

EXECUTIVE COMMITTEE

September 13, 2011

The Executive Committee of the Grant County Board of Supervisors met on Tuesday, September 13, 2011 at 9:00 a.m. in Room 266 of the Administration Building, Lancaster, WI.

The meeting was called to order by Chair Robert Keeney. Other members present were Larry Wolf, John Patcle, Mark Stead, Steve Adrian, Pat Schroeder, and Ivan Farness. Therefore a quorum was present.

Notice of the meeting was sent to the media and the agenda was posted in the Administration Building, Courthouse, and on the Grant County website.

Mark Stead, seconded by Ivan Farness, moved to approve the agenda as posted. Motion carried without negative vote.

Pat Schroeder, seconded by Steve Adrian, moved to approve the minutes of the August 9, 2011 meeting as corrected. Motion carried without negative vote.

Finance

Louise Ketterer presented the September Treasurer's Report. John Patcle, seconded by Mark Stead, moved to accept the Treasurer's Report. Motion carried without negative vote.

Jack Johnson requested \$37,000 matching funds for a \$225,000 grant obtained by Emergency Management for radio updates and new repeaters. The grant was received in 2010. Jack stated that the minutes indicated the funds were to come from the Sheriff's communications account if available, otherwise from the general fund. Pat Schroeder, seconded by Larry Wolf, moved to take the \$37,000 from the general fund as recommended by the Law Enforcement Committee. Motion carried without negative vote.

Verda Nemo presented the 2012 budget request for Child Support and indicated she should know by the end of the month if there will be an additional \$12,000 to \$14,000 in revenue available. Pat Schroeder, seconded by Ivan Farness, moved to recommend the request for approval. Motion carried without negative vote.

Kim Kohn presented the Clerk of Courts budget request. An additional \$5,000 will be added to the requested amount as the ignition surcharge interlock revenue will be used to fund an LTE for the treatment court as requested by Judge Day at the August county board meeting. Larry Wolf, seconded by John Patcle, moved to recommend the request for approval. Motion carried without negative vote.

Linda Gebhard presented the County Clerk budget request. Pat Schroeder, seconded by Mark Stead, moved to recommend the request for approval with the revisions to the insurance budget. Motion carried without negative vote.

Lisa Riniker presented the budget requests for District Attorney and Victim Witness. Pat Schroeder, seconded by Ivan Farness, moved to recommend the District Attorney request for

approval. Motion carried without negative vote. Larry Wolf, seconded by Ivan Farness, moved to recommend the Victim Witness request for approval. Motion carried without negative vote.

Nancy Scott presented the Finance budget request. Pat Schroeder, seconded by Steve Adrian, moved to recommend the request for approval. Motion carried without negative vote.

Joyce Roling presented the Personnel budget request. John Patcle, seconded by Pat Schroeder, moved to recommend the request for approval. Motion carried without negative vote.

Jody Bartels presented the Register in Probate budget request. Mark Stead, seconded by Larry Wolf, moved to recommend the request for approval. Motion carried without negative vote.

Marilyn Pierce presented the Register of Deeds and Land Information budget requests. Mark Stead, seconded by Steve Adrian, moved to recommend the Register of Deeds request for approval. Motion carried without negative vote. Mark Stead, seconded by Ivan Farness, moved to approve the Land Information request for approval. Motion carried without negative vote.

Louise Ketterer presented the Treasurer's budget request. Pat Schroeder, seconded by John Patcle, moved to recommend the request for approval. Motion carried without negative vote.

The preliminary department budget requests less the estimated reduction in shared revenue are an increase of \$207,000 over 2011. The allowable levy increase is estimated at approximately \$100,000. The Finance Director will work with the departments to review the full budgets when submitted before any changes are made to the guidelines issued for use in developing the budgets.

The Committee discussed the letter received from Roger Reed.

Mark Stead, seconded by Ivan Farness, moved to accept the August Revenue and Expenditure Reports. Motion carried without negative vote.

Nancy Scott presented the Finance Director's Report.

Employee Relations

Kim Kohn presented the Clerk of Court request to hire an LTE to assist with the Treatment Court Program. The funds will be used from the steering lock fee that is collected from the courts. Judge Day will try to work with volunteers and reimburse mileage, but if a satisfactory volunteer cannot be found, an LTE will be used. Larry Wolf, seconded by Ivan Farness, moved to approve the request using budgeted funds. Motion carried without negative vote.

Linda Gebhard presented the County Clerk request to reclassify and fill the vacancy of the Real Property Specialist position. Due to the computer coordinator duties being removed, the request is to classify the position to a pay grade 7 from an 8, which was what it was prior to adding the computer coordinator duties in 2002. The duties have since been absorbed by the IT Department. Mark Stead, seconded by Steve Adrian, moved to reclassify the position to a range

7. Motion Carried without negative vote. Pat Schroeder, seconded by John Patcle, moved to approve filling the position. After discussion, motion carried without negative vote.

Jeff Anderson presented the IT request to create another full time IT Technician position effective 1/1/2012. After discussion, Pat Schroeder, seconded by Larry Wolf, moved to create an additional full time IT Technician position. Motion carried with two negative votes by Mark Stead and Steve Adrian.

Joyce Roling presented a request for \$1768 for printing costs of newly revised handbooks. After discussion, an alternative to printing the handbooks was decided.

Staffing Update: Current staffing figures as of September 12, 2011, are as follows:

Full time Benefit	275
Regular Part time Benefit	116
Part time	21
Limited term and seasonal	164
TOTAL	576

John Patcle gave the report of the Transition Team. The team has been working on a grievance policy and discussing the on call policy for the Health Department and Social Services department. More discussion on these topics will be held at the group meeting held after the WCA convention in a couple of weeks.

John Patcle, seconded by Steve Adrian, moved to recommend to the county board approval of the grievance policy and the resolution. Motion carried without negative vote.

Steve Adrian, seconded by Patrick Schroeder, moved to approve the Pay Period and Pay Day policy revision which reflects mandatory direct deposit of paychecks. Motion carried with one negative vote by Mark Stead.

Patrick Schroeder, seconded by John Patcle, moved to approve the Orchard Manor overtime and compensatory time policy pending approval of the Orchard Manor Committee. Motion carried with one negative vote by Larry Wolf.

Mark Stead, seconded by Steve Adrian, moved to adjourn to 9:00 a.m. on October 11, 2011. Motion carried without negative vote.