

PUBLIC PROPERTY/TECHNOLOGY COMMITTEE MINUTES
November 28, 2012

The Public Property/Technology Committee of the Grant County Board of Supervisors met in the Grant County Administration Building, Lancaster, WI Room 266 on November 28, 2012 at 9:00 a.m. pursuant to the adjournment of the September 26, 2012 meeting.

The meeting was called to order by Chair Vincent Loeffelholz. The County Clerk, Linda K. Gebhard verified that the meeting was in compliance with the open meeting law posted in two places, published in the Lancaster Herald Independent and published on the County Web Site.

The following committee members were present: Lester Jantzen, Don Splinter, Vern Lewison, Dwight Nelson, Robert Keeney, Carol Beals and Vincent Loeffelholz. Larry Wolf, County Board Chair was also present.

Agenda: Vern Lewison, seconded by Lester Jantzen made a motion to approve the amended agenda. Motion carried.

Minutes: Dwight Nelson, seconded by Robert Keeney, made a motion to approve the minutes of September 26, 2012. Motion carried.

Correspondence: Linda Gebhard, County Clerk updated the committee on a request from Stacy Wiedenbeck for permission to place a banner advertising the Toy Show Breakfast event on December 2, 2012 at the High School. They will place the sign on the Courthouse Lawn around Thanksgiving and will take the sign down immediately after the event. There was not enough time to bring this request before the committee; so the County Clerk, Linda K. Gebhard called Vince Loeffelholz for permission on behalf of the committee to place the sign on the Courthouse Lawn.

Lancaster Chamber of Commerce: Amy Bell Kwaliek attended the meeting to introduce herself to the committee and thank them for letting the Lancaster Chamber use the Courthouse for their Christmas Holiday Events throughout December. The Chamber also donated the tree for the entrance in the Courthouse and has helped Mark Udelhofen hang Christmas lights throughout the Courthouse and Courthouse Lawn.

Fair Furnace: Amy Olson informed the committee that the Fair Association has accepted a bid from Carroll's Plumbing and Heating for the purchase and install of a furnace for the Youth and Ag Building. The original amount requested from Public Property for the furnace was \$3854.00. The Fair Association was accepted the bid from Carroll's Plumbing and Heating which was \$2155.00.

Robert Keeney, made a motion, seconded by Dwight Nelson to amend the original request from Public Property of \$3854.00 to \$2155.00 for the purchase of the furnace from Carroll's Plumbing and Heating. Motion carried.

Metal Detector: Larry Wolf brought to the committee a request from a citizen to use a metal detector on the Courthouse Lawn during the weekend hours. After some discussion, Dwight Nelson made a motion, seconded by Carol Beals, to deny this request. They felt it was not in the best interest of the County at the time. Motion carried.

Administration/Courthouse Maintenance: Mark Udelhofen gave the committee an update of the Courthouse Maintenance issues. One of the three boilers has stopped working. Mark got bids from

Steve Fritz and WHV. Steve Fritz, Mitey Duck Dusters LLC's bid was \$16,395.00 + \$912.00 for software to be installed to control the settings electronically by WHV, total of bid would be \$17,307.00. Steve's business is a new business; 70% of the total amount would be required up front to cover some of his expenses.

WHV total package for a new boiler would be \$19,628.00 with the software included in the bid.

The County will receive a \$1000.00 rebate back from Focus on Energy for installing an energy efficient boiler.

There is \$26,795.00 available in the Courthouse Maintenance Account for the purchase of the new boiler. A motion was made by Carol Beals, seconded by Lester Jantzen to accept the bid from Steve Fritz, Mitey Duck Dusters LLC for \$16,395.00 and \$912.00 to WHV for the Boiler Software. Vince Loeffelholz abstained from the vote. Motion carried.

Mark stated that on the southwest corner of the Courthouse the water freezes on the roof causing an ice issue. He contacted Schmidt to receive a quote to install heat tapes. The quote was \$2102.00 to install. Don Splinter made a motion, seconded by Dwight Nelson, to take the money out of the Courthouse Maintenance Account to fix the water issue. Motion carried.

There is also an issue that has been occurring over the past few years of moisture becoming trapped between the walls in the base of the Courthouse. The inside dry wall has been repaired many times which never solves the moisture issue; the walls continue to flake on the inside. Mark Udelhofen felt the County should contact an expert who would know how to solve this problem once and for all; he supplied Larry Wolf with some names of people who may know about this problem. Larry Wolf stated there is \$178,000 in the Courthouse Exterior Maintenance account that could be used to pay for this service. Vern Lewison made a motion, seconded by Don Splinter, to have Larry Wolf, County Board Chair, contact an expert to investigate the moisture issue in the lower walls of the Courthouse and bring the information back to the committee for action.

