

PUBLIC PROPERTY/TECHNOLOGY COMMITTEE MINUTES  
December 15, 2011

The Public Property/Technology Committee of the Grant County Board of Supervisors met in the Grant County Administration Building, Lancaster, WI Room 266 on December 15, 2011 at 1:30 p.m. pursuant to the adjournment of the October 13, 2011 meeting.

The meeting was called to order by Chair Larry Wolf. The County Clerk verified that the meeting was in compliance with the open meeting law posted in two places, published in the Lancaster Herald Independent, published on the County Web Site.

The following committee members were present: Larry Wolf, Dwight Nelson, John Beinborn, Lester Jantzen, Vern Lewison, Carol Beals and Don Splinter.

Also present: John Patcle, County Chair, Robert Keeney, First Vice- Chair and Joyce Roling Personnel Director.

Dwight Nelson, seconded by Vern Lewison, made a motion to approve the agenda as presented. Motion carried.

John Beinborn, seconded by Don Splinter, made a motion to approve the October 13, 2011 minutes. Motion carried.

Correspondence: None

Maintenance Report: Maintenance Facility Manager, Carla McAndrew reported to the committee on the following maintenance issues:

- 1) WHV have received coils for the Courthouse chiller and have installed them.
- 2) H & N is currently working on the sump pump in the basement of the Administration Building. It has been a reoccurring issue; they feel the problem may have something to do with the wiring.
- 3) The Courthouse lawn has been cleaned up and the Christmas decorating has been completed.
- 4) The Administration Building and Courthouse passed their fire alarm inspections.
- 5) Giese came to fix a leak in the dome of the Courthouse; they found some concrete that has chipped away which may cause the glass to become loose.
- 6) The circuit card on the auxiliary boiler in the Courthouse burned out; the committee approved the replacement of the card which will cost about \$800.00.
- 7) After the City of Lancaster flushed the water pipes the water in the Administration Building was not the best quality, since then the City flushed to pipes again and this improved the water quality.
- 8) Discussed installation of sliding glass windows for Child Support and Clerk of Court Offices. Suppliers are still researching what type of window would be best for service, energy effectiveness and security.
- 9) The cracked windows in the Courthouse are being replaced, two had already been purchased, and one more was needed at a price of \$688.00.
- 10) Cell phones for the Maintenance Department were discussed. They have two cell phones at this time, five more are needed. Phones are needed to make communication better for the Facility Manager to get a hold of the maintenance employees and for on call purposes. This issue will be addressed at the Executive Committee.

Insurances: Marty Malloy, A.J. Gallagher & Company, presented the renewal for Workers Compensation for 2012 as follows:

Carrier - Employers Insurance Company of Wausau

Premium – \$355,993

Less Dividends - \$52,932 (15% Flat)

Recommended Renewal Premium – \$303,061

Payrolls – \$15,582,466

Exp Mod Factor - .71

Carol Beals, seconded by Lester Jantzen, made a motion to approve the Workers Compensation Renewal for 2012 as stated. Motion passed.

Randy Peterson, TRICOR, presented the Casualty Insurance renewal rates for 2012 as follows:

Public Entity General Liability - \$59,205, limit \$1,000,000 Agg/Occ, deductible 0

Liquor Liability - \$583, limit \$1,000,000 Agg/Occ, deductible 1,000 per person

Employee Benefit Plans Liability - \$475, limit \$3,000,000 Agg/\$1,000,000 Each EE, deductible 1,000 each wrongful act

Law Enforcement Liability-\$46,768, limit \$1,000,000 Agg/Each Wrongful Act, deductible 10,000 each wrongful act

Public Entity Management Liability-\$7,493, limit \$1,000,000 Agg/Each Wrongful Act, deductible 10,000 each wrongful act

Employment Practices Liability-\$25,838, limit \$1,000,000 Agg/Each Wrongful Act, deductible \$25,000 each wrongful Offense

Automobile Liability Protection-\$41,378, limit \$1,000,000/Occ, deductible 0

Umbrella, \$55,335, limit \$10,000,000 Agg/Occ, deductible \$10,000 Retention

Cyber Liability, \$1,550, limit \$1,000,000 Agg/Each Wrongful Act/\$50,000 Extra Expense Limit, deductible 5,000 wrongful act

SUBTOTAL \$240,445

Boiler-Hartford Steam Boiler-\$3,667 limit NA Property Coverage, deductible \$1,500 per occurrence

Wisconsin Health Care Liability-\$17,819 limit \$1,000,000 Agg/Occ General Liability/\$1,000,000 Agg/\$400,000 Occ Pro Li, deductible 0

TOTAL \$261,931

Carol Beals, seconded by John Beinborn, made a motion to approve the basic plan of the Casualty Insurance for renewal for 2012. Motion carried.

The committee asked Randy Peterson to come back in a future meeting to review the Auto Physical Damage insurance. That may be something the committee would consider for the County.

Vehicles: None at this time.

IT: Jeff Anderson, IT Director introduces Deanna Steines, the new IT Technician for the IT Department.

Jeff gave the following updates from the IT Department:

1. Deanna and Dana are creating a new server for ADRC
2. TDS will no longer offer support for our phone system. Jeff does not see any issue for at least 3 – 4 years at this time because Century Link offers service to our current system. TDS is offering an IP Managed System which would be highly costly to the County. Century Link can supply the service and parts to keep our phone systems up and running.
3. There was an update on 2007 soft ware on one of the servers at the Sheriff's Dept. The cost was lower than expected.
4. An update on old software was also done at Orchard Manor.
5. The Register of Deeds online service has had some delays; Jeff will be working on the problems.

Adjournment: Dwight Nelson, seconded by John Beinborn, made a motion to adjourn the meeting pursuant to the next meeting on January 25, 2012 at 9:00 a.m. Motion carried.