

Board of Health
(Joint meeting with the Professional Advisory Committee)
June 25, 2013
5:00pm

PRESENT: Dwight Nelson; Carol Beals; John Beinborn; Vern Lewison; Gary Ranum;
Larry Wolf; Matt Andrews; Jeffery Kindrai; Mary Rasmussen;
Jason Hollander, PT; Inez Martin, OT

CALL TO ORDER: Chairman Dwight Nelson called the meeting to order.

OPEN MEETING LAW: Meeting printed in newspaper, posted in buildings and posted on the county website.

CHANGES IN AGENDA: John Beinborn made a motion to approve agenda with removing Grant Application, second by Gary Ranum. Carried.

MINUTES OF PREVIOUS MEETING: Vern Lewison made a motion to approve the minutes of the previous meeting, second by John Beinborn. Carried.

VOUCHERS: John Beinborn made a motion to approve vouchers for April (totaling \$61,175.53) and May (totaling \$51,336.91), second by Gary Ranum. Carried.

MONTHLY FINANCIAL REPORT: Gary Ranum made a motion to approve the April and May Monthly Financial Reports, second by Vern Lewison. Carried.

LOAN CLOSET FINANCIAL REPORT: Carol Beals made a motion to approve the Loan Closet Financial Reports, second by John Beinborn. Carried.

SEMINAR AND TRAINING UPDATES: Vern Lewison made a motion to approve the Seminar and Training Updates for April and May, second by Gary Ranum. Carried.

HNS APPROVAL OF POLICIES AND PROCEDURES, ADMISSION AND DISCHARGE POLICIES, PROGRAM EVALUATION, RECORD REVIEW, UTILIZATION AND REVIEW AND QUALITY ASSURANCE, REVIEW OF CONTRACTS: Carol Beals made a motion to approve the HNS Policies and Procedures, Admission and Discharge Policies, Program Evaluation, Record Review, Utilization and Review and Quality Assurance, Review Of Contracts, second by John Beinborn. Carried.

HOSPICE APPROVAL OF POLICIES AND PROCEDURES, ADMISSION AND DISCHARGE POLICIES, PROGRAM EVALUATION, RECORD REVIEW, UTILIZATION AND REVIEW AND QUALITY ASSURANCE, REVIEW OF CONTRACTS: Carol Beals made a motion to approve the Hospice Policies and Procedures, Admission and Discharge Policies, Program Evaluation, Record Review, Utilization and Review and Quality Assurance, Review of Contracts, second by Vern Lewison. Carried.

PUBLIC HEALTH APPROVAL OF POLICIES AND PROCEDURES, STANDING ORDER, REVIEW OF CONTRACTS: Matt Andrews made a motion to approve the Public Health Policies and Procedures, Standing Order, Review of Contracts, second by John Beinborn. Carried.

2014 PUBLIC PROPERTY REQUEST: Vern Lewison made a motion to approve the Public Property request for \$2,100 for chairs, second by Carol Beals. Carried.

2014 IT REQUEST: Vern Lewison made a motion to approve the 2014 IT request for \$6,750 for tablet computers and batteries, second by Carol Beals. Carried.

FEES: John Beinborn made a motion to approve the change of the Home Care skilled nursing rate to \$145.00 per visit effective July 1, 2013, second by Matt Andrews. Carried.

WAGE STUDY RESULTS: Discussion of wage study results. The health department nursing staff is off the bottom of the suggested wage scale (and well below market rate) when they start. The RNs currently max out at about 85% of the market rate wages for nurses in the local workforce according to the study. Discussion of the Admission Specialist position occurred as well.

GRANT APPLICATIONS: Not needed.

STAFFING REQUESTS AND UPDATES: The UW-Platteville PACE intern (LTE) is working for us. She is working with the floods this week.

DIRECTOR'S REPORT: Jeffery A. Kindrai, MSPH, RS

- Flood Report: staff has been in Boscobel since the day of the flood. Forty-two homes were evaluated and six homes not habitable (so far).
- Reports on corona virus in Middle East.
- Pertussis is declining in our area.
- State supplied flu vaccine will be offered in schools in the 2013-2014 season as part of an exercise if possible.

ASSISTANT DIRECTOR'S REPORT: Mary J. Rasmussen, RN, BSN

- No further report.

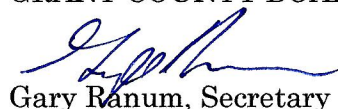
COMMENTS FROM THE PUBLIC: No comments.

ADJOURN: John Beinborn made a motion to adjourn, second by Matt Andrews. Carried.

Next meeting will be August 27, 2013.

Sincerely,

GRANT COUNTY BOARD OF HEALTH



Gary Ranum, Secretary