

EXECUTIVE COMMITTEE

May 14, 2013

The Executive Committee of the Grant County Board of Supervisors met on Tuesday, May 14, 2013 at 9:00 a.m. in Room 266 of the Administration Building, Lancaster, WI.

The meeting was called to order by Chair John Beinborn. Other members present were Robert Keeney, John Patcle, Robert Scallon, Donald Splinter, Mark Stead, and Larry Wolf. Therefore a quorum was present. Also in attendance were Nancy Scott, Louise Ketterer, Joyce Roling, Lynda Schweikert, Todd Johnson, Verda Nemo, Linda Gebhard, Jack Johnson, Mary Rasmussen, Rita Harmon, Nate Dreckman, Dave Lambert, Marilyn Pierce, Shelley Reuter, Jeff Anderson, Dave Timmerman, Bob Middendorf, Vincent Loeffelholz, Janet Graney, Donna Haines, and Donna Bohnenkamp.

Notice of the meeting was sent to the media and the agenda was posted in the Administration Building, Courthouse, and on the Grant County website.

Robert Keeney, seconded by Robert Scallon, moved to approve the agenda with item 6(j) "Resolutions" moved to the beginning of the Employee Relations Segment. Motion carried without negative vote.

Mark Stead, seconded by Donald Splinter, moved to approve the minutes of the April 4, 2013 meeting as corrected. Motion carried without negative vote.

Louise Ketterer presented the April Treasurer's Report. John Patcle, seconded by Mark Stead, moved to approve the report. Motion carried without negative vote.

Donald Splinter, seconded by Robert Keeney, moved to approve the use of \$1,218.50 from the Capital Projects Fund to purchase metal signs and window cling-ons for all county buildings, including salt sheds, as requested by the Public Property & Technology Committee. Motion carried without negative vote.

The committee discussed whether to pay per diems for events such as Grant County Economic Development dinners and meetings with architects which, under the current policy, require approval by the Executive Committee. John Beinborn, seconded by Donald Splinter, moved to pay per diems only for board and official meetings of committees of which the individual is a member, unless approved by this committee, with the clarification that WCA steering committee meetings are official meetings as members are appointed to those. Motion carried without negative vote.

Louise Ketterer requested the Office Assistant position currently shared between the Treasurer and Zoning/Sanitation be retained as a full-time position if the Zoning/Sanitation hours are eliminated with a merger of Zoning/Sanitation with Land and Water Conservation. Louise proposed that the position be restored to the original 24 hours per week in the Treasurer's Department with the remaining 16 hours assigned to Information Technology as that department currently has no clerical support. She expressed concerns with the difficulty of retaining part-time staff and the constant need to re-train due to turnover. The committee postponed any action on the request until next month, after a decision has been made regarding Zoning/Sanitation and LWCD.

Nancy Scott presented the April Revenue/Expenditure Reports. Mark Stead, seconded by Larry Wolf, moved to approve the reports. Motion carried without negative vote.

Nancy Scott gave the Director's Report, updating the Committee on Joint Finance Committee actions on the state budget. Donald Splinter, seconded by Robert Scallon, moved to accept the report. Motion carried without negative vote.

Employee Relations

Robert Keeney stated that Julia Johnson from WIPFLi will present the results of the compensation study to the County Board. Larry Wolf, seconded by John Patcle, moved to forward the compensation information to the County Board and have WIPFLi present the results to the board and the department heads at the same time. Motion carried without negative vote. No action taken on resolutions or pay policies.

Staffing Update: Current staffing figures as of May 14, 2013, are as follows:

Full time Benefit	273
Regular Part time Benefit	112
Part time	24
Limited term and seasonal	143
TOTAL	552

Robert Keeney, seconded by John Beinborn, moved to deny the request to start the ADRC Director at a step 1 instead of the minimum start rate of pay. Motion carried.

Mark Stead, seconded by Don Splinter, moved to approve the request to pay out of classification pay to the highway accounting assistant while the office manager is on leave at an approximate fiscal impact of \$300.00. Motion carried.

Robert Keeney, seconded by John Beinborn, moved to recommend for approval to the County Board the WPPA Deputy Union tentative agreement for a 2013-2014 contract. Motion failed. 4 no and 3 yes. Discussion followed with a recommendation to discuss further in a closed session along with other employee wage increases at an Executive Committee meeting prior to county board on May 21, 2013, at 8:00 a.m. The WRS contribution for the management staff at the Sheriff's department would change to reflect what the deputies are paying according to statute.

Don Splinter, seconded by Larry Wolf, moved to recommend for approval the vacation schedule revision in the employee handbook. Motion carried.

Don Splinter, seconded by Robert Scallon, moved to recommend for approval the Sick Leave Policy revision in the employee handbook. Motion carried.

The Grant County CDL Drug and Alcohol testing policy revision was discussed.

Todd Johnson presented the report regarding combining the Land and Water Conservation Department and the Zoning/Sanitation Department. The committee will discuss further at the

Executive Committee meeting on May 21, 2013.

Larry Wolf, seconded by Robert Scallon, moved to go into closed session per state statute 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility as it relates to the performance evaluation of the Personnel Director. Motion carried.

Mark Stead, seconded by Larry Wolf, moved to return to open session. Motion carried.

Mark Stead, seconded by John Patcle, moved to adjourn. Motion carried.