

EXECUTIVE COMMITTEE

December 14, 2010

The Executive Committee of the Grant County Board of Supervisors met on Tuesday, December 14, 2010 at 9:00 a.m. in Room 266 of the Administration Building, Lancaster, WI.

The meeting was called to order by Chair Robert Keeney. Other members present were John Patcle, Mark Stead, Larry Wolf, Ivan Farness, Stephen Adrian, and Patrick Schroeder. Therefore a quorum was present.

John Patcle, seconded by Larry Wolf, moved that the meeting is in compliance with the open meeting law. Motion carried without negative vote.

Mark Stead, seconded by Patrick Schroeder, moved to approve the agenda as printed. Motion carried without negative vote.

Ivan Farness, seconded by Mark Stead, moved to approve the minutes of the November 3 and November 8, 2010 meetings as printed. Motion carried without negative vote.

Finance Segment

Louise Ketterer presented the Treasurer's Report for September. The rate on the most recent CD renewal was 2% for two years. The owner of the property advertised for sale in Patch Grove paid the delinquent taxes and costs. No bids were received on the property in Muscoda. Land Information will provide a printer for the Treasurer's office, possibly the Tax Lister's current printer if they purchase a new one. Mark Stead, seconded by John Patcle, moved to accept the Treasurer's Report. Motion carried without negative vote.

Payroll checks will need to be distributed on Wednesday, December 22, due to the holidays. John Patcle, seconded by Ivan Farness, moved to change the payroll date from December 24 to December 22. Motion carried without negative vote.

The Capital and Custodial Assets Policy was revised to include depreciation of the highway infrastructure as recommended in the last audit. The changes document the current practice. Patrick Schroeder, seconded by Stephen Adrian, moved to approve the revisions. Motion carried without negative vote.

Patrick Schroeder, seconded by Stephen Adrian, moved to approve the Revenue and Expenditure Report for November. Motion carried without negative vote.

Finance Directors Report

The IRS mileage rate will increase from fifty cents to fifty-one cents per mile on January 1, 2011.

The first Springbrook Software training and implementation sessions are scheduled for January 12-14 and January 19 with implementation planned by March 1.

Training on 1099 reporting was conducted two weeks ago in preparation for automating the tracking and reporting as of January 1.

Employee Relations Segment

Jeff Anderson presented the request from the Public Property/IT Committee to create a full time IT Technician position with funding. The fiscal impact for 2011 would be approximately \$59,038, including wages and benefits. Mark Stead, seconded by Steve Adrian moved to deny the request. Motion carried.

Jeff Kindrai presented the Health Department request to establish an LTE Nurse Practitioner wage at \$37.15 per hour. This is the same rate of pay as the start rate of Unified Counseling Nurse Practitioner. This position would be for approximately 40 hours per year with a total fiscal impact of \$1486. The reason for an LTE is because of a new hospice regulation which requires a Nurse Practitioner do face-to face visits with hospice clients that need to be recertified for hospice. Medicare is requiring the Nurse Practitioner be an employee, not contracted. Mark Stead, seconded by Pat Schroeder, moved to approve the LTE rate at \$37.15 per hour. Motion carried.

Dave Lambert presented the Highway Committee request to pay out the full amount of accrued vacation pay to the two Highway Patrol Superintendents of \$6,196.05 and \$7,020.75 respectively. Steve Adrian, seconded by Pat Schroeder, moved to approve the request. After discussion, the committee chair tabled the issue.

Dave Lambert presented the Highway Committee request to change the minimum start rate for Patrol Superintendent to E4. Joyce Roling presented the consultants result of the reclassification request for this position. Their recommendation is to place the superintendents in Grade F of the non-represented pay schedule and to adhere to the no overtime/compensatory time pay policy consistent with other departments. The Grade F will accommodate the extra hours worked. John Patcle, seconded by Ivan Farness, moved to approve the F7 step for Jon Knautz and to approve the F range for new County Patrol Superintendent with the intent that they will no longer be adding up extra hours and expecting extra pay. Motion carried without negative vote.

Joyce Roling presented a request to change the process of the Department Head performance appraisals in an effort to improve and promote consistency. The evaluations would be completed by the County Board Chair, the Committee Chair, and the Personnel Director with prior input from the governing committee. Pat Schroeder, seconded by Steve Adrian moved to keep the Performance Appraisal process the same, with no changes. Motion carried with 4 yes and 3 no.

Staffing Update

Joyce Roling discussed the staffing report for this past month. Total Grant County Employees as of December 13, 2010, are as follows:

Full time Benefit	287
Regular Part time Benefit	118
Part time	24
Limited term and seasonal	150
TOTAL	579

Jon Patcle, seconded by Pat Schroeder, moved to go into closed session regarding state statute 19.85 (1) (c) (g) and (e) regarding personnel matters, contract negotiations and conferring with legal counsel. Roll call vote resulted in a carried motion.

Mark Stead, seconded by Steve Adrian, moved to return to open session. Motion carried without negative vote.

Ivan Farness, seconded by Mark Stead, moved to take the vacation pay off the table. Motion carried without negative vote.

Joyce Roling was asked to repeat the motion that was on the table. Steve Adrian, seconded by Pat Schroeder, moved to approve the complete vacation payout request. Motion failed with 4 no and 3 yes.

Pat Schroeder, seconded by John Patcle, moved to pay Jon Knautz and Randy Franks a one lump sum amount of \$4,000 for extraordinary work done for the year 2008 where they did not receive adequate compensation. This amount is unique in nature and is given on a non-precedent setting basis. A roll call vote resulted in 5 yes and 2 no.

Robert Keeney	Yes
Patrick Schroeder	Yes
Larry Wolf	Yes
John Patcle	Yes
Steve Adrian	No
Ivan Farness	Yes
Mark Stead	No

Mark Stead, seconded by John Patcle, moved to adjourn to January 13, 2011, at 1:00 p.m.