

PUBLIC PROPERTY/TECHNOLOGY COMMITTEE MINUTES
November 24, 2010

The Public Property/Technology Committee of the Grant County Board of Supervisors met in the Grant County Administration Building, Lancaster, WI Room 266 on November 24, 2010 at 9:00 a.m. pursuant to the adjournment of the October 27, 2010 meeting.

The meeting was called to order by Chair Larry Wolf, John Beinborn, seconded by Dwight Nelson moved that the meeting was in compliance with the open meeting law. Motion carried.

The following committee members were present: Larry Wolf, Don Splinter, Dwight Nelson, John Beinborn, Vern Lewison, Carol Beals and Lester Jantzen.

Lester Jantzen, seconded by Dwight Nelson, made a motion to approve the agenda amending to move line item (8) Elevator Maintenance up after the approval of the minutes so JoAnn Millhouse could leave earlier at Larry Wolf, Chair request. Motion carried.

Vern Lewison, seconded by Dwight Nelson, made a motion to approve the minutes of the October 27, 2010 meeting. Motion carried.

Elevator Maintenance: JoAnn Millhouse had some concerns on the wording in the contracts as to what would be covered under current warranties, when would the departments know when to send the cancelation notices to the current vendors and if the current vendors could take out any of the existing equipment when Schumacher would take over the elevator maintenance services. Larry Wolf also had some concerns on the under ground hydraulic cylinder that would be covered under warranty when the contracts were transferred. Don Splinter, seconded by John Beinborn, made a motion to have JoAnn Millhouse, Corp Counsel and Linda K. Gebhard, County Clerk, meet with Bill Simmer, Schumacher Elevator Company Representative to discuss the new elevator contracts for all the county departments involved in this change and work out some of the concerns so Schumacher Elevator Service and the County agreed on the wording in the new contacts. The final contracts would then be brought before the Public Property/Technology Committee for the final approval. Motion carried.

Larry Wolf, Chair, called for a recess so the committee could walk over to the Courthouse and inspect some water damage that has occurred in the first floor outer walls. And also to inspect some weather damage that has occurred on the Administration Building front entrance.

At 9:40 a.m. Chair Larry Wolf called the meeting back to order.

The committee discussed the damages. Mark Udelhofen, Maintenance worker in the Courthouse has called Larry Droessler, plaster/drywall professional to come and access the damages in the next couple weeks. The committee speculated that the expansion joints on the outside perimeter of the Courthouse may have to be dug out and refilled with tar to stop water from entering under the walls. Don Splinter suggested that the committee call in Dave Lambert, Highway Commissioner to look at the problem and report to them. Joyce Roling called Dave to see if he could come and address the issue while the committee was in session. After looking at the damages at the Courthouse, Dave assured the committee that the Highway Department could clean out the old joint expanders and fill the crack with a rubber hot mix sealer that they apply to the road. They could schedule the job for next week before the weather would turn really cold. Dave informed the committee the cost would be between \$1000 to

\$1200, using three men for eight hours. Vern Lewison, seconded by Dwight Nelson, made a motion to give the Highway Department the approval to schedule the time to remove the existing joint expander at the base of the Courthouse walls and to apply the hot rubber mix in the crack to help seal it up so water does not get trapped and cause damage to the inside of the Courthouse inner walls. Motion carried. The committee suggested that Larry Droessler should also look at the ceiling in the entrance of the Administration Building to access what could be done there while he was here looking at the Courthouse.

Correspondence from the Southwest Wisconsin Library System. The Southwest Library System is looking to sell the building that they currently occupy and are looking for a smaller space to utilize. It was not certain if they were interested in using the third floor of the Administration Building or offering the County a chance to buy their building in Fennimore. The committee directed the County Clerk to contact Margaret Ruf, County Board of Supervisor, who is on the Southwest WI Library System committee and call a meeting with her on December 21, 2010 to discuss this issue further.

Insurance: Marty Malloy, A.J. Gallagher & Company, reported that everything was fine with Grant County Claim history. He informed the committee that in 2 to 3 years he can see that the Insurance Industry will be raising the premium of the Work Compensation and that the best way to combat that raise in premium is to educate the Department Heads on how to prevent employee lose of time. He volunteered to do a power point presentation at the next Department Head Meeting on January 21, 2011. John Beinborn, seconded by Dwight Nelson, made a motion to confirm that Marty Malloy will be present at the next Department Head Meeting on January 21, to help educate the Department Heads on Work Comp prevention. Motion carried.

