

## Orchard Manor/County Farm Committee Meeting Minutes April 11, 2011

Chairperson Patrick Schroeder called the meeting to order at 12:00 noon. Chairman Schroeder noted a quorum was present and certified the meeting was in compliance with the Open Meetings Law. Committee Members present were Robert Keeney, Vincent Loeffelholz, Robert Scallon, and Donald Splinter. Other Grant County staff members attending the meeting were John Patcle, Donna Haines, Ken McAndrew, and Carol Schwartz. Chris Myers, Myers Heating & Cooling, also attended.

Robert Keeney made the motion seconded by Vincent Loeffelholz to approve the existing agenda. Motion carried, voice vote.

Robb Stone, JDR Engineering, joined the meeting via conference call. He reported Focus on Energy has the plans for the HVAC project. Energy recovery may provide an \$11,000 credit. They are also looking at the condensing units for credit. Orchard Manor may go ahead with the project while being reviewed by Focus on Energy but no final payments can be made before receiving their approval.

The bid received from Myers Mechanical Solutions, LLC was \$729,549.00. This total included \$14,159.75 in sales tax, which could be eliminated if Orchard Manor purchases materials directly. Myers expects to be able to save approximately \$12,000 in additional vendor concessions and minor change orders. His timeline for the project includes one-two weeks for the project submittal and nine weeks for equipment order/delivery. Myers would like to do the demolition on all soffits first, pre-fabricate equipment in the shop for faster installation, and then soffit repair. Myers will also coordinate efforts with Orchard Manor nursing and housekeeping staff.

Robert Keeney made the motion seconded by Robert Scallon to accept the bid from Myers Mechanical Solutions, LLC for the HVAC renovation and replacement in Orchard Manor Nursing Home, pending approval by the County Executive Committee. Motion carried unanimously, voice vote.

No other business was presented or acted upon at this time.

Vincent Loeffelholz made the motion seconded by Donald Splinter to adjourn the meeting at 12:35 p.m. Motion carried, voice vote.

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Committee Secretary

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Recording Secretary

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Date

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Date

### **Acronyms**

**HVAC**      Heating, ventilation, air conditioning