

## EXECUTIVE COMMITTEE

April 12, 2011

The Executive Committee of the Grant County Board of Supervisors met on Tuesday, April 12, 2011 at 9:00 a.m. in Room 266 of the Administration Building, Lancaster, WI.

The meeting was called to order by Chair Robert Keeney. Other members present were Larry Wolf, John Patcle, Mark Stead, Stephen Adrian, Patrick Schroeder, and Ivan Farness. Therefore a quorum was present.

Notice of the meeting was sent to the media and posted in the Administration Building, Courthouse, and on the Grant County website.

Ivan Farness, seconded by Patrick Schroeder, moved to approve the amended agenda as posted. Motion carried without negative vote.

Mark Stead, seconded by Larry Wolf, moved to approve the minutes of the March 8, 2011 meeting as printed. Motion carried without negative vote.

### Finance Segment

Louise Ketterer presented the March Treasurer's Report. Louise is exploring collateralized alternatives for the funds invested in the Local Government Investment Pool (LGIP) which currently is paying 0.17% interest. The funds were reinvested in the LGIP when the FDIC Transaction Account Guarantee program was changed to only include non-interest bearing accounts under the unlimited guarantee. John Patcle, seconded by Ivan Farness, moved to accept the Treasurer's Report. Motion carried without negative vote.

Nancy Scott reviewed the March Revenue/Expense Reports. Patrick Schroeder, seconded by Mark Stead, moved to accept the Revenue/Expenditure Reports as presented. Motion carried without negative vote.

Mark Stead, seconded by Larry Wolf, moved to recommend the "Resolution to Amend 2011 Budget for Carryover of Certain Accounts" for approval by the County Board. Motion carried without negative vote.

Orchard Manor Administrator Donna Haines was present to discuss the bids for the HVAC project which are higher than the estimates approved at the March 8 meeting. Only two bids were received with a low bid of \$729,592 which will net to approximately \$700,000 after adjusting for efficiencies and Focus on Energy rebates. Orchard Manor has room under the MA capital expenditure reimbursement cap to recoup the costs through annual depreciation. Donna indicated that if the funds are borrowed internally, Orchard Manor should be able to absorb the repayments over fifteen years without impacting the budget. Patrick Schroeder, seconded by Stephen Adrian, moved to recommend the County Board approve borrowing \$600,000 from the Farm fund and \$300,000 from the General Fund to complete the HVAC and roof projects. Motion carried without negative vote.

Stephen Adrian, seconded by Ivan Farness, moved to authorize a county credit card with a limit of \$3,000 for the Fair Manager as approved by the Ag & Extension Committee on April 1, 2011. Motion carried without negative vote.

Wisconsin County Mutual and Attorney Andy Phillips will be meeting with thirty counties in Stevens Point on April 27 to work together to develop and implement policies, work rules, and fringe benefits programs in anticipation of enactment of the budget repair bill. John Patcle informed the Committee he has appointed himself, 1<sup>st</sup> Vice-Chair Robert Keeney, Finance Director Nancy Scott, and Personnel Director Joyce Roling to the transition committee which will attend the meeting pending approval of the cost by the Executive Committee. Attorney Phillips' reduced hourly rate will be shared by the attending counties. Larry Wolf, seconded by Ivan Farness, moved to send Patcle, Keeney, Scott, and Joyce to the meeting. Motion failed on 4-3 voice vote. Patrick Schroeder, seconded by Stephen Adrian, moved the send Patcle, Keeney, Scott, Roling, and 2<sup>nd</sup> Vice-Chair Mark Stead to the meeting. Motion carried without negative vote.

Robert W. Baird & Co., Inc. has proposed refinancing the loan from the State Trust Fund at an estimated net savings of \$103,365 through 2023. Patrick Schroeder, seconded by Stephen Adrian, moved to pursue the refinancing. Motion carried without negative vote.

Parallel testing of the Springbrook payroll software is being conducted this week. Payroll will go live on April 25 assuming the parallel goes well. Cash receipts and Accounts Payable training and parallel testing will take place next week, and go live on May 1.

## Employee Relations Segment

### Directors Report

The county will be doing training for Social Services and ADRC the first week in May covering safety in the workplace. Personnel Director Joyce Roling, Sgt. Nate Dreckman from the Sheriff's Department, and Neal Blackburn from Unified will be presenting.

Departments are doing a good job on the performance appraisals and getting them done on time. The training provided by the Personnel Department has been very helpful.

### Staffing Update

Joyce Roling discussed the staffing report for this past month. Total Grant County Employees as of April 8, 2011, are as follows:

Full time Benefit	278
Regular Part time Benefit	116
Part time	26
Limited term and seasonal	154
TOTAL	574

John Patcle presented the proposed Facilities Maintenance Organizational Structure. The committee asked to put together a proposal which has one overall County Facilities Manager and a summary of the comparable costs of each proposal.

Joyce Roling updated the committee on the maintenance project management training with SWTC. We are delaying the training until the county has filled the vacant maintenance staff.

Steve Adrian, seconded by Mark Stead, moved to go into closed session per state statute 19.85 (1) (c) and (e) regarding performance appraisal, personnel matters, Corporation Counsel contract negotiations, and union contract negotiation update. Roll call vote resulted in a carried motion.

Larry Wolf, seconded by Steve Adrian, moved to return to open session. Motion carried without negative vote.

John Patcle, seconded by Patrick Schroeder, moved to recommend to the County Board, option 2, which closes the Corporation Counsel office in the Courthouse and contract with Infield Law Office, LLC, to provide Child Support legal services for \$6,666.66 per month and to contract with Infield Law Office, LLC, to provide Corporation Counsel legal services for \$6,666.66 per month effective May 1, 2011. Motion carried without negative vote.

Mark Stead, seconded by Steve Adrian, moved to adjourn to May 10, 2011 at 9:00 a.m. Motion carried without negative vote.