

## EXECUTIVE COMMITTEE

July 12, 2011

The Executive Committee of the Grant County Board of Supervisors met on Wednesday, July 12, 2011 at 9:00 a.m. in Room 266 of the Administration Building, Lancaster, WI.

The meeting was called to order by Chair Robert Keeney. Other members present were Larry Wolf, John Patcle, Mark Stead, Steve Adrian, Pat Schroeder, and Ivan Farness. Therefore a quorum was present.

Notice of the meeting was sent to the media and the amended agenda was posted Friday in the Administration Building, Courthouse, and on the Grant County website.

Ivan Farness, seconded by Pat Schroeder, moved to approve the amended agenda as posted. Motion carried without negative vote.

Mark Stead, seconded by Larry Wolf, moved to approve the minutes of the June 15, 2011 meetings as printed. Motion carried without negative vote.

### Finance

There was no Treasurer's Report presented as the Treasurer was unable to attend the meeting.

The Village of Muscoda has countered with an offer of \$100 for the Bomkamp property. Pat Schroeder, seconded by Larry Wolf, moved to postpone action until a recommendation is received from legal counsel on ownership and other issues. Motion carried without negative vote.

Larry Wolf reported GCS has the software to put Register of Deeds records online. Converting the documents will cost approximately \$4,000 which the department has budgeted. The annual support and maintenance costs will increase \$1,500 by adding this package; that charge will be waived for the remainder of this year.

The Facilities Maintenance Supervisor needs a new computer and printer at a cost of \$1,200 as the scheduling software will not work on the old computer. Finance Director Nancy Scott reported that due to vacancies and the use of limited-term employees, the remaining maintenance staffing budget for 2011 has funds available to cover this cost. Therefore, no action was required.

The Committee discussed concerns regarding the timeliness of installation of a computer at Land and Water Conservation and I.T. issues at Highway.

### Employee Relations

At this time, the committee took up the Employee Relations agenda items affecting the 2012 budget.

The committee discussed the Health Reimbursement Arrangement and whether or not to implement the plan as presented effective 01/01/2012. Larry Wolf, seconded by John Patcle,

moved to recommend to the full county board to implement the Health Reimbursement Arrangement effective 1/1/2012, confirming the savings at the August meeting. If the numbers come in with a savings less than expected, the committee will bring it back in August for reconsideration. Motion carried without negative vote.

Pat Schroeder, seconded by Larry Wolf, moved to give the department heads a directive to budget for a 2% wage increase across the board for 2012. This is no guarantee of a wage increase, but will be used for preliminary budgeting only. Motion carried with one negative vote.

## Finance

The committee returned to the Finance segment of the agenda.

Nancy Scott recommended departments submit preliminary budgets reflecting the county cost of the state mandated and potential county wage and benefit changes rather than a flat percentage for all departments since some of these changes impact departments differently. Pat Schroeder, seconded by Robert Keeney, moved to recommend preliminary budgets be based on the savings from employee retirement contributions, net health insurance savings, step increases, and a 2% increase in wages. Motion carried without negative vote. Chair Robert Keeney emphasized this is preliminary and the directives may change when more specific information is available.

Mark Stead, seconded by Larry Wolf, moved to accept the June Revenue and Expenditure Reports for June. Motion carried without negative vote.

### Finance Director's Report

The IRS business mileage rate increased July 1 from \$0.51 per mile to \$0.555 per mile resulting in an increase in the county reimbursement rate for employees and supervisors.

Payroll deduction of union dues has ceased as required by Act 10. Employee contributions to WRS are anticipated to begin with the August 19 payroll checks other than currently employed protective service and transit workers who are exempt from this mandate. Employees hired on or after June 29 will be required to contribute. The state budget also increased the minimum hours worked for new employees from 600 to 1200 in a twelve month period to be eligible to participate in the Wisconsin Retirement System.

The state is required to make a payment interest September 30 on federal funds borrowed for the state unemployment fund, unless the federal government acts to waive this payment. The Department of Workforce Development anticipates sending assessment notices to employers in early August to be paid in September. Grant County's assessment would be 0.15% of 2010 taxable payroll.

Implementation of the Springbrook highway module has been postponed to October when the newest release will be available. The go live date is now scheduled for mid-November. Springbrook has agreed to deduct the cost of a six-month extension of ACS maintenance from the Springbrook maintenance costs. Preparation of the data for conversion will continue as scheduled.

## Employee Relations

Staffing Update: Joyce Roling reviewed the history of staffing with the committee dating back to 2008. Current staffing figures as of July 8, 2011, are as follows:

Full time Benefit	279
Regular Part time Benefit	112
Part time	23
Limited term and seasonal	156
TOTAL	570

Transition Team Report: John Patcle reported the progress of the transition team. The transition team will be going to Stevens Point on July 13 to get an update of the various subcommittee projects. Grant County is working on three subcommittees: Personnel Policies, Paid Time Off policies, and Collaboration, Consolidation, Cooperation, and Cross Training.

Policies and procedures: The committee discussed the impact of the budget repair bill and the policies that will have to be addressed soon. The policies discussed were as follows: grievance, holidays, sick Leave, discretionary, vacation, bereavement, overtime, and fleet safety. The transition team will meet to review in detail and bring forth a recommendation to the Executive Committee at the August meeting.

John Patcle, seconded by Larry Wolf, moved to go into closed session per state statute 19.85 (1) (c) regarding personnel matters and union contract negotiations update. Roll call vote resulted in a carried motion.

Mark Stead, seconded by John Patcle, moved to return to open session. Motion carried without negative vote.

Mark Stead, seconded by Steve Adrian, moved to adjourn until 9:00 a.m. on August 9, 2011. Motion carried without negative vote.