

PUBLIC PROPERTY/TECHNOLOGY COMMITTEE MINUTES
June 22, 2011

The Public Property/Technology Committee of the Grant County Board of Supervisors met in the Grant County Administration Building, Lancaster, WI Room 266 on June 22, 2011 at 9:00 a.m. pursuant to the adjournment of the May 25, 2011 meeting.

The meeting was called to order by Chair Larry Wolf. The County Clerk verified that the meeting was in compliance with the open meeting law being published in the County's designated newspaper, the Herald Independent, posted in two places, and published on the County Web Site. Motion carried.

The following committee members were present: Larry Wolf, Dwight Nelson, Carol Beals, Vern Lewison, Don Splinter, John Beinborn, and Lester Jantzen. John Patcle, County Board Chair was also present.

John Beinborn, seconded by Donald Splinter, made a motion to approve the amended agenda. Items 9 and 13 were moved up under item 6 to accommodate the new Maintenance Facilities Manager. Motion carried.

Donald Splinter, seconded by Dwight Nelson, made a motion to approve the May 25, 2011 minutes. Motion carried.

Correspondence: None

Maintenance Facilities Manager: Carla McAndrew introduced herself; she is the new Facilities Manager for the Sheriff Department, Youth and Ag Building, Courthouse and Administration Building. She updated the committee on her first day with Grant County. She has met all the maintenance workers who will be under her Supervision and has inspected the buildings she will be responsible for. She stated that the Administration Building is the newest and lowest maintenance level, the Courthouse floors are the first issue, and the Sheriff buildings are the oldest and have a lot of upkeep. Carla stated that the budget will be a big challenge at first until the new Maintenance Department gets up and running.

Jeff Anderson, IT Director, will work with Carla to purchase the computer equipment needed to run the Maintenance Department. One computer/monitor/hard drive will be needed; Carla will use two older computers that had been for the Corporation Counsel for some of the staff. Lester Jantzen, seconded by John Beinborn, made a motion directing Jeff Anderson to work with Carla McAndrews to purchase a computer/monitor/hard drive for \$1100.00 from the General Fund as soon as possible so the new Maintenance Director can implement her work schedule and plans. Motion carried.

The committee also discussed a phone for Carla. It was decided that she would use the cell phone that was used by the previous Youth and Ag Maintenance worker and a land line should also be installed in her office at the Sheriff Office. Donald Splinter, seconded by Vern Lewison, made a motion for the approval to use the vacated telephone line and number from the Corporation Counsel phone and transfer the land line from the Corporation Counsel office to the Sheriff Building for the use of the Facilities Maintenance Manager. The cost was estimated at \$225.00 for the transfer. Motion carried.

Thermometer Indicator: Larry Wolf informed the committee that Roger Reed had approached him to see if the committee would approve the use of the Courthouse Lawn to install a thermometer indicator

to track donation money that the Veterans will be collecting for a memorial. The Veterans have not decided yet on the place they would like to place this indicator, but wanted the approval of the committee in case it was decided to use the Courthouse Lawn. There would be no cost or upkeep involved for the County. Carol Beals, seconded by Dwight Nelson, made a motion for the approval to use the Courthouse Lawn if the Veterans decided to place the Donation Indicator there. Motion carried.

Courthouse Blue Prints: MasterGraphics, Jeff Johnson, 2979 Triverton Pike Drive, Madison, Suite 200, Madison, WI 53711 indicated to the County Clerk that they could restore the 1902 Courthouse Blue Prints for a cost of \$75.00. Dwight Nelson, seconded by Vern Lewison, made a motion to give MasterGraphics the go ahead to copy the blue prints provided the cost remains at \$75.00 total or if the cost was \$75.00 per page was still acceptable to restore the prints for the County. The County Clerk and John Anderson, Tax Description, will work with the company. Motion carried.

