

PUBLIC PROPERTY/TECHNOLOGY COMMITTEE MINUTES
MARCH 23, 2011

The Public Property/Technology Committee of the Grant County Board of Supervisors met in the Grant County Administration Building, Lancaster, WI Room 266 on March 23, 2011 at 9:00 a.m. pursuant to the adjournment of the February 23, 2011 meeting.

The meeting was called to order by Chair Larry Wolf. The County Clerk verified that the meeting was in compliance with the open meeting law being published in the County's designated newspaper, the Herald Independent, posted in two places, and published on the County Web Site. Motion carried.

The following committee members were present: Larry Wolf, Carol Beals, Don Splinter, Vern Lewison, John Beinborn, and Lester Jantzen. John Patcle, County Board Chair was also present.

Vern Lewison, seconded by John Beinborn, made a motion to approve the agenda. Motion carried.

Vern Lewison, seconded by Don Splinter, made a motion to approve the minutes of the meeting. Discussion in regard to the minutes, Larry Wolf, Chair asked if there had been any response to the Clerk on the Property Insurance items, two departments have responded Highway and Fair. Larry also inquired if the Departments were sending in their contracts to the County Clerk's Office to compile an electronic file to keep them. The Clerk responded that some had been received. Motion carried.

Easter egg Hunt: Laura Ackerman, Lancaster Chamber of Commerce had sent a request to the committee for permission to use the Courthouse Lawn on April 23, 2011 to hold their annual Easter egg Hunt. Don Splinter, seconded by John Beinborn, made a motion to approve the request. Motion carried.

Administration and Courthouse Maintenance: Brenda Halverson, Administration Maintenance, gave the committee information on a product, Glycol; that she feels would be beneficial to circulate in the cooling system year round. At the present the system was drained for the winter season, but this can cause corrosion issues within the lines. The cost of the Glycol and the amount needed was in question. Brenda was asked to work with WHV to confirm the amount needed for the cooling system in the Administration Building and the cost of the product in order to go ahead with this process. There is also a possibility that the motor that is used to circulate the water on the cooling system located on the roof of the Administration Building may have cracked during the winter. This will also have to be checked out by WHV. She will present the information to the committee at the April meeting.

Brenda also addressed the crumbling rock in the back of the Administration Building around the downspout drain. The rock is saturated and crumbling; she has a call into the company who supplied the rock for the construction of the Administration Building for the best way to repair this issue. She has not received a response at this time. Brenda will give the committee an update at the April meeting.

The Courthouse does have some peeling of the exterior on the east side of the building. The water comes out of a downspout and splashes on the building causing the problem. The committee will address this issue with Mark Udelhofen to look into a better method for the water to be averted away for the Courthouse wall.

Correspondence: None

Bids: The Property and Casualty Insurances are up for bids this year effective for 2012. John Beinborn, seconded by Lester Jantzen, made a motion to go out for bids on the Property and Casualty Insurance, contingent on the cost of hiring an Independent Consultant, and then; to bring this issue back on the April meeting for further discuss on the potential costs. Motion carried.

During the discussion on going out for bids, both Randy and Marty offered to supply the County with names of Independent Consultants that could be contracted to set the minimum standards on specs for the Property and Casualty Insurance in order to obtain "like" bids.

Insurance: Marty Malloy, A.J.Gallagher & Company, reported that there were no claims to report. It is the season for brush clean up at the Highway Department, he stressed that the County stay on top of the safety training for proper equipment and protective wear for the Highway workers to insure less or no claims during this time.

Randy Peterson, TRICOR, reported a few claims on County Trucks spraying rock and braking vehicle windshields, etc. These claims are investigated thoroughly before any determination is made.

1902 Blue Prints: The County Clerk informed the committee that Ayres and Associates, Inc. stated that they do not have a copy of the 1902 Blue Prints in their storage records. The County Clerk was directed to check with a few other sources on alternative methods to obtain a cost effective usable copy of the old Courthouse Blue Prints. Alan VanNatta at Grantland Graphics was suggested to contact for his opinion. This issue will be brought back for further discussion at the April meeting.

Focus on Energy: The County Clerk informed the committee that there were three people from Grant County attending the Practical Energy Management for School and Government Facilities in Dodgeville, WI on March 31, 2011. John Patcle, County Board Chair, Brenda Halverson, Administration Building Maintenance, and Ken McAndrew, Orchard Manor Maintenance. The County Clerk sent a memo out to the Departments asking for the employees who they would like to attend the General Maintenance Training on May 4, 2011 at the Southwest Wisconsin Technical College. To date, Highway Department and Social Services have responded with employees interested in attending. Registration dead line is April 23, 2011 the cost of \$99.00 will be paid out of the Public Property budget.

County Vehicle: None

IT Update: Jeff Anderson, IT Director, informed the committee that the upgrade of the new internet connection for the Administration Building had been installed last Saturday, March 19, 2011 taking Jeff Anderson about 8 hours to complete. To date, there have been no issues; the speed has increased for the Administration Building offices.

The new TDS Internet Connection is to be delivered on March 29, 2011 and on April 1 the change over will be implemented by the IT department, which should also help the speed issue in the Administration Building.

There have been a few set backs during the Springbrook trainings. Some of the delay was due to waiting for approval from the State in regard to some of the Courthouse and Land Conservation programs. Some of the issues were caused by the software and communication between the trainer and

Springbrook. The training seems to be going well now and is on track, however; some of the deadlines have had to be set back.

There are no big projects that have been scheduled within the County for this year. Jeff would like to complete a project on the Orchard Manor system, which is; to bring their system over to our Domain, projected for June. This would assist Orchard Manor in administrative support by allowing the IT Department to offer centrally managed support for Orchard Manor computer systems.

Jeff Anderson told the committee that he would be bringing a request for a laptop for the Fair Secretary to the April meeting, requesting the payment of the laptop to be paid out of the fair gravel account.

Closed Session: Carol Beals, seconded by Don Splinter, made a motion to go into closed session per state statute 19.85 (1) (c) regarding personnel matters. Motion carried.

Roll call for closed session taken. Committee members present were Larry Wolf, Carol Beals, Don Splinter, Vern Lewison, John Beinborn, and Lester Jantzen. John Patcle, County Board Chair.

Lester Jantzen, seconded by Don Splinter, moved to come out of closed session. Motion carried.

Adjournment: John Beinborn, seconded by Vern Lewison, made a motion to adjourn the meeting pursuant to the next meeting on April 27, 2011 at 9:00 a.m. Motion carried.