

## ADMINISTRATIVE COMMITTEE MEETING MINUTES

October 7, 2010

The Administrative Committee of the Grant County Board of Supervisors met in conference room 253 in the Administration Building, Lancaster, WI, on Thursday, October 7, 2010, at 9:00 a.m.

The meeting was called to order by Committee Chair John Patcle. Larry Wolf, seconded by Ivan Farness, moved the meeting was in compliance with the open meeting law. Motion carried without negative vote.

The roll was called and a quorum was present. The following committee members were present: John Patcle, Mark Stead, Vincent Loeffelholz, Larry Wolf and Ivan Farness. Absent were Robert Keeney (excused) and Robert Scallon. Also in attendance were Jeff Kindrai, Neal Blackburn, Gayle Mason, Fred Naatz, Joyce Roling, Nancy Scott, Dale Hood, Mary Yager, Carol Beals, and Bob Middendorf.

Vincent Loeffelholz, seconded by Larry Wolf, moved to approve the agenda. Motion carried without negative vote.

Ivan Farness, seconded by Larry Wolf, moved to approve the January 28, 2010 Strategic Planning Committee Minutes and the April 26, 2010 Administrative Committee minutes. Motion carried without negative vote.

John Patcle stated that the purpose of the meeting is to explore the possibility of doing a feasibility study to create a Health and Human Services Department by combining Health, ADRC, Social Services, and Unified. With that being said, he stated Wis. Statute 46.23 states *"...(d) Employee protections. All persons employed by a county or by the state, whose functions are assumed by a county department of human services shall continue as employees of the county department of human services without loss in seniority, status or benefits, subject to the merit or civil service system."*

John Patcle updated the committee regarding the projects that UWP Engineering students were going to do for Grant County which were to study parking issues in Lancaster for the Courthouse and Administration, and 52 building efficiency. Unfortunately, they did not feel they had qualified students at this time to do the study, but will move forward with it later.

Larry Wolf, discussed the possibility of combining the buildings and resources of the Health Department, Unified, Social Services and ADRC with the thought that if they were all located in one building, it would be more fiscally efficient in that they wouldn't be paying rent. Currently, Unified pays \$82,000, Social Services pays \$46,000, and ADRC pays \$22,000 in rent. The third floor of the Administration Building may be big enough to house Unified, Social Services and ADRC.

The process for becoming a combined Health and Human Services Department is lengthy. It includes feasibility study which has to be approved by state officials, as well as a study of the building, parking, which departments would be included in the Health and Human Services combination, public forums, county board meetings, union meetings, and a resolution passed by the county board. It was agreed that the only way this could happen is if there is a lot of thought and careful planning involved, including defining the purpose.

Discussion pursued regarding the "52 Building" which currently houses the Department of Social Services and ADRC. The County will have to invest a significant amount of money in the building in the near future to deal with maintenance issues, including heating and air-conditioning.

It was felt that before a feasibility study is done, the biggest obstacle would be parking. There is not enough parking in and around the square to accommodate the employees and additional clients. The Wright building on the square was discussed. If the building was razed the space could be used as a parking lot. The committee decided that another meeting will be held in November with the City of Lancaster officials present to discuss parking. The department heads of the Health Department, ADRC, Social Services, and Unified will be at the meeting as well.

Mark Stead, seconded by Larry Wolf, moved to adjourn to Monday, November 8, 2010, at 8:30 a.m. Motion carried unanimously.

Respectfully submitted by:  
Joyce Roling