

**Aging & Disability Resource Center of Grant County  
Board Minutes  
July 12, 2013**

The meeting was called to order by Chair Mary Yager at 9:03 a.m. at the ADRC Large Conference /Board Room, 8820 Hwy 35/61 South, Lancaster, Wisconsin.

**Attendance:** Dale Hood, Mary Yager, Linda Adrian, Mary Lou Bausch, Carrie Bell, Jan Lintvedt, Shirley Pink, Carol Beals

**Excused:** Steve Wetter

**Others Present:** Lori Reid

**Open Meeting Law:**

**Pink/Lintvedt:** Motion that we are in compliance with the open meeting act. (Published via online, our website, radio and posted at the Grant County Administration Building). Motion carried.

**Agenda Approval:**

**Adrian/Bausch:** Motion to approve the agenda. Motion carried.

**Approval of Minutes:**

**Bausch/Hood:** Motion to approve June 12, 2013 minutes.

**Public Comment/Communication: Reports:**

**Board Terms-** Reid passed out list of board terms for ADRC members. Members thought board terms should end in May. Reid will revise.

**Public Hearing** - Thursday, July 18, 2013 at ADRC – large conference room. Written comments will be received through August 31, 2013.

**County Building Projects:** Larry Wolf asked Neal Blackburn to speak regarding Building 52 project. Neal has met with Wisconsin Counties Association and Wisconsin Human Services Association. Both associations are saying there is a big push from the top down to regionalize human service agencies in the state. Neal has a high level source that feels it is certain to happen within 3-4 years. For that reason, he felt the board may want to hold off on building project for social services and ADRC.

There was much discussion on the courthouse and jail project. A motion to move forward with both projects failed 9-7.

Another motion to move forward with Courthouse project by putting out a Request for Proposals was approved 15-1.

**Action Items:**

**Approval of the Aging Plan 2013-15:** Bausch noted it should be 2013 -2015 aging plan instead of 2012 -2015. Reid passed out handout from Carrie Kroetz, GWAAR Program Consultant, noting what was missing on plan and what format goals should be in. Reid was informed by Carrie that the goals needed to stay the same because they were tied to the previous public hearings and passed by the board but they needed to be revised in the SMART goals format as required by the state. Reid stated that she had received email from Carrie stating she had not yet reviewed the revised plan.

**Beals/Bausch:** Motion to approve the draft 2013-2015 Aging Plan knowing there might be some minor editorial changes. Motion carried.

**Bus Etiquette for Passengers:** Reid passed out Bus Etiquette Brochure. Hood thought there should be something added to brochure regarding personal hygiene and extra cost for more stops.

**Pink/Bausch:** Motion to approve the Bus Etiquette brochure with the addition of personal hygiene and extra costs. Motion carried.

**Approval of Vouchers (June):**

**Hood/Bell:** Motion to approve June vouchers as presented. Motion carried.

**Sun Addendum to UW-Platteville Food Contract:**

Reid explained that Cecile from SUN program had contacted her about Rewey/Linden meals and delivery. Cecile was inquiring whether SUN needed to follow the terms in the ADRC/UW-P contract and give notice if their meal site were to close. Reid stated that the Addendum does not refer to ADRC –Grant County at all and is not signed by her. It does state meals will be delivered to Rewey. Cecile also inquired whether costs would be waived. Beals stated that the addendum and contract responsibilities would be an issue for SUN and UW-P not ADRC –Grant County. The rest of the board agreed. It was decided after much discussion to continue delivery meals to Rewey and charge the SUN program \$1.00 a day delivery charge.

**Beals/Lintvedt:** Motion to approve delivery of meals to Rewey for the SUN program at a cost of \$1.00 a day. Motion carried.

**Reports:**

1. **Wage Study Update** – Reid reported on that Joyce Roling gave report on wage study at the County Board meeting last night. County is going to take a look at another option. Try to create a “hybrid” wage plan by incorporating the WIPFLi study with our current plan. This will adjust steps and incorporate longevity. There will be two schedules:

professional/managerial and support staff. Not going to pursue merit increases at this time. There will be mandated evaluations. Will be working with department heads to take to board in October so it can be implemented on January 1, 2014. Reid also read letter she received from Joyce Roling regarding the questions asked about the job description and reclassification. Since the WIPFLi plan will not be implemented, this has no relevance now. Mary Yager stated concerns about the classification of the ADRC Director in relation to other department heads. Beals stated she believed the ADRC board needed to look at other department head job descriptions in order to see if the ADRC Director job description is missing information. Beals will request job descriptions from Joyce Roling. The board members discussed looking at ADRC Director job descriptions from other Counties in our region. Bausch requested Reid to contact Mary Mezera to get job descriptions and wage ranges from each of the counties to compare to ours.

2. **Report from ADRC Regional Governing Board Members** – Pink stated they were given information on the hearing loop, a new device that helps eliminate background noises for people with hearing aids that have a coil. Also reported that Jon Hochkammer, Legislative Director of the Wisconsin Counties Association was invited to do a presentation for both regional boards on advocacy strategies for working with legislators in October.
3. **Update on Budget** – Reid reported that retirement was expected to be 7%, health insurance costs were estimated 12-20% but most likely closer to 12%, ADRC funding is expected to remain same, and sequester cuts are still unknown at this time.
4. **Disability Benefits Specialist Hiring Process** – 9 applications were received. 4 will be interviewed on Friday, July 19. Interview committee will consist of Reid, Mary Mezera, Mary Yager and Joyce Roling.
5. **Report on Flood Recovery in Boscobel** – Reid reported that FEMA has been here looking at roads and bridges this week. They are not looking at houses or businesses that were damaged. The county and city of Boscobel are applying for CDBG Emergency Assistance grants to help residents and surrounding areas. Each entity is requesting \$500,000. These will help people who are income eligible to receive these funds.
6. **Stepping On Report:** Bausch reported that they finished the last class yesterday and a new one would start in October. A booster meeting would be held Oct. 15 to do some follow-up with participants. Adrian reported on how much she enjoyed the class and how it had helped her improve her balance.
7. **Director's report** – members received copy of report. Reid also reported that she was conducting staff interviews with all staff and shared the interview form with the board.

Respectfully submitted,  
Shirley Pink, Secretary