

Grant County Board of Supervisors  
July 16, 2013

The Grant County Board of Supervisors met on Tuesday, July 16, 2013 at 6:00 p.m. in Room 264 on second floor of the Administration Building, Lancaster, WI pursuant to the adjournment of the June 18, 2013 meeting.

Chair Larry Wolf called the meeting to order and the Pledge of Allegiance was recited.

Verification of compliance with the open meeting law was a notice in the Herald Independent stating the date, time and place of the County Board Meeting and posted in two public posting locations and the county website verified by Linda K. Gebhard, County Clerk.

INSERT #1: ROLL CALL, July 16, 2013

	Present	Absent	Excused
1. Carol Beals	X		
2. John Beinborn	X		
3. Roger Guthrie	X		
4. Dale Hood	X		
5. Lester Jantzen	X		
6. Robert Keeney	X		
7. Vern Lewison	X		
8. Vincent Loeffelholz	X		
9. Grant Loy	X		
10. Dwight Nelson			X
11. John Patcle	X		
12. Gary Ranum	X		
13. Robert Scallon	X		
14. Patrick Schroeder	X		
15. Donald Splinter	X		
16. Mark Stead	X		
17. Larry Wolf	X		

The Clerk took the roll call resulting in 16 present, one excused; therefore a quorum was present.

Agenda: Vince Loeffelholz, seconded by John Beinborn, made a motion to approve the agenda. Motion carried.

Minutes: Mark Stead, seconded by Gary Ranum, made a motion to approve the minutes of June 18, 2013 with the following corrections. On Page 2 replace Orchard Manor with Social Services, Page 4 change the word repeal with appeal, correct the word moral to morale, Page 5 correct the spelling on Authorized, Page 6 correct the word Feast to Festival. Motion carried.

Communications: Larry Wolf, Chair, introduces Tina McDonald to the board, who was appointed as the new Clerk of Circuit Court to finish the term of the previous Clerk of Court, Kim K. Kohn.

Larry reminded the Board Members to hand in their registration information for the WCA Convention in September to Linda K. Gebhard, County Clerk.

Grants: None

Revolving Loan: Ron Brisbois, Economic Development, presented the loan application for Die Makers Manufacturing Corporation. The loan amount is for \$100,000.00, interest rate at 2.5% for a 7 year term. Collateral will be a personal guarantee from the two owners and a lien on the equipment.

Die Makers located on Highway 35, Hazel Green, WI is looking to expand their operations, adding 15,000 square feet to their existing 15,000 square foot facility. They will add 10 new full-time positions to their existing 20

positions, with an average starting wage of \$16.00 per hour plus full health insurance benefits. The company does metal stamping and machining for a variety of industries.

Don Splinter, seconded by Robert Scallon, made a motion to approve the loan application for Die Makers Manufacturing Corporation. Motion carried.

The Board inquired on the status of Wausaukee Composites; Ron stated that they were still on a temporary shut down waiting for some contracts to come in. The shut down has affected 60 employees.

Resolution #32-12: Larry Wolf, Chair introduced the following resolution for Steve Braun, Emergency Management Director stating that this resolution would allow Grant County to receive Grant money from the State of Wisconsin for damages done by the recent flooding for the private sector. FEMA is involved at this time to assess the damages in regard to municipal roads, bridges, and parks. This Resolution would be for an amount up to \$500,000.00 in grant money to help the citizens who experienced damage to their private property during the flood. There is no match to the County and the County will have no responsibility in relation to the money. Emergency Management will file the paper work on behalf of the County. This money would be used for items such as furnaces, septic systems, foundations, water heaters, etc., for the private sector. There is an income cap to this grant; the participants will have to comply with the income regulations. The County would apply for this grant in addition to the City of Boscobel, who will also apply for the same amount of grant money to bring the total to \$1,000,000.00 for the flood damages.

Motion was made by Patrick Schroeder, seconded by Grant Loy to approve Resolution 32-12 to apply for the grant money from the State for up to \$500,000.00 for flood damage to the private sector. Motion carried.