Insurance: Marty Malloy, A.J. Gallagher & Company, reported to the committee that the claims were up this month but nothing unusual, a couple of the claims were reported late, but the employees had been warned on this. There is only one open claim at this time. Marty informed the committee that he felt the County experience modification would go down for next year due to low claims and that would probably result in a decrease in the premium. And also, due to the Governors budget, the county will no longer be paying into the WRS through the payroll; the employees will be paying those themselves. This in turn will bring the payroll amount for the county down which is what the premium is based on so this should help reduce the premium also.

Randy Peterson, TRICOR, also reported that things were going well. No new claims and only one open at this time. No word on premium rates, but due to all the natural disasters that have happened lately, probably an increase is coming or possible staying the same.

County Vehicles: None to report. The committee questioned if the new Maintenance Facility Manager had a county vehicle to drive. The Sheriff Department is letting her use a maintenance truck they have.

Friends of the Platt River: Mark Sethney was present to inform the board what the club was willing to contribute in order for the County to keep any structures on the FEMA property on County B. He stated that they had no resources at this time to commit to any expenses on this property but felt this would be a wonderful opportunity for the County to promote recreational use. Vern Lewison, seconded by John Beinborn, made a motion to instruct Steve Braun, Emergency Management to have FEMA remove all the existing structures if bids have not been accepted by the County to sell the structures and to remove all the asphalt from the property using funds from FEMA and seed down the area, leaving the County will no up keep costs. A show of hand vote was taken resulting in one no vote and 5 yes votes. Therefore the motion carried.

Break: Larry Wolf, Chair recessed to committee for a short break at 10:00 a.m.

Back in session: At 10:07 a.m. Larry Wolf, Chair called the meeting back to order.

IT Interns: Jeff Anderson, IT Director, introduced to the committee the two interns that have been helping in his department. Kevin Upman, a student from Southwest Wisconsin Technical College and Leng Thao, a student from UW Platteville College. They both told the committee a little about their backgrounds and Jeff Anderson informed the committee that they have been instrumental in helping fix and getting the internet installed in the Administration Building. The committee extended a thank you to

both of them for helping the IT Department out and Carol Beals thought this was a good way to help both the County and their education with hands on experience.

Register of Deeds Software: Carol Beals, seconded by John Beinborn, made a motion to have Jeff Anderson, Marilyn Pierce, and John Anderson make the final decision after GCS demonstrates their program for the Register of Deeds Office and to go ahead with an install date for the free software. If GCS fails to have a suitable program, the issue will be brought back to the committee to look into other vendors with this software. Motion carried.

Administration Internet: After many calls from John Patcle, County Board Chair to TDS, they finally came to install the Administration Building internet connection. Everything went well; the speed is where it should be now.

Point to Point Wireless: Jeff Anderson reported that the issues, which the County was having with the wireless; was determined to be caused by lighting. The company came and installed the parts that were hit and tried to install some extra protective measures so this does not happen in the future. The results of the damage were reported to the insurance company so the County will be reimbursed for the damages. The current total of the damage is estimated at \$1600.00, with a potential increase in the future if more items are found to be affected by the lightening strike.

Orchard Manor Domain: The IT Department started last Wednesday, June 15, 2011 to connect Orchard Manor to the County domain. Jeff reported that the process did not go so well at first; it was slow going. By Friday they had 40 computers joined to the domain and so far all is going fine. There have been a few minor problems that have been worked through. Now all of Orchard Manor's computers can be updated on the central servers managed by IT.

Space Needs: The County will be doing a study on the third floor use of the Administration Building. Jeff Anderson informed the committee that whatever decision the County made on the space needs, the IT department would move to where ever they designated. There was some speculation of moving the Department to the vacated Corp Counsel's offices. Jeff stated his opinion that he felt that area may be small for their needs, but would support the move if so directed.

Closed Session per State Statute 19.85 (1) (c): John Beinborn, seconded by Dwight Nelson, made a motion to go into closed session. All were present, motion carried.

Don Splinter, seconded by Lester Jantzen, made a motion to come out of closed session and return to the open committee meeting. Motion carried.

Adjournment: John Beinborn, seconded by Dwight Nelson, made a motion to adjourn the meeting pursuant to the next meeting on July 27, 2011 at 9:00 a.m. Motion carried.