

PUBLIC PROPERTY/TECHNOLOGY COMMITTEE MINUTES  
March 28, 2012

The Public Property/Technology Committee of the Grant County Board of Supervisors met in the Grant County Administration Building, Lancaster, WI Room 266 on March 28, 2012 at 9:00 a.m. pursuant to the adjournment of the February 22, 2012 meeting.

The meeting was called to order by Chair Larry Wolf. The County Clerk verified that the meeting was in compliance with the open meeting law posted in two places, published in the Lancaster Herald Independent, published on the County Web Site.

The following committee members were present: Larry Wolf, John Beinborn, Lester Jantzen, Vern Lewison, Carol Beals, Dwight Nelson and Don Splinter. John Patcle, County Board Chair was also present.

John Beinborn, seconded by Dwight Nelson, made a motion to approve the agenda with the following changes. Move line items 10. Facility Manager and 11. Platteville Dispatch under line item 7. Motion carried.

Vern Lewison, seconded by Don Splinter, made a motion to approve the February 22, 2012 minutes with the change of adding the motion by Vern Lewison, seconded by Lester Jantzen to approve the use of the Courthouse Lawn for the Lancaster Chamber's Easter Egg Hunt. Motion carried.

Correspondence: Linda K. Gebhard, County Clerk informed the committee that the Blue Boy Statue is back in Lancaster being stored at the Highway Department until the ceremony to unveil the statue has been planned.

Foundation for Grant Regional Health Center: Sandy Leibfried was present to inform the committee that the Foundation for Grant Regional Health Center would not need to use the Courthouse for a fund raiser for their group on April 20, 2012. They would like to come back to the committee in the fall for a possible fund raising event to be held then, but for now they will not be holding the previously planned wine/beer and cheese tasting event.

Lancaster Chamber of Commerce: Angie Day, Director of the Lancaster Chamber was present to ask the committee to reconsider their decision to have no signage posted on the Courthouse Lawn. She submitted three events the Chamber will be hosting this summer that they would like to have the signs posted at the Courthouse. Don Splinter, seconded by John Beinborn made a motion to approve the posting of signs for the following events to be hosted by the Lancaster Chamber of Commerce.

July 19, 2012 Night on the Square, with the stipulation to use the Courthouse in case of rain.

July 27, 2012 Deals and Steals

July 28, 2012 Music Around the Square, Maggie May

Motion was approved with no opposition.

Discussion followed the motion regarding the previous decision on no signage on the Courthouse Lawn. The problems in the past had been signs being posted before getting permission from the committee, garbage collecting around the signs, too many signs at one time, and alcohol ads printed on the signs. Carol Beals, seconded by John Beinborn, made a motion that if permission had been granted by the committee, signs could be posted one week prior to the event to be taken down immediately after or

within 24 hours of the completion of the event, no alcohol ads printed on the signs and only events that actually take place on the Courthouse Lawn can be posted. Motion carried.

Facility Maintenance Supervisor Position: The Committee wanted to be assured that the structure of the Maintenance Department was working now that there was no Facility Manager in place. John Patcle, County Board Chair stated that he felt the Maintenance Workers of all the facilities involved was working fine and all the employees were working together, going to other facilities when needed. He commended the maintenance workers for their part in the ADRC clean up, they all responded when they were called on and worked together.

There were concerns on the ordering of supplies and distribution. At this time, Brenda Halverson is ordering for the Administration Building and Courthouse, Brian Henricks is ordering for the Ag and Extension/Fair, and Pete Janish for the Sheriff. All supplies are delivered to the Sheriff Facility at this time to be distributed to the other facilities. The committee felt that more information was needed in order to make a decision if this position should be filled immediately or could the County hold off on filling this position until a later date. They asked Joyce Roling, Personnel Director to do some research on options so see what is needed in this position for the County. Joyce would like to meet with the Department Heads of the facilities involved in this position and the maintenance workers to receive their input on the matter. This information will be presented to the Administrative/Executive Committee and then to the Public Property/Technology Committee so they have a chance to go over the information and make their recommendation to present to the full County Board.

A motion was made by Don Splinter, seconded by Lester Jantzen, to table this decision at this time to give Joyce Roling, Personnel Director time to research this issue and meet with all parties involved to establish what would be best for the County. This information will then be presented to the Administrative/Executive Committee and Public Property/Technology Committee to make recommendations to present to the full County Board in April. Motion carried.

Platteville Dispatch 911: Keith Govier, Sheriff was present to give the committee an update of the issue regarding the 911/Dispatch Center in the City of Platteville. He informed the committee that a meeting between the County and City of Platteville was scheduled for Thursday, March 29, 2012 at 2:30 p.m. Keith stated that this meeting would be the first one that all parties would be present and his hope was to receive more information and answers regarding this issue.

