

EXECUTIVE COMMITTEE

July 16, 2013

The Executive Committee of the Grant County Board of Supervisors met on Tuesday, July 16, 2013 at 2:00 p.m. in Room 266 of the Administration Building, Lancaster, WI.

The meeting was called to order by Chair John Beinborn. Other members present were Robert Keeney, John Patcle, Robert Scallon, Donald Splinter, and Mark Stead. Larry Wolf arrived late due to the FEMA flood damage tour. Therefore a quorum was present. Also in attendance were Nancy Scott, Joyce Roling, Jeff Kindrai, Jack Johnson, Verda Nemo, Linda Gebhard, Annette Lolwing, Nate Dreckman, Lester Jantzen, Vincent Loeffelholz, Jody Bartels, Tina McDonald, Neal Blackburn, Fred Naatz, Dave Lambert, David Timmerman, Louise Ketterer, Marilyn Pierce, and Donna Haines.

Notice of the meeting was sent to the media and the amended agenda was posted in the Administration Building, Courthouse, and on the Grant County website.

Mark Stead, seconded by Donald Splinter, moved to approve the amended agenda as posted. Motion carried without negative vote.

Robert Scallon, seconded by Robert Keeney, moved to approve the minutes of the June 11, 2013 meeting as printed. Motion carried without negative vote. Mark Stead, seconded by Donald Splinter, moved to approve the minutes of the June 18, 2013 meeting as printed. Motion carried without negative vote.

Louise Ketterer presented the May and June Treasurer's Reports. Mark Stead, seconded by John Patcle, moved to approve the Treasurer's Reports. Motion carried without negative vote.

Nancy Scott updated the committee on the 2014 Wisconsin Retirement System rates and state budget vetoes.

Nancy Scott presented the June Revenue/Expenditure Reports. Mark Stead, seconded by Larry Wolf, moved to approve the reports. Motion carried without negative vote.

Nancy Scott reported that the 2012 audit reports will be available by the end of the month and the auditor is scheduled to attend the August 13 meeting to review the reports. Donald Splinter, seconded by Robert Scallon, moved to approve the Director's Report. Motion carried without negative vote.

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Employee Relations

Staffing Update: Current staffing figures as of July 15, 2013, are as follows:

Full time Benefit	277
Regular Part time Benefit	108
Part time	22

Limited term and seasonal	142
TOTAL	549

Robert Scallon, seconded by John Patcle, moved to approve the Grant County Sheriff's department request to extend special rate of pay for Drug Task Force Secretary of \$16.00/hr. (Regular \$12.48) from January 1, 2013 through completion of the project. Motion carried without negative vote.

Robert Scallon, seconded by John Patcle, moved to approve the Sheriff's department request to create an additional full-time Jailer position effective January 1, 2014. Motion carried without negative vote.

Mark Stead, seconded by John Beinborn, moved to approve the Social Services department request to create 2.5 FTE temporary Economic Support Specialist positions for the income maintenance program with the cost fully funded. Motion carried without negative vote.

Donald Splinter, seconded by Robert Keeney, moved to approve the Orchard Manor request to correctly classify LTE positions to Part-time effective August 1, 2013. Motion carried without negative vote.

Donna Haines explained that Orchard Manor will be offering a \$500 bonus payable to newly hired CNA's to fill 10 vacant benefit positions. The bonus is paid only after successfully completing one year of employment.

Robert Keeney, seconded by Larry Wolf, moved to approve the Zoning and Sanitation Committee and Land Conservation Committee request to change the Department Title to the Conservation, Sanitation, and Zoning Department. Motion carried without negative vote.

Mark Stead, seconded by John Patcle, moved to approve the Zoning and Sanitation Committee and Land Conservation Committee request change the department head position title to Administrator of Conservation, Sanitation, and Zoning. Motion carried without negative vote.

John Patcle, seconded by Robert Keeney, moved to approve the Zoning and Sanitation Committee and Land Conservation Committee request to increase the Department Head salary from \$55,000 to \$60,000 effective June 1, 2013 and to \$65,000 after receipt of required credentials. Schedule range F-6 to I-6 (approximate) \$26.49 to \$31.25. Motion carried with two opposing votes and 1 abstained.

Joyce Roling gave the directors report.

Larry Wolf, seconded by Donald Splinter, moved to go into closed session per state statute 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Roll call vote resulted in a carried motion.

Mark Stead, seconded by Larry Wolf, moved to return to open session. Motion carried without negative vote.

Joyce Roling discussed the wage study and an alternative of creating a schedule that works for Grant County using our current non-represented Schedule 1 wage matrix, adjust the steps as appropriate using market data from the WIPFLi study; incorporate longevity in employees' base wage and place them on the plan. Utilize Schedule 2 of the matrix for the support staff after review and modification done by the department head group to reach a consensus regarding levels and placement. Revise current pay policy for reclassification requests and modify accordingly to encompass required performance evaluation procedures prior to receiving a step increase. Joyce will work with the department heads as we move forward with this. The anticipated time-table would allow for an implementation January 1, 2014.

Larry Wolf, seconded by John Beinborn, moved to recommend the implementation of the non-represented wage increase of a one lump sum payment for each eligible permanent employee of \$207, pro-rated for part-time employees and those hired after January 1, 2013, and a flat hourly increase effective July 1, 2013 of \$0.20. Motion carried with one negative vote.

Mark Stead, seconded by Robert Scallon, moved to adjourn to August 13, 2013, at 9:00 a.m. Motion carried without negative vote.