#### **RESOLUTION 32-12 Authorizing Submission of the Application**

Relating to Grant County's participation in the Wisconsin Community Development Block Grant Emergency Assistance Program for Small Cities.

**WHEREAS**, Federal monies are available under the Wisconsin Community Development Block Grant Emergency Assistance Program, administered by the State of Wisconsin, Department of Commerce, Division of Housing and Community Development, for the purpose of housing activities; and

**WHEREAS**, after public meeting and due consideration, the Grant County Board of Supervisors has recommended that an application be submitted to the State of Wisconsin, for the following projects:

#### **Property Acquisition and Rehabilitation assistance to water (flood) damaged properties.**

**WHEREAS**, it is necessary for the County Board to approve the preparation and filing for an application for Grant County to receive funds from this program; and

**WHEREAS**, the County Board has reviewed the need for the proposed projects and the benefits to be gained there from;

**NOW, THEREFORE, BE IT RESOLVED**, that the County Board does APPROVE and authorize the preparation and filing of an application for the above-named projects; and

**BE IT FURTHER RESOLVED**, that the Board Chairman, Larry Wolf is hereby authorized to sign all necessary documents on behalf of Grant County; and

**BE IT FURTHER RESOLVED**, that authority is hereby granted to the Grant County Board of Supervisors to take the necessary steps to prepare and file the appropriate application for funds under this program in accordance with this resolution.

**ADOPTED** on this 16<sup>th</sup> day of July, 2013.

**ATTEST:** /s/Linda Gebhard, County Clerk,  
The above resolution has been authorized by the governing body of Grant County.

Grant County Board of Supervisor Chair: /s/ Larry Wolf, County Board Chairman  
Grant County Clerk: /s/ Linda Gebhard, County Clerk

Non-Represented Wage Increase: Joyce Roling, Personnel Director presented the following proposal from the Department Heads of how to disperse the \$170,000 that was set aside for non-represented wage increases. The Executive Committee recommended approval for implementation. There would be a one lump sum payment for each eligible permanent employee of \$207, pro-rated for part-time employees and those hired after January 1, 2013, and a flat hourly increase effective July 1, 2013 of \$0.20. The total cost including social security and retirement is \$170,296. The \$0.20 per hour is a 1.1% increase over the total payroll; individual increases would vary from 0.5% to 1.9%.

A motion was made by Lester Jantzen, seconded by Robert Scallon to approve the wage increase as presented to the Non-Represented Employees. Motion carried with one nay vote by Mark Stead.

Larry Wolf, Chair commended the Department Heads for their input and recommended solution in this issue and felt this was a fair scenario to the wage issue and it should help bring up the morale among the County Employees.

Wage Study: Joyce Roling discussed the wage study and an alternative of creating a schedule that works for Grant County using our current non-represented Schedule 1 wage matrix, adjust the steps as appropriate using market data from the WIPFLI study; incorporate longevity in employee's base wage and place them on the plan. Utilize Schedule 2 of the matrix for the support staff after review and modification done by the Department Head group to reach a consensus regarding levels and placement. Revise current pay policy for reclassification requests and modify accordingly to encompass required performance evaluation procedures prior to receiving a step increase. Joyce will work with the Department Heads as we move forward with this. The anticipated time-table would allow for an implementation January 1, 2014.

Dog Claim: John Patcle, seconded by Vince Loeffelholz made a motion to approve the amount of \$524.15 to the Lancaster Vet for dog claims. Motion carried.

Future Building Projects: Larry Wolf, Chair started the discussion by having Neal Blackburn, Unified Director address the Board regarding the changes that he had learned from attending a forum in Stevens Point with the Wisconsin Counties Association and the Wisconsin Human Service Association. Neal explained that the state government is working very hard towards establishing a Regional Human Services in the state. Neal stated that the State would rather deal with Regions instead of 72 County Government Systems. This most likely would include the Departments of Social Service, Unified, ADRC and possibly Health Department. This regionalization could reduce the size of the staff needed to operate these County Departments, therefore; reducing the need for more space. Neal told the Board that he felt it may be a big mistake at this time to make any building moves until the State finalizes their plans which could happen within the next three to four years. Neal stated that WCA's recommendation to the county is to be proactive when something is being imposed on us so we can make our own recommendations as to what we can live with rather than to be reactive to a situation that we have no control over.