Keith speculated that Grant County may have to add one full time Dispatcher and at least one new Dispatch Station at the Grant County Sheriff Facility if Platteville would discontinue their service. There would be potential cost to the County and also for The City of Platteville if the center is closed down. Keith stated that the technology in the Platteville Dispatch Center is higher tech than what the County has so potentially they would have to downgrade their system in order for the County to take it over.

Other issues discussed were added costs to other municipalities that are serviced by Grant County for dispatching service. If the County takes on the city of Platteville, other municipalities would have to pay for this service to keep it fair. Emergency situations, the Platteville Dispatch Center was the back up for the County in the past and policing on the UW Platteville campus would be affected.

Maintenance: Brenda Halverson submitted the following bids received:

1. To replace the water Conditioner in the Courthouse, Carroll's Plumbing and Heating Inc. \$800.00 and Culligan \$850.00.

The committee instructed Brenda to go ahead and have the unit installed by the company that Mark Udelhoven, Courthouse Maintenance and she felt was better and would receive the best service. This issue is a maintenance issue to keep the facility running smoothly, no motion is needed.

2. Giese Companies:

- a. Repair damaged copper railing on west side of court house \$500.00
- b. Remove pole and cables from dome \$500.00
- c. Clean glass on inside of dome \$1,150.00
- d. New window for glass dome \$630.00

This is a maintenance issue to keep the Courthouse in good condition, the recommendation was to go ahead and have the work completed to maintain the structure. In regard to removing the flag pole and cable on the top of the dome, the committee felt this was needed in order to maintain the dome and deter further damage to the dome from wind.

Lighting for the dome was discussed; to installing 4 – 6 LED lighting units on the inside of the dome that would illuminate the dome at night. The lighting units would be purchased from Professional Lighting, Steve Farcus; each unit at a cost of \$320.00. Upgrades on the electrical wiring could be done as the old lighting is removed, LED Lights would save the County money with better efficiency and the new lights can be serviced by the Maintenance Employees from inside the dome as long as the proper safety precautions would be followed. This would also save the County the cost of having Geise Company hang a flag from the flag pole at the top of the dome. Liability issues were involved in the old method of hanging the flag which this new installation of lighting would eliminated that issue. The old lighting units on top of the dome would be removed leaving the posts to be used to hold the United State Flag in each corner of the dome.

Vern Lewison, seconded by Dwight Nelson, made a motion to go ahead with the new lighting for the dome, remove all the old cables and flag pole from the top of the dome, and remove all the old lighting units. Motion carried.

The bulb light can be purchased in white and amber, there was a show of hands to the color preference, white was the preferred color.

3. Randy Oyen: remove plastic tubing and replace with solder joint copper coil on the Blue Boy Fountain. \$443.00

Brenda felt that the maintenance employees could replace the damaged plastic tubing and leave the existing plastic tubing in the fountain or upgrade the tubing with pex tubing. They felt they could

maintain that better than the copper piping. The committee agreed with leaving the fountain as it is with the minimal repairs being done by the Maintenance Department.

4. Dubuque Glass Company, security window for Child Support and Clerk of Court \$880.00.

Kim Kohn, Clerk of Court was present to inform the committee that the Clerk of Courts was not interested in having the security/heat efficiency window installed at this time. The Judges were concerned for the historical appearance of the windows and the disrupted service to the public.

The committee opted to put this issue on hold so the County Clerk, Linda K. Gebhard could check with the Wisconsin Historical Society regarding the stipulations on installing this type of window. The Courthouse is on the Historical Register of Wisconsin; there may be regulations in place that prohibit this type of construction.

Brenda reported that the efficiency boiler in the Administration Building is now working, the problem was the memory board replaced for \$800.00, materials only.

Insurance: Marty Malloy, A.J. Gallagher & Company, stated that all was going well, no loss of time claims, claims were minor that were reported and one late claim that has been resolved with no issue.

Randy Peterson, TRICOR, stated that he had looked into Comp and Collision Insurance/Self Funded for the County. It was decided by the committee to leave the insurance as it is, will watch in future years to determine best costs for the County. County Clerk can survey other counties to obtain information of their coverages.

Brent Strake, TRICOR, reported that they will continue to hold educational meetings for the employees on the HRA. To date, there have been no major issues; employee's questions are being answered.

IT ADRC: Jeff Anderson, Information Technology Director gave an update on the damaged equipment from ADRC/Social Services water damage. IT had set up computer stations in the County Board Room the day the water damage was discovered, March 14, 2012 for the employees. The IT employees were at the site to help access the damages to the electronic equipment that was damaged. April 14, 2012 is the date that ADRC and Social Services hope to be back in full business. IT staff will be on hand to install their computers and work stations.

Adjournment: John Beinborn, seconded by Dwight Nelson, made a motion to adjourn the meeting pursuant to the next meeting on April 11, 2012, at 9:00 a.m. Motion carried.