

Aging & Disability Resource Center Committee

Meeting Minutes for April 17, 2013 Meeting

The Aging & Disability Resource Committee met on April 17, 2013. The meeting was called to order by Chair Mary Yager.

Other members present: Dale Hood, Mary Lou Bausch, Linda Adrian, Carrie Bell, Carol Beals, Jan Lintvedt, Shirley Pink and Steve Wetter. Larry Wolf, Jeff Kindrai, Joyce Roling, Mary Mezera and Jayne Mullins were in attendance as well.

Mary Yager confirmed the meeting was duly posted and in compliance with open meeting law.

A motion was made by Mary Lou Bausch, seconded by Shirley Pink to approve the agenda. There were two corrections to the agenda. On the line "Approval of Minutes – May 2013" May 2013 should be March 2013. In the Closed Session per State Statue 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility as related to pending retirement. The word "retirement" is to be changed to "evaluation". Mary Lou Bausch made a motion to approve the agenda with the corrections. Jan Lintvedt seconded. All ayes, motion carried.

Jan Lintvedt made a motion to approve the minutes of the March 20, 2013 meeting seconded by Steve Wetter, motion carried without negative vote.

ADRC Interim Managers Report- Mary Mezera, Jeff Kindrai, Joyce Roling: Mary and Jeff distributed the statistics from the survey that staff completed as well as the summary report from meetings held with staff individually. Jeff stated that the survey results showed that the staff are in agreement on what the team is doing well and what needs improvement.

Jayne Mullins introduced herself and gave a brief overview of her role working with the Greater Wisconsin Area Agency on Aging Resources (GWAAR).

Dale Hood, moved to go into closed session per state statute 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility as related to pending evaluation. The closed session included Larry Wolf, Jeff Kindrai, Mary Mezera, Joyce Roling and Jayne Mullins. Mary Lou Bausch seconded. Roll call vote resulted in a carried motion.

Linda Adrian made a motion to convene to open session, seconded by Carrie Bell. Motion carried without negative vote.

Public Comment/Communication: Mary Mezera stated that the summary report and survey results can be used by the new administration as a tool to evaluate the department as well as provide suggestions on improving the department. The Aging & Disability Resource Center committee commended Jeff Kindrai and Mary Mezera on their work with meeting with staff, the survey and summary report.

Other: Committee Pay for Meetings: Mary Mezera explained to the committee members that they were paid for March meetings with February expenses as the March meetings vouchers were submitted early. Mary also explained that the January and February meeting vouchers were not received by the finance department on time and had to be resubmitted for payment so the committee members will be paid for January 2013 and February 2013 meetings in April 2013.

Advocacy:

- **ADRC Regional Board:** Shirley Pink shared the new ADRC brochure. She also reported on the possible cuts to senior nutrition and transportation due to the Sequester at the federal level. Shirley shared information with the committee on the effects the Sequester will have in Wisconsin. Shirley also reported that LogistiCare will continue to be the provider of non-emergency medical transportation for the State until July 1, 2013 when the new company will take over providing these services.
- **Local ADRC Advisory Update:** Shirley Pink reported to the committee that Lecia Lenz, Lead Information & Assistance Specialist provided the

Advisory Committee with a presentation and a copy of the 2013 Services Guide. There are copies available at the ADRC. Customers can also access the Guide on the local ADRC website.

Action Items:

- **Approval of Vouchers:** The committee members reviewed the vouchers. A question was asked regarding the staff salary. The committee would like a breakdown of staff salaries and benefits. Mary Mezera will provide this information to the committee at the May 2013 meeting. Steve Wetter made a motion to approve the vouchers, seconded by Dale Hood. The motion was carried without negative vote.

Adjourn: Mary Lou Bausch made the motion to adjourn the meeting, seconded by Linda Adrian. The motion carried without negative vote.