

EXECUTIVE COMMITTEE

March 8, 2011

The Executive Committee of the Grant County Board of Supervisors met on Tuesday, March 8, 2011 at 9:00 a.m. in Room 266 of the Administration Building, Lancaster, WI.

The meeting was called to order by Chair Robert Keeney. Other members present were Larry Wolf, John Patcle, Mark Stead, Stephen Adrian, and Ivan Farness. Patrick Schroeder asked to be excused. Therefore a quorum was present.

Notice of the meeting was sent to the media and posted in the Administration Building, Courthouse, and on the Grant County website.

John Patcle, seconded by Larry Wolf, moved to approve the amended agenda. Motion carried on a voice vote.

Mark Stead, seconded by Ivan Farness, moved to approve the minutes of the February 3, 2011 meeting as printed. Motion carried without negative vote.

Finance Segment

No Treasurer's Report was presented as Louise Ketterer asked to be excused.

Nancy Scott reviewed the February Revenue/Expense Reports. Larry Wolf, seconded by Ivan Farness, moved to accept the Revenue/Expenditure Reports as presented. Motion carried without negative vote.

Nancy Scott reviewed the potential lapses, deficits, and carryovers for the general fund departments as of December 31, 2010. The carryover resolution will be discussed at the April meeting.

Orchard Manor Administrator Donna Haines presented a proposal to replace the HVAC system at an estimate cost of \$500,000 and the roof at an estimated cost of \$360,000 to \$375,000. The proposal is to borrow \$500,000 from the farm account to be repaid over 15 years and up to \$250,000 on a bank note. Quoted rates for the bank loan are 3.9% to 4.1%. Orchard Manor has approximately \$200,000 in insurance recoveries and settlement with CertainTeed to fund the balance of the projects. There will also be some rebate from Focus on Energy as the HVAC will be more energy efficient. The HVAC project will also take care of the moisture problem in the facility. Orchard Manor has room under the Medical Assistance allowable capital expenditures to recoup the costs over the next fifteen years. The committee discussed the option of borrowing from the general fund rather than a bank since the current investment rates are so low. Orchard Manor does not need to put the funds in place at this time, but needs assurance they will be available. Larry Wolf, seconded by Stephen Adrian, moved to authorize Orchard Manor to proceed with bids to replace the roof at a cost of up to \$375,000 and the HVAC system at a cost of up to \$500,000. If the bids exceed those amounts, the request will need to come back to this committee. Motion carried without negative vote.

Todd Johnson asked to postpone the presentation on the Impact of the Proposed State Budget as he is waiting for the analyst to complete the report on the economic impact to Grant County.

Nancy Scott reviewed some of the major changes included in the proposed state budget. State-wide, county shared revenue will be reduced by \$36.5 million. The reductions will be allocated on a per capita basis with a maximum reduction of the lesser of 50% of shared revenue or 0.15 mills of equalized value. Based on last year's equalized value, Grant County's maximum reduction is estimated to be slightly more than \$400,000. Levy increases would be limited to net new construction. Reductions in debt service payments for pre-2005 debt must reduce the tax levy. Under the current levy limits, those payments became a permanent part of the levy and could be used for other costs when the debt was paid off. This change would affect the county in 2013 as the final payment on the Administration Building bonds will be in 2012. The proposed budget requires the state to take over the Income Maintenance administration functions currently performed by the counties by May 2012. The amount of county savings that would result from employees assuming a portion of the retirement contribution has not been determined yet. The impact needs to be reviewed on a department-by-department and program-by-program basis since not all staff costs are county-funded. Additionally, the emergency services maintenance of effort mandate has not been removed which may not allow the county to recognize the full savings for dispatch staff. This mandate requires counties to spend at least as much on emergency services as was spent in 2008.

Implementation of the payroll and financial software has been moved back two weeks due to some issues with the database which took several days to resolve. The county will receive an extra week of on-site set up assistance as a result. Parallel testing is now scheduled for the week of March 28 and "go live" for April 11.

Employee Relations Segment

Fred Naatz presented the Social Services request to establish an LTE Social Worker rate of pay of one dollar less than the union start rate. Current rate would be \$17.59. Ivan Farness, seconded by Larry Wolf, moved to approve. Motion carried with one negative vote.

Donna Haines presented the Orchard Manor request to allow her the discretion, with consultation with the Personnel Director, to have the starting wage of a Social Services Manager be between D Minimum and D6 depending upon qualifications. Robert Keeney, seconded by John Patcle, moved to approve. Motion carried with one negative vote.

Jeff Anderson presented the Public Property request to fund a full time LTE through the end of the year at a cost of \$26,177. After much discussion, Mark Stead, seconded by Steve Adrian, moved to deny the request. Motion failed by result of roll call vote.

Ivan Farness	No	Mark Stead	Yes
Steve Adrian	Yes	John Patcle	No
Larry Wolf	No		

Larry Wolf, seconded by Ivan Farness, moved to approve the public property request. Motion carried by result of roll call vote.

Ivan Farness	Yes	Mark Stead	No
Steve Adrian	No	John Patcle	Yes
Larry Wolf	Yes		

Directors Report

Joyce Roling and Nancy Scott will be attending a budget bill workshop sponsored by the Wisconsin Public Employers Labor Relations Association on March 10, 2011, that will focus on the proposed budget bill and the effect on local government budgets and benefits.

Mandatory random drug and alcohol screens were completed this past week for selected CDL drivers.

Joyce Roling is working with Southwest Wisconsin Technical College to produce a Maintenance Project Management Training. The training will be four days each and 4 hours each in length. This training will be valuable for maintenance workers as several major projects are taking place at county facilities. The cost of the training will be about \$5000.00 and divided among departments who send maintenance workers.

Staffing Update

Joyce Roling discussed the staffing report for this past month. Total Grant County Employees as of March 4, 2011, are as follows:

Full time Benefit	278
Regular Part time Benefit	118
Part time	24
Limited term and seasonal	155
TOTAL	575

Joyce Roling discussed the options and estimations of replacing the Corporation Counsel duties.

1. Continue with 1 full time Corporation Counsel and a part time legal secretary
2. Continue with 1 full time Corporation Counsel and add hours to make a full time legal secretary
3. Contract duties with the current contracted Assistant Corporation Counsel and keep one full time legal secretary
4. Contract all duties and clerical with current Assistant Corporation Counsel, eliminating the legal secretary position

The plan is to receive the formal proposals from Infield Law Office and have them reviewed by Attorney Andrew Phillips, and send the detailed information to the committee to be acted on at the April meeting.

Larry Wolf, seconded by Steve Adrian, moved to go into closed session per state statute 19.85 (1) (c) and (e) regarding performance appraisals, personnel matters and contract negotiations. Roll call vote resulted in a carried motion.

Mark Stead, seconded by Steve Adrian, moved to return to open session. Motion carried without negative vote.

Larry Wolf, seconded by Mark Stead, moved to adjourn to April 12, 2011 at 9:00 a.m. Motion carried without negative vote.