Larry stated that there have been some problems with the building this past year with the water damage but the engineers have said that the roof was projected to last for about three to four more years; that could buy us some time until the State can make their decision

Mark Stead stated that over a year ago when the county was discussing the 52 building a feasibility panel made up of Verda Nemo, Gayle Mason, Fred Naatz, Jeff Kindrai and Neal Blackburn was established to assess the 52 Building. In May of last year they made the same recommendation; that the State was looking into Regionalizing so the County should hold off on any building projects.

Larry Wolf stated that probably the only reason the 52 Building was being included in this building study was because of the damage it sustained last year with all the water leaks. A total of \$260,000.00 went into the 52 Building to repair the damages.

After Neal's statements and further discussion, Larry asked the Board what they felt about continuing any project with the 52 Building. Many of the Board Members stated that the County should probably hold off on that project until we have all the information regarding the Human Service Regionalization. This would also mean holding off on the construction of the Bainbridge Building Proposal.

Pat Schroeder stated that he did not feel the county should jump into any building project just because interest rates are low. He stated that his people are happy that the interest rates are going up; that is what their retirement is based on. He stated that the county should take a step back; go back to every Department Head and get their list of the Capital Improvements they feel are needed and prioritize those needs. Larry asked Pat how long he felt the County should wait on these building needs. Pat stated that he feels the county should complete the jail project and go on to the Courthouse. Larry Wolf reiterated that the study showed the Courthouse may cost double in a four to five years if we wait.

Mark Stead stated that there was \$553,960 remaining in the Capital Improvement Fund. If the County took the 2014 and 2015 portions of the fund and combined them; that would cover the projected cost of the courthouse project. The county would not have to borrow any money and in the next three years the County could go forward with the jail project without spending money on any interest rates. He stated that the people he has talked to are against going forward with all the projects, they would prefer to do one at a time and not borrow any money. Larry stated that in April the interest rate was 2.1% to 2.2%, by June they went up to 3.15% to 3.25% which was a better than 1% increase on the money that was originally projected to go forward with all three projects which could add \$800,000.00 to the cost of the projects that could be felt by the tax payers. Another factor which Larry wanted the Board to be informed about was the possibility that construction costs could increase also.

Gary Ranum stated that Mark's proposal made sense to him, he agreed totally with paying no interest if the County could pay for the project out of the Capital Fund, borrowing no money. The problem might be if the contractor needed a lump sum up front. Roger Guthrie stated that he has done a number of building projects and has never had to pay a lump sum up front; it has always been pay as you go. And he stated that he has seen a lot of people get into trouble with low interests rates also. He agreed with Mark's statement also and he questioned whether the interest rates would go as high as predicted.

There was more discussion on which project should be complete first and how long would it be before the County was forced into doing each project. Through the discussion it was stated again that the jail project had been discussed many time throughout the past twelve years. And for the Courthouse, the survey done stated that in two to five years the cost of the Courthouse renovations could double. Pat Schroeder stated that in all the space studies that have been completed it comes down to the architect's opinion; some of these opinions have not worked so well in the county's favor through the years. Carol Beals stated that the survey done by InSite Consulting Services for the Courthouse ranks each aspect in the study for a timeline to repair from critical immediate attention to poor or moderate damage, if any board member wanted to know this information.

Vern Lewison made a comment he felt the county should go ahead with the Courthouse and Jail Projects. Larry Wolf agreed with Vern stating that he felt that in the long run by not having to ship the prisoners to a different county when our jail is full and the cost that can be saved on the suicide watch would off set the interest rates down the road.

