

# BOARD OF HEALTH

July 24, 2012

5:00pm

**PRESENT:** Dwight Nelson; Carol Beals; John Beinborn; Dwight Nelson; Meena Maski, MD; Matt Andrews, DDS

**OTHERS PRESENT:** Jeffery A. Kindrai, MSPH, RS; Mary Rasmussen, RN, BSN; Inez Martin, OT; Mary Lou Nelson, PT.

**CALL TO ORDER:** Meeting called to order at 5:00pm.

**CHANGES IN AGENDA:** Remove Closed Session and Return to Open Session.

**MINUTES OF PREVIOUS MEETING:** John Beinborn made a motion to approve the minutes from the February, April and May meetings, second by Vern Lewison. Carried.

**VOUCHERS:** Vern Lewison made a motion to approve the vouchers from March, April, May, and June, second by Carol Beals. Carried.

**MONTHLY FINANCIAL REPORT:** Carol made a motion to approve the Monthly Financial Reports, second by John Beinborn. Carried.

**LOAN CLOSET FINANCIAL REPORT:** Matt Andrews made a motion to approve the Loan Closet Financial Reports, second by Vern Lewison. Carried.

**SEMINAR AND TRAINING REPORT:** John Beinborn made a motion to approve the seminar and training reports, second by Vern Lewison. Carried.

**HNS APPROVAL OF POLICIES AND PROCEDURES, ADMISSION AND DISCHARGE POLICIES, PROGRAM EVALUATION, RECORD REVIEW, UTILIZATION AND REVIEW AND QUALITY ASSURANCE, REVIEW OF CONTRACTS :** The Policies and Procedures, Admission and Discharge Policies, Program Evaluation, Record Review, Utilization and Review and Quality Assurance, and Review of Contracts were presented and discussed. Carol Beals made motion to approve the Policies and Procedures, Admission and Discharge Policies, Program Evaluation, Record Review, Utilization and Review and Quality Assurance, and Review of Contracts , second by Vern Lewison. Carried.

**HOSPICE APPROVAL OF POLICIES AND PROCEDURES, ADMISSION AND DISCHARGE POLICIES, PROGRAM EVALUATION, RECORD REVIEW, UTILIZATION AND REVIEW AND QUALITY ASSURANCE, REVIEW OF CONTRACTS:** The Hospice Policies and Procedures, Admission and Discharge Policies, Program Evaluation, Record Review, Utilization and Review and Quality Assurance, and Review of Contracts were presented and discussed. Matt Andrews made motion to approve the Hospice Policies and Procedures, Admission and Discharge Policies, Program Evaluation, Record Review, Utilization and Review and Quality Assurance, and Review of Contracts, second by John Beinborn. Carried.

**PUBLIC HEALTH APPROVAL OF POLICIES AND PROCEDURES, STANDING ORDER, REVIEW OF CONTRACTS:** The Public Health Policies and Procedures, Standing Order, and Review of Contracts were presented and discussed. Matt Andrews made motion to approve the Public Health Policies and Procedures, Standing Order, and Review of Contracts, second by Carol Beals. Carried.

**2013 PUBLIC PROPERTY REQUEST:** John Beinborn made the motion to approve the 2013 Public Property Request, second by Matt Andrews. Carried.

**2013 IT REQUEST:** Carol Beals made the motion to approve the 2013 IT Request, second by Vern Lewison. Carried.

**FOODBORNE OUTBREAK DISCUSSION:** Vern Lewison made a motion to explore Department becoming Agent Status, second by Dr. Maski. Carried.

**GRANT APPLICATIONS:** John Beinborn made a motion to approve the SW Wisconsin Immunization Coalition Grant for the "Back to School" immunization campaign to cover nursing time and advertising costs, second by Vern Lewison. Carried.

**STAFFING REQUESTS AND UPDATES:** The contracted WIC dietitian used to cover during vacations and other leave has resigned. The Department is in the process of identifying a new contract RD for limited use.

**DIRECTORS REPORT:** Jeffery A. Kindrai, MSPH, RS

- Budget update 2013 – The Department should be able to present flat budget for levy in 2013.
- Report on 52 building and water problems. The Department will continue to assist with ensuring the building is safe to occupy.
- A discussion regarding mobile home park complaints and licensing occurred.
- Tobacco information was distributed to the Board. The coalition was working on educating stakeholders about policies.
- A resolution to promote (County) employee wellness is being drafted.
- A request for infant at work was made. The Department is exploring policies from other counties.
- Some proposed Public Health funding cuts may impact the Department.
- HIV investigations normally average about 1.3 cases per year. In 2012, 3 cases have been reported so far.

**ASSISTANT DIRECTORS REPORT:** Mary J. Rasmussen, RN, BSN

-No report

**ADJOURN:** Matt Andrews made a motion to adjourn at 7:00pm, second by John Beinborn. Carried.

Next meeting will be September 25, 2012. Note: a short special meeting was also called on September 10, 2012.

Respectfully Submitted,

GRANT COUNTY BOARD OF HEALTH

  
Ivan Farness, Secretary