

## PUBLIC PROPERTY/TECHNOLOGY COMMITTEE MINUTES

September 26, 2012

The Public Property/Technology Committee of the Grant County Board of Supervisors met in the Grant County Administration Building, Lancaster, WI Room 266 on September 26, 2012 at 9:00 a.m. pursuant to the adjournment of the August 22, 2012 meeting.

The meeting was called to order by Chair Vincent Loeffelholz. The County Clerk verified that the meeting was in compliance with the open meeting law posted in two places, published in the Lancaster Herald Independent and published on the County Web Site.

The following committee members were present: Lester Jantzen, Don Splinter, Vern Lewison, Dwight Nelson, Robert Keeney, and Vincent Loeffelholz. Carol Beals had asked to be excused. Larry Wolf, County Board Chair was also present.

Agenda: Vern Lewison, seconded by Dwight Nelson made a motion to approve the amended agenda. Motion carried.

Minutes: Don Splinter, seconded by Robert Keeney, made a motion to approve the minutes of August 22, 2012. Motion carried.

Correspondence: Linda Gebhard, County Clerk updated the committee on a request that had been phoned into the County Clerk's Office from Michelle Williams for permission to hold a bake sale to raise funds for the Maple Street Daycare on Saturday September 15, 2012. There was not enough time to bring this request before the committee; so the County Clerk called Vince Loeffelholz for permission on behalf of the committee for the group to hold their bake sale. The committee decided that if requests came in to use the Courthouse Lawn for such events and there was no time to present the request to the full committee, the chair's permission would be honored.

Administration/Courthouse Maintenance: Linda Gebhard, County Clerk gave the following updates:

1. Terry Clark was hired for the full time Maintenance position in the Administration Building. For now he is working in the Courthouse while Mark Udelhofen is still on medical leave. Betty Muhs, experience Worker will continue to work for Grant County. She will float between the two building to do light duties such as dusting, vacuum, etc.
2. Small leak in the County Board Room ceiling due to an air exchange motor in the ceiling, parts on order to replace and fix slow leak.
3. Air conditioner unit on roof needed some attention.
4. Terry has been handling some small repair jobs around both buildings.
5. Called Reynolds electric to look at some ballis work in men's bathroom on second floor and in health department area.

Larry Wolf, read a letter that he received from Anthony Pozorski, Assistant District Attorney, regarding the crumbling walls in the first floor rooms of the Courthouse. Due to a moisture problem the drywall continually flakes off in the first floor offices. There are some health concerns among the employees who work in these offices. The committee instructed Linda Gebhard, Clerk to contact Steve Pitzen, Contractor, to have him talk with Larry Wolf to discuss this

issue. The committee thought it would be helpful to also have the Highway Commissioner, Dave Lambert inspect the tar that was placed at the base of the courthouse by the highway to see if more tar should be applied.

Donald Splinter, seconded by Dwight Nelson made a motion to contact Steve Pitzen and Dave Lambert to come and inspect the Courthouse to see if they have a solution to fix the moisture problem on the lower half of the courthouse. Motion carried.

Insurance: Brent Straka, TRICOR, spoke to the committee regarding going out for health insurance bids. Brent explained to the committee that in June of 2010 it was decided to implement the HRA Health Plan for Grant County Employees. Brent stated that this type of health program takes 3 to 5 years to completely implement so it would not be effective to try and change this at this time and it could be very costly. It was decided by the committee last fall not to go out for bids because the HRA was approved for Grant County.

Brent went on to say that in this geographical area we are dependent on HMO's which basically is Medical Associates HMO and Dean HMO who are the present carriers for Grant County. Brent stated that quotes had been sent out to WPS and Unity to see what they would offer. He explained that these company's generally want all the insurance quotes, so in many instances it is "all or nothing"; therefore they have the right to deny big company's like Grant County, which they did deny. Brent went on to say that Self Funding for Health Insurance can be very risky and expensive to get into. He did not recommend going that route.

Vince Loeffelholz asked if any of the Wellness Programs were worth looking into. Brent answered those programs are very expensive to get involved in and the current carriers do take care of the county in many of those same services.

Brent stated that every year the insurances are reviewed throughout the summer to make sure the county is getting the best rates.

