August 19. Preliminary net new construction is 1.03% which would allow for a \$103,000 increase in the levy limit. Robert Scallon, seconded by Donald Splinter, moved to accept the Director's Report. Motion carried without negative vote.

Mark Stead, seconded by Robert Scallon, moved to adjourn to Tuesday, September 17, 2013, at 9:00 a.m. Motion carried without negative vote.