

EXECUTIVE COMMITTEE

November 8, 2011

The Executive Committee of the Grant County Board of Supervisors met on Tuesday, November 8, 2011 at 8:00 a.m. in Room 266 of the Administration Building, Lancaster, WI.

The meeting was called to order by Chair Robert Keeney. Other members present were John Patcle, Mark Stead, Stephen Adrian, Pat Schroeder, and Ivan Farness. Larry Wolf asked to be excused. Therefore a quorum was present.

Notice of the meeting was sent to the media and the agenda was posted in the Administration Building, Courthouse, and on the Grant County website.

Stephen Adrian, seconded by Mark Stead, moved to approve the agenda as posted. Motion carried without negative vote.

Mark Stead, seconded by John Patcle, moved to approve the minutes of the October 11, 2011, meeting as printed. Motion carried without negative vote.

Finance

Louise Ketterer presented the October Treasurer's Report. Mark Stead, seconded by Ivan Farness, moved to accept the Treasurer's Report. Motion carried without negative vote.

Ivan Farness, seconded by Pat Schroeder, moved to approve the Treasurer's request to refill the Office Assistant position shared with Zoning and Sanitation. Motion carried without negative vote.

Louise Ketterer requested approval to accept the bid on a tax deed sale which is less than the appraised value. There are issues with overlapping property lines and the property also requires septic system evaluation and maintenance. The bidders are aware of the issues. Pat Schroeder, seconded by Ivan Farness, moved to accept the bid of \$22,700 and to authorize the Treasurer to offer the property to the second bidder if the first declines. Motion carried without negative vote.

Stephen Adrian, seconded by Mark Stead, moved to approve the ADRC request to increase the credit card limits from \$500 to \$1,000 for Gayle Mason and Rita Harmon.

Veterans Service Officer Tim Murphy requested the Committee restore the \$1,000 removed from the 2012 budget during the October meeting. The funds would be used to provide training for the part-time Experience Works employee. After discussion of the longevity of the Experience Works position and the availability of department carryover funds, Steve Adrian, seconded by Ivan Farness, moved to recommend approval of the proposed 2012 budget as printed. Motion carried without negative vote.

John Patcle, seconded by Pat Schroeder, to forward the "Resolution Authorizing the County Treasurer to Settle in Full for General Taxes, Special Charges, and Special Assessments for the Year 2011" to the County Board with a recommendation for approval. Motion carried without negative vote.

Pat Schroeder, seconded by Steve Adrian, moved to forward the “Resolution Regarding Assessments from Prior Tax Rolls to be Charged Back to Municipalities” with a recommendation for approval. Motion carried without negative vote.

Mark Stead, seconded by John Patcle, moved to forward the “Resolution Regarding County Orders (Checks)” with a recommendation for approval. Motion carried without negative vote.

Pat Schroeder, seconded by Ivan Farness, moved to forward the “General Tax Levy Resolution” with a recommendation for approval. Motion carried without negative vote.

Pat Schroeder, seconded by John Patcle, moved to forward revised Carryover Funds Policy to the County Board with a recommendation for approval. Motion carried without negative vote.

The Committee was informed the Administrative Committee received five bids for the feasibility study of the '52 building ranging from \$9,300 to \$49,000. A sixth firm did not provide a bid. The Administrative Committee did not make a recommendation as they need more time to fully review the bids. Pat Schroeder, seconded by Steve Adrian, moved to allow funding to be taken from the general fund in support of the study on the '52 building with the final decision on proposals to be made by the Administrative Committee. Motion carried without negative vote.

Pat Schroeder, seconded by Ivan Farness, moved to authorize the Finance Director to carry over five days of vacation. Motion carried without negative vote.

Mark Stead, seconded by Steve Adrian, moved to accept the October Revenue and Expenditure Reports. Motion carried without negative vote.

Nancy Scott presented the Finance Director’s Report.

Employee Relations

The committee discussed the Partner’s Employee Discount program from US Cellular that allows a discount for employees who have service with them. Patrick Schroeder, seconded by Ivan Farness, moved to approve the request to allow the county to be part of this program which will allow county employees who have US Cellular plans to receive a discount. Motion carried without negative vote.

Staffing Update: Current staffing figures as of November 6, 2011, are as follows:

Full time Benefit	274
Regular Part time Benefit	115
Part time	22
Limited term and seasonal	163
TOTAL	574

John Patcle gave the Transition Team Report. The Employee Handbook is complete and the Team will start working on updating the Administration Manual.

John Patcle, seconded by Mark Stead, moved to recommend for approval to the county board the revised Employee Handbook and policy revisions. Motion carried without negative vote.

John Patcle, seconded by Mark Stead, moved to go into closed session per state statute 19.85 (1) (c) regarding personnel matters and union contract negotiations update. Roll call vote resulted in a carried motion.

Mark Stead, seconded by John Patcle, moved to return to open session. Motion carried without negative vote.

Patrick Schroeder, seconded by Stephen Adrian, moved to recommend approval at the County Board a 2% increase in wages for non-represented employees. The fiscal impact is \$117,800. Motion carried without negative vote.

Mark Stead, seconded by Stephen Adrian, moved to adjourn to December 13, at 9:00 a.m. Motion carried without negative vote.