Randy Peterson TRICOR was present to update the committee on the Self Insured status of the Auto. He handed out the following information:

Actual cash value (ACV) = Replacement Cost-Depreciation  
Replacement Cost (RC)—New or Current Value

**Current Plan:**

*Local Government Property Insurance Fund (LGPIF)*  
*Self Funded Collision*

|                       |           |                     |
|-----------------------|-----------|---------------------|
| LGPIF—Comp. (ACV)     | \$500 Ded | \$ 6,043.00         |
| Self Funded—Collision | \$500 Ded | <u>\$ 10,440.71</u> |
|                       |           | \$ 16,483.71        |

**LGPIF Quote:**

|                 |              |                    |
|-----------------|--------------|--------------------|
| Comp. (ACV)     | \$1,000 Ded. | \$ 5,000.00        |
| Collision (ACV) | \$1,000 Ded. | <u>\$19,170.00</u> |
|                 |              | \$24,170.00        |

|                |              |                    |
|----------------|--------------|--------------------|
| Comp. (RC)     | \$1,000 Ded. | \$8,701.00         |
| Collision (RC) | \$1,000 Ded. | <u>\$33,510.00</u> |
|                |              | \$42,211.00        |

**Travelers Quote:**

|                 |              |                    |
|-----------------|--------------|--------------------|
| Comp. (ACV)     | \$1,000 Ded. | \$13,448.00        |
| Collision (ACV) | \$1,000 Ded. | <u>\$16,387.00</u> |
|                 |              | \$29,835.00        |

**Self Funded Collision Claim History**

| <b>YEAR</b> | <b>AMOUNT PAID</b> | <b>WHAT</b>     | <b>DEPT</b>   |
|-------------|--------------------|-----------------|---------------|
| 2012        | \$1,827.00         | Patrol Truck    | Highway       |
| 2011        | \$1,011.79         | Tractor w/Mower | Highway       |
|             | \$674.39           | Riding Mower    | Highway       |
|             | \$8,913.40         | Dump Truck      | Highway       |
|             | \$411.00           | Overhead Door   | Highway       |
|             | \$1,786.41         | Pick-up         | Orchard Manor |
|             | \$7,310.00         | Squad Car       | Sheriff       |
| 2010        | \$5,502.76         | Truck           | Highway       |
|             | \$1,427.54         | Squad Car       | Sheriff       |
|             | \$3,446            | Truck           | Highway       |
| 2009        | \$786.91           | Squad Car       | Sheriff       |
|             | \$18,475.00        | Squad Car       | Sheriff       |
|             | \$3,299.17         | Truck           | Highway       |
|             | \$2,869.44         | Squad Car       | Sheriff       |
| 2008        | \$1,120            | Grader          | Highway       |
|             | \$2,013.19         | Truck           | Highway       |
|             | \$3,729.03         | Truck           | Highway       |
|             | \$2,818.65         | Truck           | Highway       |

Grant County Insurance Reserve – Self Funded Collision  
Claims paid through 12/31/11  
a/c - 802.341.20 & 802.341.40