Gary Ranum asked if there was an Economic Financial Employee within the county who could prepare an analysis as to what the actual cost to the county would be. Dale Hood questioned if there were any guarantee in place? Larry Wolf stated that could be obtained with a cost.

Vern Lewison, seconded by Carols Beals, made a motion to go forward with the Courthouse and Jail Projects to draw up the semantics of the project and get the (Request for Proposal) RFP's from Venture Architect so the County can go out for bids this summer (2013) on these two projects to obtain the actual cost to the county and to use the money that has been set aside for these projects. Roll call vote was called for.

DATE: July 16, 2013

QUESTION: Go forward to get the RFP's for the Courthouse and Jail Projects.

	YES	NO	ABSENT
1. GARY RANUM		X	
2. GRANT LOY		X	
3. ROBERT SCALLON	X		
4. ROBERT KEENEY		X	
5. ROGER GUTHRIE		X	
6. JOHN PATCLE		X	
7. VERN LEWISON	X		
8. PATRICK SCHROEDER		X	
9. LARRY WOLF	X		
10. MARK STEAD		X	
11. DALE HOOD		X	
12. DWIGHT NELSON			X
13. CAROL BEALS	X		
14. LESTER JANTZEN	X		
15. JOHN BEINBORN	X		
16. DONALD SPLINTER	X		
17. VINCENT LOEFFELHOLZ		X	

Clerk took roll call vote resulting in 7 yes, 9 no and 1 absent, therefore motion failed.

John Patcle made a motion to move forward with the Courthouse Project, having InSite Consulting Services draw up the RFP's for the bid process, not to borrow any money but to take the money out of the Capital Fund from the reserved amount of money from 2013, 2014 and 2015 to pay for the Project.

After a suggestion from the Corporation Counsel, Todd Infield, regarding this stated motion, John Patcle and Robert Keeney amended the motion as follows.

John Patcle, seconded by Robert Keeney made a motion to move ahead with the Courthouse Project; going forward to obtain the RFP's so the County can bid out the project to see how much the project will actually cost the county and then decides how the project will be paid for. Roll call vote was called for.

DATE: July 16, 2013

QUESTION: Go forward with Courthouse Project only, getting RFP's first.

	YES	NO	ABSENT
1. GARY RANUM	X		
2. GRANT LOY	X		
3. ROBERT SCALLON	X		
4. ROBERT KEENEY	X		
5. ROGER GUTHRIE	X		
6. JOHN PATCLE	X		
7. VERN LEWISON		X	
8. PATRICK SCHROEDER	X		
9. LARRY WOLF	X		
10. MARK STEAD	X		
11. DALE HOOD	X		
12. DWIGHT NELSON			X
13. CAROL BEALS	X		
14. LESTER JANTZEN	X		
15. JOHN BEINBORN	X		
16. DONALD SPLINTER	X		

Clerk took roll call vote resulting in 15 yes, 1 no and 1 absent, therefore motion passed.

There was discussion regarding the protection of the money that has been going into the Capital Project Fund from 2013, 2014 and 2015 that would be saved after paying off the Administration Building. Larry Wolf stated that he did not want to see the County get too restrictive with the funds because there is an issue with Orchard Manor's sewer treatment system and the Sheriff Department may be looking at purchasing a new generator that may require the County to pay out of that fund because they are not addressed in the budget. He did not want to see the County in a bind if the money would be needed. Mark Stead stated that so far this year (2013) the following amounts have been used out of this reserve money and had been approved by the full county board to use this money:

1. \$1219.00 for No Weapon Carry Signs
  2. \$50,000.00 for a generator for the Sheriff Department
  3. \$165,000.00 for jail doors at Sheriff Department
  4. ~~\$9500.00~~ for a study for the Administration Building and Jail
- \$225,719.00 Total**

Pat Schroeder questioned that if this fund had not had this additional money available and the above payments needed to be paid for by the County, where would the money have come from. Larry Wolf stated probably the General Fund. Patrick Schroeder stated that he did not care what fund it was, if the money was available and something needed to be paid; the money would get used whether it was ear tagged or not.