Randy Peterson, TRICOR Insurance, submitted the premium summary from Travelers Insurance as follows:

Coverage	2010-2011 Annual Premium	2011-2012 Annual Premium
Public Entity Gen Liab	50,525	49,560
Liquor Liability	426	532
Employee Benefit Liab	381	381
Law Enforcement Liab	42,462	42,867
Public Entity Management	6,157	6,227
Employment Practices Liab	20,984	22,568
Automobile Liability	38,942	36,580
Umbrella	<u>50,209</u>	<u>49,987</u>
Sub-Total	\$210,086	\$208,702
Boiler Hartford Steam Boiler	3,101	3,101*
WI Health Care Liability	<u>19,092</u>	<u>17,579</u>
Total	\$232,279	\$229,382

*Estimate

Deductible Schedule:

General Liability Deductible	\$0
Automobile Liability Deductable	\$0

Liquor Liability Deductable	\$1,000 per person
Employee Benefit Liability Deductable	\$1,000 each wrongful act
Public Entity Management Liab Deductable	\$10,000 each wrongful act
Law Enforcement Liability	\$10,000 each wrongful act
Employment Practices Liab Deductable	\$25,000 each wrongful offense

This would be about a \$4,000 decrease from the previous year. Randy went on to say that it is the option of the County if they would like to add Terrorism Insurance Coverage. Unless it can be proven by the US Congress, Secretary of State and Secretary of Homeland Security that the incident was an act of a terrorist, the incident would be handled as vandalism. The committee opted not to add the Terrorism Insurance for the County.

There has been a question on a waiver of subrogation for the Conservation of Sculpture and Object Studio, Inc who has requested this waiver in their contract for the repair of the Blue Boy Statue that they submitted to Grant County. The County Clerk called the Local Government Property Fund to see if they would issue this for the property insurance. They indicated that they would not offer a waiver. TRICOR would not issue a waiver for the Liability Insurance. In order for these waivers to be issued there would have to be an appraisal of the statue done, and the waiver would cost the County additional money for the premium. Don Splinter, seconded by Lester Jantzen, made a motion that the sentence "Grant County Wisconsin will maintain fine arts insurance which shall contain waiver of subrogation against CONTRACTOR" be struck from the contract with the explanation that the Grant County Insurance carriers, Local Government Property Fund and TRICOR, would not agree to this waiver, and be sent back to the Contractor for his decision of acceptance or denial of the change on this issue. Motion carried.

Joyce Roling was present to inform the committee that 2 more employee informational meetings are scheduled to help further inform the employees about the HRA for the County. Brent Straka and Larry Bowden, TRICOR Insurance, will be present at these meeting do help answer questions. Joyce went on to say that all the Unions have the information and have discussed this issue among their members.

Third Floor of the Administration Building: Larry Wolf gave the committee an overview of the options that have been discussed regarding the third floor vacant space. The City of Lancaster is doing a study for the parking issue; David Bainbridge has shown interest in selling his buildings to the county if there would be a consolidation of Unified, Social Services, ADRC and Health Department shifting to house them on third floor to form a Human Health Service. Larry told the committee that it was not feasible for the county to take on any more building operating costs until there would be more revenue coming in to offset the costs. Through common consent among the committee; Carol Beals, County Board Supervisor who is a member on the Southwest CAP Committee was asked to further investigate with Southwest CAP if the space could be utilized for their free dental and health clinics. Carol went on to say that the money used to refurbish the space for their needs is all grant money. They come in and make the space fit their needs.

Vehicles/Equipment: None at this time

IT Department Report: Jeff Anderson, IT Director, was present to ask the board for their approval to add a full time position for the IT Department. He referenced different Counties, based on the number of computers, technology programs and size of county, to the number of IT employees to service the IT Departments; Grant County employs one of the lowest averages of IT workers to handle all the computer issues. Jeff went on to say that his department doesn't have the time or employees to

address issues like proper licensing of the current equipment which would save the county a lot in time and money. They run their own wiring for the installation of new equipment which involves more time taken away from addressing computer and programming implementation issues. Larry Wolf asked Jeff if the County has now added enough new systems and programs to the various Departments in the County to warrant more employees in the IT Department to maintain those systems. Jeff said yes and that more employees are definitely needed.

Carol Beals asked Jeff why the County has not implemented wireless more within the County offices and in this day and age that seems like the best way to go and that Jeff should be moving forward to obtain that goal. Jeff stated that they are trying to implement wireless more but it all takes time, money and employees.

Joyce Roling, Personnel Director, stated that it would be more feasible to work toward adding a full time position verses a part-time position. A full time position with benefits would be content to stay. A part-time position in IT tends to leave for a full time position because they have specialized training and have invested in their education. She stated that the County has taken the initiative to invest in new computer systems and programs throughout the county departments, so we have to go forward and hire the number of employees needed to maintain those systems. She stated that the Department Heads strongly supports the hiring of another IT staff person as a result of a survey taken at a previous Department Head meeting. She stated that there were some County Departments who have offered revenue from their budgets to help pay for the expense of a new IT person. The cost of another IT Technician would be between \$50,000 and \$60,000 dollars.

Don Splinter, seconded by Vern Lewison, made a motion to recommend a full-time IT Technician position be added with the cost of the position being requested through the Finance Committee. Motion carried.

Adjournment: Don Splinter, seconded by Lester Jantzen, made a motion to adjourn the meeting pursuant to the next meeting for December 29, 2010 at 9:00 a.m. Motion carried.