

GRANT COUNTY EMERGENCY MANAGEMENT/LOCAL EMERGENCY PLANNING
COMMITTEE MEETING
LANCASTER FIRE STATION
Lancaster WI 53813
November 1, 2012

The Grant County LEPC meeting was called to order November 1, 2012 at 1:00 p.m. by Steve Braun. The following members and personnel were present:

LEPC COMMITTEE: Ronald Sturmer – Grant County Coroner, Nate Dreckman – Grant County Sheriff, Jennifer Rutkowski – Grant Regional Health Center, Jeff Kindrai – Grant County Health Dept., Jack Johnson – Grant County Chief Deputy, Rick DeWitte – DNR, Linda Adrian – Citizen member, Chris Johll – Grant County Communications Center, Jerry Wehrle – City of Lancaster, Steve Braun – Grant County EM Director, Julie Loeffelholz – Grant County EM Deputy Director.

Meeting was called to order by Steve Braun. Steve verified the agenda has been posted by the County Clerk at the Administration Building, Courthouse, and also on the county Website. Chris, second by Jerry, motioned to approve the agenda as mailed. The minutes of the previous meeting were provided via email or regular mail. Motion by Jeff, Second by Jerry to approve the minutes as provided. Both motions were approved.

Public Comments and Forum: None

EM Report: Steve gave an overview of the operations of the Grant County Emergency Management office over the past year. He provided members with a copy of the Annual Report to the members. He explained the update of the County Mitigation Plan and spoke about the fact that it must be updated every 5 years for our municipalities to remain eligible for FEMA assistance should we have a disaster. Steve discussed the Sheriff's Department communications upgrades and explained that the Simulcast System is barely hanging on by a thread. December 15 is the target date to get pagers updated. Narrowbanding will be complete by the end of the year. The cost to upgrade the system is well over \$1 Million, but with the success of GCEM grant-writing, the upgrade has only cost the County about \$30,000 plus the 10-20% matches to various grants. Question about moving from Annexes in the EOP to ESF's. Jeff remarked that PH is using ESF's and he would like to see us consistent with their plans. Steve explained that the templates provided by WEM are not as comprehensive as he had hoped. After the first of the year, Steve suggested that he and Jeff could sit down and discuss this situation more. Steve also mentioned that Foremost Farms across the street from the County Jail and Communications Center experienced a leak but did not call to notify the 911 Center until the following day. Steve followed up with them and insisted that this practice of immediate notification be put into place due to the need to shut off ventilation systems at the jail and 9-1-1 center.

Old Business: Steve reviewed the HAZMAT Team efforts over the past year. He reminded the group that the JoDavieess County Team continues to be our partner and has been since the mid-1990's. Even though we have 15-20 technicians in our county, we still continue our partnership with the Jo Davieess Team. We meet every 5th Thursday at various locations. The State is trying to change the structure of the HAZMAT Teams to different Tier's of Teams serving each region. Steve had been working with WEM to include Grant County as a level III team. However, the exisiting level A teams in larger cities are not as interested in partnering with volunteer departments, which has been a barrier to moving forward. Steve believes the hold-up is primarily politically driven. Steve is working to include Lafayette County in our regional hazmat planning efforts and is planning to give them the third HAZMAT trailer which we do not have a home for. They would keep it in Darlington. The trailer will also include some technical rescue gear as several of the members of the Darlington FD are part of our technical rescue team. Iowa County intends to partner with Vernon, Crawford and Richland County for hazmat response.

Steve updated the group on the success of the REHAB Program which was started when the LEPC provided the funds for equipment and a vehicle. This has been a huge success and is looked upon very favorably by fire departments across the region. The EMS departments are also onboard with it and approximately 7 departments have taken the rehab training provided by members of the team.

New Business: A) EPCRA Report given by Julie. Update on facilities, issues and concerns and problems with the new State-administered WHOPRs program. Motion by Jeff, second by Linda to approve plans to be sent to WEM. Motion

carried. B) Review of and action regarding pending HAZMAT Response claims: Two sets of bills were presented to the committee for approval. 1) Related to an Ag Chemical Spill at Highway 11 and County Hwy Z in the Town of Hazel Green. The response was good and the spill contained. Discussion about the billing from Cuba City FD and that perhaps it needs a bit more detail in the future. Questions about adding in a billing for the County Hwy Dept. and the Sheriff's Dept. Motion by Chris, Second by Jennifer that the bills are necessary and reasonable and should be forwarded onto the spiller for reimbursement. Discussion. Question called, Motion to amend the motion to include billing for the HWY Dept and Sheriff's Dept should they choose to submit a billing. Motion carried. 2) HAZMAT response by Lancaster FD to parking lot at Gasser Hardware for a reported Methamphetamine Lab. Four active "shake n' bakes" were discovered by law enforcement following a traffic stop. LFD was called to stand-by should a spill occur. Charges against the suspects are pending at this time. Motion by Jennifer, Second by Ron that the bills are necessary and reasonable and should be forwarded onto the spiller for reimbursement. Motion carried. C) Annual Administrative Actions: 1,2,3) Procedures for HAZMAT Reimbursement – Response procedures remain the same. No changes are necessary at this time. It will be revisited at the next meeting. Compliance Inspector will remain the same. LEPC Bylaws will remain the same with no changes necessary. Motion by Jeff, second by Chris regarding agenda item C2. Motion by Jack, Second by Chris regarding agenda item C3. Motion by Jeff, Second by Jerry regarding agenda item C4. All motions carried. 4) Countywide Strategic Plan/Response Plan Updates some changes need to be made to the bylaws to reflect the new WI Statutes numbers governing the response to HAZMAT spills. D) Overview of WHOPRS was not able to be accomplished as access to the system was not functioning. E) Review of Functional exercise. Steve showed photos of the drill and explained who participated and how it went. F) EAS will be going through some major changes in the coming months. More technology will allow us to set an area via GPS and we can send out a message to that geographic area with warnings or alerting messages. We should eventually have local access and be authorized to use the system. The program is called Mystate USA software. It is similar to the software public health is looking into called Everbridge.

Election of Officers:

Chairperson: Motion by Steve to nominate Jerry Wehrle, Second by Jack. Motion by Ron, Second by Chris to cast a unanimous ballot. Motion carried.

1st Vice Chairperson: Motion by Linda to nominate Ron Sturmer, Second by Chris. Motion by Jeff, Second by Jerry to cast a unanimous ballot. Motion carried.

2nd Vice Chairperson: Motion by Steve to nominate Rick DeWitte, Second by Chris. Motion by Linda, Second by Jeff to cast a unanimous ballot. Motion carried.

Secretary/Recording Secretary: Motion by Jeff to nominate Julie Loeffelholz, Second by Chris. Motion by Jerry, Second by Jennifer to cast a unanimous ballot. Motion carried.

Coordinator of Information: Motion by Jeff to nominate Larry Wolf, Second by Linda. Motion by Jerry, Second by Julie to cast a unanimous ballot. Motion carried.

Community EM Coordinator: Motion by Chris to nominate Steve Braun, Second by Julie. Motion by Ron, Second by Jerry to cast a unanimous ballot. Motion carried.

Motion by Chris, Second by Jeff to adjourn. Motion carried.