Maintenance Truck: The Administration and Courthouse maintenance employees stated they do not wish to keep the truck that was obtained from the Fair Association for their use. The committee has given their permission to the County Clerk, Linda Gebhard to offer the truck to the County Departments giving those two weeks to decide if they would like to submit a bid for the truck. If there are no requests, the truck will be added to the Sheriff's Auction that will take place on January 12, 2013 at the Fair Grounds.

Travelers Deductible: The committee was informed by Linda Gebhard, County Clerk and Randy Peterson, TRICOR that there was a deductible bill that was owed to Travelers Insurance for a claim that was made against the County, Case No. 12CV, Code 30301. The Clerk stated that the amount to pay was \$8,850.00 and would be paid out of the Legal Fees Account 100-13-000-519300-215. This is a carry over account with a balance of \$22,368 at this time. Once the clerk pays the outstanding bill there will be a balance of \$13,518.00 left in the account. The committee felt that this account should maintain a balance of at least \$25,000 for future use. This should be projected for the Budget of 2014.

Insurance: Randy Peterson, TRICOR was present to update the committee regarding the auto self insured account. A poll was taken among the Departments of the County; a majority was in favor of

keeping the self insured account for auto but to increase the amount going in from each department pro-rated on their use. Randy Peterson offered to put together a deductible analysis for the auto self insurance account and bring back to Public Property's next meeting.

Brent Straka, TRICOR updated the committee on the HRA and open enrollment. Brent has been very busy working to get the County in compliance with all the new mandates in Health Insurance. There have been some questions regarding a benefit card for county employees. Brent stated, at this time; he would not recommend the use of them with the new HRA program in place.

Marty Malloy, A.J. Gallagher & Company stated that there were two late claims this period. Orchard Manor has been contacted regarding these. There were two loss of time claims; Marty felt this was still very good for the size of Grant County.

The Experience Modification will be calculated differently in 2013, using a \$10,000 to \$15,000 cap now. If Grant County can continue their good practices that they have been doing for the past years, Marty does not think our premium will be affected too much. Getting the employees back to work as soon as possible after a claim is very important. Marty explained that other counties are experimenting with a new concept. If an employee could come back to work doing light duty and their department has nothing available; maybe another department would have a task the employee could handle in order to get them back in the work place faster.

Sheriff Generator: Larry Wolf explained that there was to be money ear-tagged for the Law Enforcement generator in the amount of \$25,000 to \$50,000 for maintenance or purchase of a new generator implemented in the budgets of 2012 and 2013. There was some speculation that this issue had not been recorded in the minutes and followed through on. Larry Wolf brought up the possibility of recording the meetings so information like this would not be missed in the future. Robert Keeney stated that he had found the statement regarding the money to be set aside for the generator in the August 24, 2011 minutes and the County Clerk, Linda Gebhard stated that the information had been implemented on a spread sheet that was given to Finance Director, Nancy Scott to follow up on with the Executive Committee. Jack Johnson, Chief Deputy Sheriff was concerned that if there were no funds set aside to use to replace the existing generator and it shut down would there be money available to replace it. There is speculation to expand the Law Enforcement Building in the future and at that time a new generator could be implemented; the problem is the present usage of an old generator. No action was taken at this time.

IT Update: Jeff Anderson, Information Technology Director, updated the committee stating that currently his department has been working at Law Enforcement on their VisionAIR software for the record management, jail, computer aided dispatch, and squad car portions.

Thirteen new laptop computers, including three for dispatch and three for the 911 program, will be installed soon. The IT Department will update five computers for the squad cars in 2013.

Jeff will be scheduling computer training for the IT employees in 2013 for continuing experience.

The new intern who has been working with IT has two weeks left; there may be a new intern that Jeff can sign on for 2013.

Jeff informed the committee on some new network upgrades that his department has finished in the County. These include adding more access points in the Administration Building and also at the Orchard Manor Building.

There was brief discussion on the status of the Platteville Dispatch Center, no new development on that. The committee discussed the possible building of a new addition at the Law Enforcement Center; nothing has been decided at this point. The committee questioned what involvement that the IT Department would have in this project.

Adjournment: Carol Beals made a motion seconded by Vern Lewison, to adjourn the meeting pursuant to December 18, 2012 at 9:00 a.m. Motion carried.