

BOARD MINUTES  
UNIFIED COMMUNITY SERVICES  
Wednesday, January 16, 2013  
200 W. Alona Lane, Lancaster, WI 53813

MEMBERS PRESENT: Julee Albers, Dave Bauer, Judy Friar, Robert Keeney, Dwight Nelson, Mark Stead, Charles Stenner (Chair.), Mary Ellen Tredinnick and Ryan Walmer.

MEMBERS EXCUSED: Mel Masters and Mike Tiber.

OTHERS PRESENT: Neal Blackburn, Cheryl Knapp and Nancy Schmitz.

1. CALL TO ORDER/ROLL CALL: 7:00 p.m.; quorum present.
2. COMPLIANCE and MINUTES: Mark Stead moved to report meeting in compliance with open meetings law, approval of agenda and approval of the minutes of October 17, 2012 Board meeting. Motion seconded by Mary Ellen Tredinnick and passed.
3. BILLS: Mary Ellen Tredinnick moved approval for payment of the bills for October, November and December, 2012 as reviewed. Motion seconded by Dave Bauer and passed.
4. REPORTS: Financial reports for October, November and December, 2012 given by Neal Blackburn. Two Family Support Capital Acquisition purchases were presented by Cheryl Knapp. Personnel reports for October, November and December, 2012 given by Cheryl Knapp. Chairman's report: None. Neal Blackburn presented the Director's report as follows:
  1. Iowa County reported 7 suicides in 2012.
  2. Neal is making progress in physical therapy after shoulder surgery.
  3. Potential issue with copy machine. Service Technician reported that it is getting obsolete and parts may be harder to get. There were funds leftover in the equipment fund when budget approved. Neal asked for prior approval to purchase a copier if current one can not be fixed. Board agreed with this.
  4. ARC Southwest Wisconsin made a donation to be given to families enrolled in the Family Support Program for Christmas; \$150.00 to an Iowa County family and \$150.00 to a Grant County family.
  5. Scheduled Executive Committee Meeting for 6:15 p.m. on February 20, 2013.
  6. Pilot projects for mental health and substance abuse regionalization are being conducted. The State will decide in 3 years whether to start to regionalize.
  7. A client experienced a medical emergency in our Dodgeville clinic. She expressed her gratitude for the care provided by staff at Unified.
  8. Distributed article from the Herald Independent on the Grant County Treatment Court.
  9. Articles from the Telegraph Herald series on mental health and substance abuse were distributed.
  10. Jan Sudmeier is on medical leave of absence.

Bob Keeney asked about the ADRC tour of the UCS-Lancaster building and the talk about a new building. Neal said the David Bainbridge is taking a building proposal to the County Board next month. Mark Stead said that Grant County will do a study of the Administration building 3<sup>rd</sup> floor. The Grant County Task Force recommended not doing anything for a few years.

Dave Bauer moved to accept reports and place on file. Motion seconded by Julee Albers and passed.

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5. AGREEMENT FOR 2012 AUDIT: The engagement letter from Johnson Block and Company was reviewed. An increase of \$200.00 over the cost of the 2011 audit was requested with a maximum of \$7,975.00. Mary Ellen Tredinnick moved to accept engagement letter from Johnson Block and Company. Motion seconded by Bob Keeney and passed.
6. INTRODUCTIONS: None.
7. CLOSED SESSION: Mark Stead moved to convene in closed session pursuant to Sec. 19.85 (1)(c), Wisconsin Statutes, to consider matters related to employment, promotion, and compensation of employees. Motion seconded by Mary Ellen Tredinnick. A roll call vote was taken with results as follows: Julee Albers: yes; Dave Bauer: yes; Judy Friar: yes; Robert Keeney: yes; Dwight Nelson: yes; Mark Stead: yes; Charles Stenner: yes; Mary Ellen Tredinnick: yes; and Ryan Walmer: yes. Motion passed.
8. CONVENE TO OPEN: Meeting reconvened in open session. 8:18 p.m.
9. WAGE COMPENSATION: Mary Ellen Tredinnick moved to approve a raise for the Psychiatric Nurse Practitioner position to \$48.00 per hour effective first pay period in February, 2013. Motion seconded by Judy Friar and passed. Mary Ellen Tredinnick moved to change Administrative Services Supervisor wage to be identical to the Comptroller wage effective the first pay period in February, 2013. Motion seconded by Bob Keeney and passed. Ryan Walmer voted no. Mary Ellen Tredinnick moved to give non-represented employees a 1% wage increase effective the first pay period in February, 2013. Motion seconded by Dwight Nelson and passed. Ryan Walmer, Bob Keeney and Mark Stead voting no.
10. ADJOURNMENT: Mark Stead moved to adjourn at 8:22 p.m. Motion seconded by Dave Bauer and passed.

Nancy Schmitz, Recorder

Judy Friar, Secretary