

## EXECUTIVE COMMITTEE

October 11, 2011

The Executive Committee of the Grant County Board of Supervisors met on Tuesday, October 11, 2011 at 9:00 a.m. in Room 266 of the Administration Building, Lancaster, WI.

The meeting was called to order by Chair Robert Keeney. Other members present were Larry Wolf, John Patcle, Mark Stead, Stephen Adrian, Pat Schroeder, and Ivan Farness. Therefore a quorum was present.

Notice of the meeting was sent to the media and the amended agenda was posted in the Administration Building, Courthouse, and on the Grant County website.

Mark Stead, seconded by Stephen Adrian, moved to approve the amended agenda striking the Employee Handbook and Policy Revisions line item. Motion carried without negative vote.

Mark Stead, seconded by Patrick Schroeder, moved to approve the minutes of the September 13, 2011, meeting with the date of the meeting inserted. Motion carried without negative vote.

### Employee Relations

Staffing Update: Current staffing figures as of October 10, 2011, are as follows:

Full time Benefit	275
Regular Part time Benefit	119
Part time	20
Limited term and seasonal	164
TOTAL	578

Fred Naatz presented the Social Services request to hire an additional Economic Support Worker. Social Services will be eliminating a Service Support Specialist position and will finance this position with those funds. Patrick Schroeder made a motion to deny the request until after the budget session. Chair Robert Keeney declared the motion as failed due to lack of a second. Larry Wolf, seconded by Ivan Farness, moved to approve the request as long as it does not affect the budget, which it doesn't. Motion carried with one negative vote by Patrick Schroeder.

There was no Transition Team Report.

Directors Report: Joyce Roling reviewed correspondence from US Cellular Tri-Com Radio Shack regarding the committee to reconsider an employee discount. The committee will put this on the agenda for November's meeting for discussion. Joyce Roling also reviewed a report from the Treasurer regarding which departments Wisconsin Counties have the Tax Lister's office under.

John Patcle, seconded by Mark Stead, moved to go into closed session per state statute 19.85 (1) (c) regarding personnel matters and union contract negotiations update. Roll call vote resulted in a carried motion.

John Patcle, seconded by Larry Wolf, moved to return to open session. Motion carried without negative vote.

## Finance

Deputy Treasurer Sue Cummins presented the September Treasurer's Report. Mark Stead, seconded by John Patcle, moved to accept the Treasurer's Report. Motion carried without negative vote.

Sue reported the next bank on the rotation list indicated it is not currently pursuing accounts requiring waiving of fees nor would it be able to meet the interest rate Clare Bank has agreed to guarantee for one more year. Treasurer Louise Ketterer's recommendation is to remain with Clare Bank. Mark Stead, seconded by Pat Schroeder, moved to approve the recommendation to remain with Clare Bank as the county depository for another year. Motion carried without negative vote.

The issue of refilling a vacancy in the Treasurer and Zoning departments was raised. As it was not an agenda item, it will be discussed in a special meeting at the call of the chair or during the regular November meeting.

Larry Wolf, seconded by Pat Schroeder, moved to approve a county credit card with a limit of \$5,000 for Maintenance Supervisor Carla McAndrew. Motion carried without negative vote. Mark Stead, seconded by John Patcle, moved to approve a county credit card with a limit of \$5,000 for Unified Community Services bookkeeper Shelley Clifton. Motion carried without negative vote.

The committee made the following recommendations to balance the 2012 proposed budget:

- 1) Decrease Zoning and Sanitation by \$4,200 for revised wage and benefit calculations
- 2) Reduce Veterans training related items by \$1,000 and postpone training of non-county staff
- 3) Investigate possibility of funding generator for Sheriff's department from Jail Assessment funds when this equipment is required. (This item was not included in the budget requests as distributed, therefore there is no impact.)
- 4) Reduce overtime in Sheriff's department by \$24,000 for grant-related staff time. If the grants are renewed, the revenue will cover the unbudgeted cost.
- 5) Remove \$2,000 for workers' comp from Fair budget as this is already budgeted under Public Property insurance.
- 6) Use \$100,000 of Social Services carryover in anticipation of less carryover use than planned in 2011.
- 7) Remove \$12,000 for Springbrook implementation travel from Highway budget as this is already budgeted under I.T. software costs.
- 8) Forgive \$40,000 2012 payment due from Orchard Manor to County Farm for funds borrowed for computer project. No repayment was budgeted for the Youth & Ag roof loan and the committee recommended it also be forgiven for 2012.
- 9) Reduce Public Property equipment budget by \$1,700 as Steve Adrian offered to donate his per diems to cover the cost of ten banquet tables for Ag & Extension.
- 10) Use \$9,540 of expected 2011 carryover under out-of-county prisoners to fund 2012 expenditures on that line.

The committee will review the budget for any final recommendations at the November 8 meeting.

Mark Stead, seconded by Steve Adrian, moved to accept the September Revenue and Expenditure Reports. Motion carried without negative vote.

Nancy Scott presented the Finance Director's Report. The unemployment compensation special assessment for interest due from the state to federal government was \$10,636.

Mark Stead, seconded by Pat Schroeder, moved to adjourn to 8:00 a.m. on November 8, 2011. Motion carried without negative vote.