|                                  | 2004              | 2005              | 2006              | 2007              | 2008              | 2009              | 2010              | 2011              | 2012              |
|----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Beginning balance</b>         | 187,369.43        | 195,731.26        | 206,171.97        | 209,315.99        | 181,555.37        | 183,315.21        | 170,048.81        | 170,863.22        | 162,696.94        |
| <b>Department contributions:</b> |                   |                   |                   |                   |                   |                   |                   |                   |                   |
| County Clerk                     | 285.74            | 285.74            | 285.74            | 285.74            | 285.74            | 285.74            | 285.74            | 285.74            | 285.74            |
| Coroner                          | 39.29             | 39.29             | 39.29             | 39.29             | 39.29             | 39.29             | 39.29             | 39.29             | 39.29             |
| Emerg Mgmt                       | 109.97            | 109.97            | 109.97            | 109.97            | 109.97            | 109.97            | 109.97            | 109.97            | 109.97            |
| Sheriff                          | 1,388.20          | 1,388.20          | 1,388.20          | 1,388.20          | 1,388.20          | 1,388.20          | 1,388.20          | 1,388.20          | 1,388.20          |
| Health                           | 21.49             | 21.49             | 21.49             | 21.49             | 21.49             | 21.49             | 21.49             | 21.49             | 21.49             |
| Highway                          | 8,000.00          | 8,000.00          | 8,000.00          | 8,000.00          | 8,000.00          | 8,000.00          | 8,000.00          | 8,000.00          | 8,000.00          |
| ADRC                             | 274.62            | 274.62            | 274.62            | 274.62            | 274.62            | 274.62            | 274.62            | 274.62            | 274.62            |
| Orchard Manor                    | 321.40            | 321.40            | 321.40            | 321.40            | 321.40            | 321.40            | 321.40            | 321.40            | 321.40            |
| <b>Total contributions</b>       | <b>10,440.71</b>  | <b>10,440.71</b>  | <b>10,440.71</b>  | <b>10,440.71</b>  | <b>10,440.71</b>  | <b>10,440.71</b>  | <b>10,440.71</b>  | <b>10,440.71</b>  | <b>10,440.71</b>  |
| <b>Other receipts</b>            |                   |                   |                   | 1,000.00          |                   |                   |                   |                   |                   |
| <b>Claims</b>                    |                   |                   |                   |                   |                   |                   |                   |                   |                   |
| County Clerk                     | 632.80            | -                 | -                 | 145.20            | -                 | -                 | -                 | -                 | -                 |
| Coroner                          | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| Emerg Mgmt                       | -                 | -                 | 5,438.57          | 38,062.39         | -                 | 20,657.94         | 1,177.54          | 7,060.00          | -                 |
| Sheriff                          | 325.13            | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| Health                           | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| Highway                          | 1,120.95          | -                 | 1,858.12          | -                 | 8,680.87          | 3,049.17          | 8,448.76          | 10,010.58         | -                 |
| ADRC                             | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| Orchard Manor                    | -                 | -                 | -                 | 993.74            | -                 | -                 | -                 | 1,536.41          | -                 |
| <b>Total claims</b>              | <b>2,078.88</b>   | <b>-</b>          | <b>7,296.69</b>   | <b>39,201.33</b>  | <b>8,680.87</b>   | <b>23,707.11</b>  | <b>9,626.30</b>   | <b>18,606.99</b>  | <b>-</b>          |
| <b>Ending balance</b>            | <b>195,731.26</b> | <b>206,171.97</b> | <b>209,315.99</b> | <b>181,555.37</b> | <b>183,315.21</b> | <b>170,048.81</b> | <b>170,863.22</b> | <b>162,696.94</b> | <b>173,137.65</b> |

09/18/12

Randy stated that some of the pros in having a company insure the auto is that you have the insurance company's team of lawyers and professionals representing the county on their claims. He also pointed out that the costs of equipment and highway trucks have tripled in cost over the years, one accident with one of the big pieces of Highway equipment could diminish the fund completely.

Randy pointed out that in the pay out history; the money has been used toward other items; not just auto. There has never been any documentation regarding the items this money can be paid out for. If the county was going to continue the self funded account, Randy suggested putting into place better documentation or policy for pay out.

The committee felt that the Department Heads should be part of this discussion because future budgets would be affected if the county would change the self funded auto account. Randy Peterson and Linda Gebhard, County Clerk will put the information together and send to all the Department Heads so this issue could be brought up in their committee meetings for further discussion.

Randy updated the committee on other insurance business. He stated that Travelers had just gotten done assisting Orchard Manor in an audit to update their hand books. This audit had been done in the Sheriff Department a few years ago which proved to be very helpful for the Department.

Randy stated that the claim rate is as good as it has ever been in his recollection. Only one claim outstanding at this time.

Marty Malloy, A.J. Gallagher and Company, updated the committee on the workers comp. Claims were very low; Grant County does a very good job of getting the employees back to work as soon as possible after a claim has been filed. This is a very good practice to have.

IT Intern: Jeff Anderson introduced Ryan Carlin to the committee. Ryan is the new intern working in the IT department. He is from Boscobel and going to school at Southwest Technical College in Fennimore in his second year.

IT Budget: Robert Keeney, seconded by Don Splinter made a motion to reapprove the IT budget for 2013. A few changes had to be made. Motion was made to send it on to the Executive Committee for recommendation to send to the County Board. Motion carried.

Trainings: Jeff updated the committee on the trainings that he will be attending in the next few months; two conferences in Madison and one in Chicago.

The committee asked Jeff if the County was protected against a Cyber Attack. Jeff stated that there are safe guards in place to determine what were accessed if an attack would occur. There is not a policy written in the county on this kind of attack but there are safety precautions in place.

Adjournment: Dwight Nelson, seconded by Lester Jantzen, made a motion to adjourn the meeting pursuant to the next meeting of October 24, 2012. Motion carried.