

Aging & Disability Resource Center of Grant County
Board Minutes
June 12, 2013

The meeting was called to order by Chair Mary Yager at 9:00 a.m. at the ADRC Large Conference /Board Room, 8820 Hwy 35/61 South, Lancaster, Wisconsin.

Attendance: Dale Hood, Mary Yager, Linda Adrian, Mary Lou Bausch, Carrie Bell, Jan Lintvedt, Shirley Pink

Excused: Carol Beals, Steve Wetter

Others Present: Lori Reid, Mary Mezera, Larry Wolf

Open Meeting Law:

Bausch/Adrian: Motion that we are in compliance with the open meeting act. (Published via online, our website, radio and posted at the Grant County Administration Building). Motion carried.

Agenda Approval:

Lintvedt/Hood: Motion to approve the agenda. Motion carried.

Approval of Minutes:

Pink/Bell: Motion to approve May 15, 2013 minutes.

Public Comment/Communication: Lori Reid asked that staff not join the meeting as had been requested by the Chair Mary Yager until after she spoke with the board. Reid stated that she was aware that Mary Yager, Linda Adrian, and Dale Hood had met to discuss the placement of the ADRC Director on the salary grid that was included in the WIPFLi wage comparability study. There were concerns by the ADRC board members that the starting salary was too low compared to other department head positions in the county. Reid was appreciative of the fact that the ADRC board understood the responsibilities and duties of the position. She expressed concern, however, that a letter drafted by the group regarding the salary classification might not be the right timing for a new director coming on board. Larry Wolf informed the board members that the wage comparability study had not yet been approved by the county board so procedures for reclassification would still fall under the old policy and procedures. He also stated the board had the right to request a salary adjustment if it felt it was warranted. It was a recommendation of the board to re-evaluate the ADRC position and salary in the future. It was also recommended that a letter be sent to the County Board of Supervisors as an educational piece describing the activities that occur on any given day in the ADRC. The board felt it was not necessary for staff to be present at the meeting.

Reports:**Grant County Wage Comparability Study/Review ADRC Staff Salaries:**

Board members felt placement of ADRC Director on salary grid should be more in line with other department heads. It was discussed that Reid send a letter originally drafted by Mary Mezera to Joyce Roling, Grant Co. Personnel Director, asking for clarification on what job description was used in the WIPFLi study, and what the process was for updating the job description and re-evaluating the wage range and category of the ADRC Director position. It was also discussed to edit and send the letter drafted by Mary Yager to the county board supervisors as an educational piece about ADRC.

Hood/Lintvedt: Motion to 1) have Reid edit letter drafted by Mary Mezera and send letter to Joyce Roling and 2) have Yager edit letter and send to county board supervisors. Motion carried.

Report from Board Members that Attended the ADRC Conference:

Bausch encouraged board members to attend in the future. Networked with other ADRC directors and board members. Learned about IRIS and family care.

Report from ADRC Regional Governing Board Members:

Dale Hood called the meeting to order in Ron Benish's absence. Board members were given a copy of the letter sent to our legislatures to maintain transportation and nutrition allocation levels at 2012 level. We were asked what kind of information board members would like to see at monthly meetings. Discussion on whether to have both regional boards (north and south) meet together. Next meeting is in Lancaster at ADRC-Grant County office. It was suggested to use Social Services conference room if possible.

Food Provider 2013-15 Contract Awards:

The following bids were accepted:

\$4.35 Lancaster – delivered & milk

\$3.80 Cassville

\$4.25 Platteville

Action Items:

Approval of the Aging Plan 2012 Self-Assessment: Missing information regarding achievement of goals as noted in May meeting was added. Hood noted term dates for board members were different than what he had been told. Lori will verify term dates for all board members before sending in self-assessment.

Bausch/Bell: Motion to approve the 2012 Aging Plan Self-Assessment. Motion carried.

Review, approve, and sign letter to Personnel Director requesting review, and possibly re-categorizing the ADRC Director position: Action was taken under Grant County wage comparability study. See above.

Approval of Vouchers (May):

Lintvedt/Pink: Motion to approve May vouchers as presented. Motion carried.

Approval of Disability Specialist Resignation:

Bausch/Adrian: Motion to approve Elizabeth Rink's resignation. Motion carried.

Approval to hire Disability Benefits Specialist:

Adrian/Lintvedt: Motion to approve hiring a Disability Benefit Specialist. Motion carried.

Adjourn:

Hood/Lintvedt: Motion to adjourn until July 17, 2013. Motion carried.

Respectfully submitted,
Shirley Pink, Secretary