

PUBLIC PROPERTY/TECHNOLOGY COMMITTEE MINUTES
September 28, 2011

The Public Property/Technology Committee of the Grant County Board of Supervisors met in the Grant County Administration Building, Lancaster, WI Room 266 on September 28, 2011 at 9:00 a.m. pursuant to the adjournment of the August 24, 2011 meeting.

The meeting was called to order by Chair Larry Wolf. The County Clerk verified that the meeting was in compliance with the open meeting law being published in the County's designated newspaper, the Herald Independent, posted in two places, and published on the County Web Site.

The following committee members were present: Larry Wolf, Dwight Nelson, Carol Beals, John Beinborn, Lester Jantzen, Vern Lewison and Don Splinter.

Dwight Nelson, seconded by Lester Jantzen, made a motion to approve the amended agenda. Motion carried.

John Beinborn, seconded by Don Splinter, made a motion to approve the August 24, 2011 minutes. Motion carried.

Correspondence: None

Proposal for use of former Corporation Counsel Offices: The Court system proposes to use the space formerly occupied by the Corporation Counsel as a conference/mediation room for the following reasons:

- 1) The Corporation Counsel's office would be ideally suited for mediation, as it has three rooms, thereby allowing the parties to have separate private conversations as is beneficial during the course of mediations;
- 2) There is one less conference room available than initially planned because one has been dedicated for use by the State Patrol;
- 3) While there are still three conference rooms available on the second floor, there are only two on the third floor;
- 4) Currently when parties are engaged in mediation they utilize one or two conference rooms that are then unavailable for use by attorneys;
- 5) It would not take any remodeling to make this space useable for mediation, therefore it would be readily available if a higher and better purpose developed;
- 6) It should not cost anything. This assumes that the desk that was previously in the office is returned or another one provided. There is apparently one currently being refinished in the administration building that would work.

Requested by Judge Robert VandeHey, Judge Craig Day, Kim K. Kohn, Clerk of Circuit Court.

Don Splinter, seconded by Dwight Nelson, made a motion to approve the proposal from Judge Robert VandeHey, Judge Craig Day and Kim K. Kohn, Clerk of Circuit Court on the stipulation that if the Position for Corporation Counsel for Grant County is filled, the office's will convert back to office space for that position, but for the present time the office will be used for Conference/Mediation rooms for the Court system. Motion carried.

Carla McAndrew, Facilities Maintenance Manager was directed by the committee; if there were any vacated desks or tables, they could be used by the Court System for the Conference/Mediation Rooms.

Maintenance Report: Maintenance Facility Manager, Carla McAndrew reported to the committee on the following maintenance issues:

1. The chiller and condenser coils have been successfully installed in the Administration Building.
2. Courthouse coils were delivered damaged, they were sent back to WHV for replacement, and no date has been set at this time for repair.
3. Reynold's Electric has fixed the pump on the septic system in the Administration Building, but found a possible electrical problem that will need to be addressed.
4. Child Support would like to have Plexiglas installed in the front of their office. Carla will be working on quotes for this project.
5. Tuck point for the Courthouse. Committee asked that Carla look into other methods to help restore the deteriorating rock on the bottom of the Courthouse which is creating water damage on the inside of the building. Carla will contact companies for quotes and methods.

Insurance: Marty Malloy, A.J. Gallagher & Company, reported to the committee that he will have the renewal for the Workmen's Comp to the County Clerk by October. He stated that this year the rates will be comparable to last years, but for 2013 the rates will increase. The Counties low experience modifications will help, but it is a sign of the times in the insurance industries of rising costs.

Randy Peterson, TRICOR, was not present to report.

Life and AD&D Bids: The County received two bids for Life and AD&D. Richgels-Schaefer Agency, Lancaster, WI with Epic Life Insurance Company and TRICOR, Lancaster, WI with The Lincoln National Life Insurance Company. The bids were discussed by the committee. The committee decided to have Joyce Roling, Personnel Director look over the contracts to make sure there are no hidden costs and they are the same coverage as the current policies held by Mutual of Omaha. They will make their decision at the October committee meeting and award the bid at that time. John Beinborn, seconded by Don Splinter made a motion to hold the decision of awarding the bid until the October 26, 2011 Public Property/ Technology Committee Meeting, giving the County a month to have the Personnel Director review the bids to make sure they are comparable coverage to the current policies. Motion carried.

Signage on Courthouse Lawn: The committee discussed the problems that have been encountered by the signage being placed on the Courthouse Lawn. They include littering around the signs and banners, too many signs at one time, alcohol sponsors, church related topics and functions. A hand vote was

taken whether or not to allow any signs on the Lawn. The vote was 6 no votes, 1 yes to allow signs being placed on the Courthouse Lawn. Carol Beals, seconded by John Beinborn, made a motion to prohibit any signage to be placed on the Courthouse Lawn, with the stipulation to allow the placement of the signs or banners that have had permission in the near future to place their signs at this time. Short term placement of signs will be allowed when community functions are held on the Courthouse Lawn while the vendors are present. Motion carried.

The committee will look at this issue at a later time giving the public time to voice their opinions on this decision.

Short break was taken at 10:00 a.m.

Larry Wolf called the meeting back to order at 10:10 a.m.

Flex Spending Participation Fee: Don Splinter, seconded by Carol Beals, made a motion that the County will pay the \$54.00 administration fee per employee enrolled in the flex plan, to be re-negotiated at the beginning of each year. Motion carried.

Late Public Property Request: Carol Beals, seconded by Dwight Nelson, made a motion to approve the 2012 late Public Property request submitted by the County Clerk for the 2012 lease payments for a copy machine for the Land Conservation and a postage machine lease for the County Clerk for the amount \$5226.36 for the 2012 budget. Motion carried.

Vehicles: Committee discussed a Land Conservation Truck that is available through bids within Grant County which may work for the new Facilities Maintenance Manager's use. Also discussed was the possibility of taking a proposal to the Executive Committee for a purchase of a new truck for the River Access employees to be added to the 2012 budget.

Adjournment: John Beinborn, seconded by Dwight Nelson, made a motion to adjourn the meeting pursuant to the next meeting on October 26, 2011. Motion carried.