

EXECUTIVE COMMITTEE

September 11, 2012

The Executive Committee of the Grant County Board of Supervisors met on Tuesday, September 11, 2012, at 9:00 a.m. in Room 266 of the Administration Building, Lancaster, WI.

The meeting was called to order by Chair John Beinborn. Other members present were Larry Wolf, John Patcle, Robert Keeney, Mark Stead, and Robert Scallon. Donald Splinter was absent. Therefore, a quorum was present. Also in attendance were Joyce Roling, Nancy Scott, Louise Ketterer, Todd Johnson, Carrie Kerstiens, Kim Kohn, Jody Bartels, Linda Gebhard, Jack Johnson, Marilyn Pierce, Lisa Riniker, and Vince Loeffelholz.

Notice of the meeting was sent to the media and the amended agenda was posted in the Administration Building, Courthouse, and on the Grant County website.

Mark Stead, seconded by Larry Wolf, moved to approve the amended agenda as posted. Motion carried without negative vote.

Robert Keeney, seconded by Mark Stead, moved to approve the minutes of the August 14, 2012 meeting as written. Motion carried without negative vote.

Louise Ketterer reported that the County will receive an additional \$147,446.51 in shared revenue with the November payment as the Department of Revenue has confirmed the Cassville Stonefield plant should have been subject to utility tax. Mark Stead, seconded by John Patcle, moved to accept the Treasurer's Report presented by Louise Ketterer. Motion carried without negative vote.

Jack Johnson requested funding of \$26,860 to complete the upgrade to narrow band by the end of this year, as required. The purchase of one mobile radio, a 250 watt power amplifier and two receivers with programming and installation was not included in the 2012 budget. Larry Wolf, seconded by Robert Keeney, moved to take \$26,860 from the general fund this year with the Sheriff's Department to budget to replace the funds in 2013. Motion carried without negative vote.

The following 2013 budget requests were acted upon:

Child Support: Carrie Kerstiens presented a request for \$47,700 in county funding, an increase of \$5,544 over 2012. The budget was prepared prior to the receipt of the indirect cost allocation plan using an estimated amount. The actual reimbursement the county will be able to claim is higher than estimated and should cover the requested budget increase. Verda Nemo will revise the budget request upon her return from vacation.

Clerk of Court: Kim Kohn requested \$211,828, a decrease of \$288. The reduction is a result of a change in an employee's insurance coverage and a new system which is recouping more reimbursement of guardian ad litem costs. Robert Scallon, seconded by John Patcle, moved to accept the request. Motion carried without negative vote.

County Clerk: Linda Gebhard requested \$1,281,574, a decrease of \$28,619 over the 2012 budget after adjusting for maintenance functions transferred back to this department. The

reduction is due to fewer elections in 2013 and one-time funding of a truck for River Access staff in 2012. Larry Wolf, seconded by Robert Scallon, moved to accept the budget request. Motion carried without negative vote.

District Attorney: Lisa Riniker requested \$25,980 for the Victim Witness office, a decrease of \$3,199 from 2012 due to a change in insurance coverage and additional state revenue. Mark Stead, seconded by Robert Scallon, moved to accept the request. Motion carried without negative vote. The requested budget for the District Attorney's office is \$184,209, an increase of \$110. Larry Wolf, seconded by Robert Scallon, moved to accept the budget request. Motion carried without negative vote.

Finance: Nancy Scott requested \$193,260, an increase of \$3,825 for scheduled step and longevity increases, insurance and retirement. Robert Keeney, seconded by Larry Wolf, moved to accept the request. Motion carried without negative vote.

Personnel: Joyce Roling requested \$187,887 an increase of \$19,054 including \$15,000 for the WIPFLi wage comparability study approved by the County Board in June, scheduled step increases, insurance, and retirement. Larry Wolf, seconded by Robert Keeney, moved to accept the request. Motion carried with two no votes.

Register in Probate: Jody Bartels requested \$123,300, an increase of \$1,491. Jody identified items that could be revised to lower the budget. Robert Keeney, seconded by Robert Scallon, moved to accept the revised budget request of \$121,800. Motioned carried without negative vote.

Register of Deeds: Marilyn Pierce presented a budget with net revenue of \$65,508, an increase of \$16,647 over 2012 budgeted net revenue due to increasing revenue from real estate fees. Mark Stead, seconded by John Patcle, moved to accept the budget request. Motion carried without negative vote.

County Treasurer: Louise Ketterer presented a budget with net revenue of \$283,575, a decrease of \$5,334 from 2012 due to lower interest. John Patcle, seconded by Mark Stead, moved to accept the budget request. Motion carried without negative vote.

Nancy Scott updated the committee on the 2013 budget. Health insurance premiums will increase 10.3% for Dean and 9.3% for Medical Associates. WRS will not have final 2013 retirement contribution rates until September 20.

Mark Stead, seconded by Robert Keeney, moved to accept the Revenue/Expenditure Reports. Motion carried without negative vote.

Nancy Scott reported the county paid an unemployment compensation special assessment of \$4,403 in August as compared to \$10,636 in 2011. This assessment is the county's share of interest paid by the state to the federal government for funds borrowed for the state unemployment fund.

Staffing Update: Current staffing figures as of September 10, 2012, are as follows:

Full time Benefit	278
Regular Part time Benefit	109
Part time	23
Limited term and seasonal	153
TOTAL	563

Mark Stead, seconded by John Patcle, moved to send the Orchard Manor requests that were on the agenda back to the Orchard Manor committee to make a recommendation for the Executive Committee. Motion carried without negative vote. A special Executive committee meeting will be held prior to the county board meeting on September 18, 2012, to address the request.

Joyce Roling explained the concern from the liability insurance company regarding the county considering a medical leave policy that goes beyond the Federal or State medical leave policy in that it opens the county up for discrimination cases if they allow for some, but not all, requests for medical leaves that do not qualify for FMLA. Robert Keeney, seconded by Larry Wolf, moved to not accept a medical leave of absence policy that differs from FMLA. Motion carried without negative vote.

Transition Team Report: John Patcle informed the committee that the Transition Team has not met since the last meeting. Robert Keeney stated that the team is on step 2 of a 9 step process. He stated he received concern from three department heads regarding the process and lack of information, but explained that we are early on in the process and the department heads will have an opportunity to review and appeal in the coming months.

Directors Report: Joyce Roling reported that she and Nancy met with specific department heads twice in the past couple of weeks regarding support staff in an effort to clarify information for the WIPFLi study. The Personnel Office has just completed putting all job descriptions in the county's format. Joyce will be providing Civil Rights Compliance training for Unified Counseling in October for their all staff meeting at SWTC. The office is also coordinating Bullying in the Workplace training the Health Department as requested. A Department Head meeting will be held the end of this month to complete the budget workshop. Joyce updated the committee on the employee evaluation process and how the departments are doing in this area.

Robert Scallon, seconded by Larry Wolf, moved to go into closed session per state statute 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session as it relates to WPPA Employee Union Contract Negotiations. Roll call vote resulted in a carried motion.

Mark Stead, seconded by Robert Scallon, moved to return to open session. Motion carried without negative vote.

The committee discussed the salary and compensation of the county board chair. No changes were made.

Mark Stead, seconded by Larry Wolf, moved to adjourn to October 9, 2012 at 9:00 a.m.