

PUBLIC PROPERTY/TECHNOLOGY COMMITTEE MINUTES
January 23, 2013

The Public Property/Technology Committee of the Grant County Board of Supervisors met in the Grant County Administration Building, Lancaster, WI Room 266 on January 23, 2013 at 9:00 a.m. pursuant to the adjournment of the November 28, 2012 meeting.

The meeting was called to order by Chair Vincent Loeffelholz. The County Clerk, Linda K. Gebhard verified that the meeting was in compliance with the open meeting law posted in two places, published in the Lancaster Herald Independent and published on the County Web Site.

The following committee members were present: Lester Jantzen, Don Splinter, Vern Lewison, Dwight Nelson, Robert Keeney, and Vincent Loeffelholz.

Agenda: Don Splinter, seconded by Dwight Nelson made a motion to approve the amended agenda. Motion carried.

Minutes: Dwight Nelson, seconded by Lester Jantzen, made a motion to approve the minutes of November 28, 2012 with one correction. On page 3 there was a typing mistake, the word "lose" had to be changed to "loss". Motion carried.

Correspondence: Linda Gebhard, County Clerk read a Thank card sent by the Lancaster FFA Alumni thanking the committee for giving them permission to put their sign on the courthouse lawn for their breakfast and Toy Show. The proceeds that they made on this event will go to the Lancaster FFA Chapter.

The County Clerk also stated that the Veterans Service Office was looking for a 4 drawer legal size file cabinet that had gone to all the departments to see if there was one available within the County.

Maintenance Truck: The Administration and Courthouse maintenance employees stated they do not wish to keep the truck that was obtained from the Fair Association for their use. There was a bid received for \$800.00 to purchase the truck by a Grant County Employee. The committee denied the bid and the truck will be stored at the Fair Grounds to go on the Sheriff's Auction that will take place in the future. Motion was made by Lester Jantzen, seconded by Dwight Nelson to deny the bid. Motion carried.

Administration/Courthouse Maintenance: Mark Udelhofen gave the committee an update of the Courthouse Maintenance issues. Mitey Duck Dusters LLC's has installed the new boiler. The quote was \$16,395.00 + \$912.00 for software to be installed to control the settings electronically by WHV, total of bid would be \$17,307.00. Mark asked the committee for permission to start getting a quote for the second boiler which he feels should be replaced also. The committee will discuss this issue at the next Public Property meeting when the quotes can be reviewed.

Terry Clark, Administration Building Maintenance, updated the committee on the Administration Building. He has been replacing ballast in the lights. There is water leaking into the storage area of the County Clerk, Terry may need to seal the wall in that area. The sump pump in the mechanical room has an odor that Terry has been working on to get rid of. There may be a leak in the ceiling of the back stairwell, Terry is looking into that. The committee asked Terry how the generator was working, all is working well.

Request to Non-employees to use the third floor to walk: Randy Peterson, TRICOR, stated that there is no insurance issue with this, and the Administration Building is a public building. Lester Jantzen, seconded by Robert Keeney made a motion to allow employees to invite non-employee friends to walk with them when they use the third floor during working hours only. Motion carried.

Insurance: Randy Peterson, TRICOR stated that there was only one claim still open at this time, Travelers has been fighting the claim on the County's behalf. All the Insurances have been renewed for 2013.

The committee asked Randy about the Self Insured Auto Insurance. Randy handed out a spread sheet that he had worked on to show the percentages that each department should be paying into the account for 2014. Highway and Law Enforcement would sustain the biggest increases, each department stated that they had the most vehicles and their amounts should be raised. This issue will be looked at in the 2014 Budget.

Brent Straka, TRICOR updated the committee on the HRA. In the preliminary assessment of the newly formed HRA structure, Brent felt that the program was running better than had been previous projected. In April they will look at the program again; Brent will report back to the committee at that time. Brent gave the committee the following information:

	2012	
<u>Employee Benefits</u>	<u>Budget</u>	<u>Actual</u>
Employer share of premiums	3,384,686	3,183,142
Transferred to insurance reserve for fees,		
Deductible reimbursements & rollover amounts	<u>861,037</u>	
Total 2012 expense reported	<u>\$4,245,723</u>	<u>\$3,183,142</u>
Employee health insurance deductions	N/A	597,037
Actual Health Choices (Medical Associates) HRS fee 2012		12,796

<u>HRS Claims</u>	<u>Health Choices</u>	<u>EBC</u>	<u>Total</u>
Actual claims reimbursed through 12/31/12	252,079	198,363	450,442
Claims reimbursed 01/01/13-01/17/13	<u>5,465</u>	<u>17,617</u>	<u>23,082</u>
Total claims reimbursed to date	\$257,544	\$215,980	\$473,524

<u>Budget</u>		\$861,037
HRA Fees	12,796	
HRA Claims to date	473,524	
HRA Claims Runout Until April 1 st for 2012 Claims	94,500	
Projected Rollover	<u>167,500</u>	
Subtotal	\$748,320	
Projected Balance Difference		<u>\$112,717</u>

Brent also stated that, at the request; and with the assistance of Grant County HR Department, TRICOR has created new divisions with Medical Associate and Dean and moved the Union employees not contributing to

the WRS into these new divisions. These employees will not receive the HRA reimbursement and will not be eligible for the rollover.

Sheriff's Office Update: Jeff Anderson, Information Technology Director, has been working at the Law Enforcement Center installing new updated VisionAIR software and computers. The installation has gone better than Jeff had anticipated. CAD (Computer Aided Dispatch), RMS (Records Management System)/JAIL and MOBILE software were all upgraded with a new operating system installed on the MOBILE server. The company had an issue with the installation of the MOBILE software that was very challenging but the issue has been resolved. The installation included three new 911 computers (with the old 911 phone company software), three new dispatch computers, and 11 other computers throughout the Law Enforcement Center. Five more Toughbooks in the squad cars are projected to be installed in 2013.

IT Training: Dana Andrews has been attending classes at Southwest Wisconsin Technical College. The course cost is \$390.00 and \$500.00 for mileage. The class will be held throughout the Spring of 2013, two hours-two days a week.

Wireless Update: The IT Department had to replace one of the radios on top of the tower at Law Enforcement Center's tower. Configuration went well, but when the radio was installed on the 150 foot tower, the radio did not function properly. The old radio was fixed to some extent and reinstalled on the tower. Jeff stated that he did not want to install a new upgraded radio at this time on the Law Enforcement tower, but now they will be forced to go ahead with the installation. The new radios will be much faster and will have a maintenance agreement. Jeff hoped that this will solve the issue on that tower; the radios that point toward the Administration Building have continually given them issues in the last few months.

The radio at the Highway was also causing issues. The connector for the antenna was broken and allowed water to get into the radio. This issue was fixed.

Jeff hopes to get the County on a rotation that each year a certain number of radios would be replaced to stay in front of these issues in the future.

Virtualization: Jeff gave the committee a presentation to explain what virtualization means and what the IT Department is trying to accomplish by using this system. The goal is to combine as many servers, hard drives, and networks as possible to cut costs, make the computer system more energy effective, and make servicing much easier for the IT Department.

Jeff Kindrai, Health Department Director, was present at the committee meeting and stated that the Health Department would be willing to set money aside out of their budget each year to help in the process of increasing virtualization for the County.

Jeff's future plan is to do virtualization for the desktop computers in the County, also.

Adjournment: Don Splinter, seconded by Dwight Nelson, made a motion to adjourn the meeting pursuant to the next meeting on February 27, 2013 at 9:00 a.m. Motion carried.