

EXECUTIVE COMMITTEE

August 14, 2012

The Executive Committee of the Grant County Board of Supervisors met on Tuesday, August 14, 2012, at 9:00 a.m. in Room 266 of the Administration Building, Lancaster, WI.

The meeting was called to order by Chair John Beinborn. Other members present were Larry Wolf, John Patcle, Mark Stead, Robert Keeney, and Donald Splinter. Robert Scallon was absent. Therefore, a quorum was present. Also in attendance were Joyce Roling, Nancy Scott, Louise Ketterer, Verda Nemo, David Timmerman, Kim Kohn, Marilyn Pierce, Linda Gebhard, Jeff Kindrai, and Vince Loeffelholz.

Notice of the meeting was sent to the media and the agenda was posted in the Administration Building, Courthouse, and on the Grant County website.

Mark Stead, seconded by Donald Splinter, moved to approve the agenda with the following changes: remove Business Use of Personal Cell Phones from item 6.a., correct item 5.e. to read 2011 Audit Report and remove duplicate item #10. Motion carried without negative vote.

Robert Keeney, seconded by Mark Stead, moved to approve the minutes of the June 12 and June 19, 2012 meetings as written. Motion carried without negative vote.

John Patcle, seconded by Mark Stead, moved to accept the Treasurer's Report presented by Louise Ketterer. Motion carried without negative vote.

Mark Stead, seconded by John Patcle, moved to recommend to the County Board the *Resolution Authorizing the County Treasurer to Settle in Full for General Taxes for the Tax Roll Year 2012 – Collectible in 2013*. If the resolution is adopted by the Board, Louise is to notify the municipalities that the county will settle special charges and special assessment taxes or delinquent charges monthly when paid. Motion carried without negative vote.

The following 2013 Public Property and Information Technology requests were acted upon:

Child Support: Verda Nemo had no requests for 2013.

Clerk of Court: Kim Kohn requested one high-back executive chair at \$698.00 for Judge VandeHey's bench as the current chair can no longer be repaired. John Patcle, seconded by Donald Splinter, moved to forward the request to Public Property/I.T. Committee. Motion carried without negative vote.

County Clerk: Linda Gebhard requested (1) \$3,274.20 for the annual postage meter lease, (2) \$7,500 to scan county proceedings books back to 1925, and (3) \$7,710 for software to search the scanned material. Annual charges and maintenance for future years will be paid from the County Clerk's operating budget. Robert Keeney, seconded by John Beinborn, moved to forward the request to the Public Property/I.T. Committee. Motion carried without negative vote.

District Attorney: No requests were presented.

Finance: Nancy Scott requested \$20,743 for the annual maintenance on the Springbrook modules that have been implemented. Robert Keeney, seconded by Donald Splinter, moved to forward the request to the Public Property/I.T. Committee. Motion carried without negative vote.

Personnel: Joyce Roling requested \$605 for a Canon D1370 (or similar) all-in-one printer/fax/copier as better quality is needed for the volume of copies and faxes. Joyce is to discuss the specific printer with I.T. and with the Fair as they have had recent issues with the same model. Donald Splinter, seconded by Robert Keeney, moved to forward the request for the requested or similar printer/fax/copier to Public Property/I.T. Committee. Motion carried without negative vote.

Register in Probate: No requests were presented.

Register of Deeds: Marilyn Pierce requested \$3,490 for annual maintenance on GCS document indexing software. Mark Stead, seconded by John Patcle, moved to forward the request to the Public Property/I.T. Committee. Motion carried without negative vote.

County Treasurer: Louise Ketterer requested \$12,730 for annual maintenance on GCS software for the treasurer, tax lister, and web portal. John Patcle, seconded by Donald Splinter, moved to forward the request to the Public Property/I.T. Committee. Motion carried without negative vote.

Nancy Scott updated the Committee on the 2013 budget. Preliminary equalized values for Grant County show a decrease of 1% in total equalized value and an increase in net new construction of 1.08% which will allow the county to increase the levy by approximately \$100,000. Wisconsin Retirement System has not determined 2013 contribution rates but has released a possible range of rates which would be an increase of 0.5% to 0.95% in the employer and employee contributions for general employees.

Donald Splinter, seconded by Robert Keeney, moved to accept the 2011 Audit Report. Motion carried without negative vote.

Mark Stead, seconded by Robert Keeney, moved to accept the Revenue/Expenditure Reports. Motion carried without negative vote.

Donald Splinter, seconded by John Beinborn, moved to accept the Director's Report. Motion carried without negative vote.

Robert Keeney, seconded by Donald Splinter, moved to approve and recommend to the county board the revised Leaves of Absence policy which may allow up to six weeks medical leave for one's own serious medical condition. Motion carried without negative vote.

Staffing Update: Current staffing figures as of August 10, 2012, are as follows:

Full time Benefit	279
Regular Part time Benefit	111
Part time	23
Limited term and seasonal	156

TOTAL	569
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Transition Team Report: John Patcle informed the committee that the Transition Team met in July. The WIPFLi contract was reviewed and signed. There are 9 steps to the process of the comparability study. We are on step 2 and are on schedule. All reclassification and reallocation requests are put on hold until this process is complete.

John Beinborn, seconded by Larry Wolf, moved to go into closed session per state statute 19.85 (1) (f) for the purpose considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations as it relates to an equal employment opportunity claim and 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session as it relates to AFSCME Local 918 Transit and WPPA Employee Union Contract Negotiations. Roll call vote resulted in a carried motion.

Mark Stead, seconded by Larry Wolf, moved to return to open session. Motion carried without negative vote.

Robert Keeney, seconded by Larry Wolf, moved to recommend for approval the 2012 Local 918 Transit Union Contract to the county board. Motion carried without negative vote.

Mark Stead, seconded by Donald Splinter, moved to adjourn to September 11, 2012 at 9:00 a.m. Motion carried without negative vote.