Gary Ranum then made a motion, seconded by Patrick Schroeder to restrict the use of the remaining money in the Capital Fund from 2013, 2014 and 2015 to be used only toward the payment for reconstruction of the Courthouse Project until it is paid for unless otherwise approved by the full County Board. Roll call vote was called for.

DATE: July 16, 2013

QUESTION: Restricting remaining funds in Capital Fund for Courthouse Project.

	YES	NO	ABSENT
1. GARY RANUM	X		
2. GRANT LOY	X		
3. ROBERT SCALLON	X		
4. ROBERT KEENEY	X		
5. ROGER GUTHRIE	X		
6. JOHN PATCLE	X		
7. VERN LEWISON	X		
8. PATRICK SCHROEDER	X		
9. LARRY WOLF	X		
10. MARK STEAD	X		
11. DALE HOOD	X		
12. DWIGHT NELSON			X
13. CAROL BEALS	X		
14. LESTER JANTZEN	X		
15. JOHN BEINBORN	X		
16. DONALD SPLINTER	X		
17. VINCENT LOEFFELHOLZ	X		

Clerk took roll call vote resulting in 16 yes, and 1 absent, therefore motion passed.

#### Committee Reports:

Economic Development, John Beinborn—The Burlington Northern hopes to install a spur by the Alliant Energy Plant that would allow transfers of materials from barges to trains, the 24<sup>th</sup> of July they will tour the Cuba City Weber Locker Plant and Meister Cheese in Muscoda is looking to

expand.

Executive: all issues were discussed to the County Board Meeting.

Land and Water Conservation, Mark Stead –The actual move of the Sanitation/Zoning offices to the Land Conservation Building is scheduled for July 23.

Unified --Kathryn Rink was hired as the new Finance Director. On Thursday of this week the Public Participation meeting will be held for people to come in and talk about Social Service, Unified issues.

Fair, John Patcle—preparing for the 2013 Fair, help is needed.

Highway—The total of flood damage for the county was \$200,000 submitted to FEMA.

Continuing the process in adding more ATV request within the County.

COP, Roger Guthrie—No meeting to report.

Orchard Manor, Robert Keeney—Hired an Administrative Assistant, discussed assigning bonus pay for CNA's.

Law Enforcement, Robert Scallon—Doors are installed, a new generator is needed, had hoped the jail building project had been higher on the list. Questioned why the County is liable for State Prisoner issues.

Parks Committee—Had the Boat Landing Tour, discussed many issues.

Hidden Valley, Grant Loy— nothing to report, just reiterated that help is needed for the Grand Stands at the Fair.

Family Care, Gary Ranum—the name was changed to Continuus. The model from our district was used to help restructure a District up around Dane County which went bankrupt, now is projected to be solvent with an excess of profit of 1%. The State has come up with the idea of having competition on a trial basis among the different regions for health care, allowing the care givers to go into other regions targeting the Dane County area.

ADRC, Dale Hood—No meeting.

Social Services, Carol Beals—continuing on business, hiring vacant positions.

Sanitation/Zoning, Lester Jantzen—working on some conditional use changes.

Veteran, Lester Jantzen—after the committee meeting there was a picnic which was very pleasant.

Public Property/IT, Vince Loeffelholz—Veterans Officer would like to move his office into one of the Sanitation/Zoning offices that will be vacant when they move to the Land and Water Conservation Building. The water was turned on in the Blue Boy Fountain, The Blue Boy Statue has been damaged, and the gun has been cracked. Courthouse Maintenance a second new boiler will be purchased. Jeff Anderson spoke to the committee regarding licensing and software projects to make the computers more uniform in the County.

Public Comments: None

Adjournment: John Beinborn, seconded by Mark Stead made a motion to adjourn the meeting pursuant to the next meeting of August 20, 2013 at 6:00 p.m. Motion carried.